BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

ACADEMIC PROGRAM PHASE-OUTS

ACTION REQUESTED

It is recommended that the Board of Regents receive and place on file this notification of the following eleven (11) Academic Program Phase-Outs:

1. Special Education with Elementary Certification - Visual Impairment MA
2. Special Education with Secondary Certification - Visual Impairment, MA
3. Special Education with Elementary Certification - Cognitive Impairment, MA
4. Special Education with Secondary Certification - Cognitive Impairment, MA
5. Special Education with Elementary Certification - Emotional Impairment, MA
6. Special Education with Secondary Certification - Emotional Impairment, MA
7. Special Education with Elementary Certification - Physical & Other Health Impairment, MA
8. Special Education with Secondary Certification - Physical & Other Health Impairment, MA
9. Family and Children's Services, MSW
10. Mental Health and Chemical Dependency, MSW
11. Services to the Aging, MSW

STAFF SUMMARY

The EMU Board of Regents approved a new Master of Arts in Teaching Special Education program at their April 2019 meeting. One of the intended outcomes from the approval of the MAT program was that it would replace the eight existing Master of Arts in Special Education with Certification programs. The MA in Special Education with Certification programs were outdated and required student complete more credit hours than was was needed. The large credit hours often discouraged students from pursing the degree. The new Master of Arts in Teaching program is more streamlined and attractive to students.

It is the nature of graduate study in Social Work that each student is provided an opportunity to concentrate on the specific skills needed for their practice. Since it is now possible to have official concentrations within graduate programs, the School of Social Work has revised the Master of Social Work degree into a single program with multiple concentrations. This program revision and associated phase-outs brings the Master of Social Work program in line with how faculty have presented the program to students in recent years.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

_____   5/22/19 _____
University Executive Officer   **Date**
Rhonda Longworth, Ph.D.

To:	Chris Shell, Registrar
	Jennifer Kellman-Fritz, Interim School Director, Social Work
From:	Michael Tew, Associate Provost & Associate Vice President for Academic Programming and Services
Subject:	**Social Work, MSW (program revision)**
Date:	April 8, 2019

The attached proposal from the School of Social Work and the College of Health and Human Services for revision to **Master of Social Work**, is approved, effective Fall 2019.

This approval includes the School of Social Work's request to combine the existing MSW programs, **Child and Family Services**, **Mental Health and Substance Use**, and **Health and Aging** to create a **Master of Social Work in Social Work**, with concentrations using the same titles.

Please note that this is only a shift in Banner, the MSW program has been listed as a single program with concentrations in the catalog for many years.

Records & Registration will communicate Banner codes at a later date.

If you have any questions, please contact Evan Finley, Course and Program Development Associate (487-8954, efinley2@emich.edu).

cc: Rhonda Longworth, Provost & Executive Vice President of Academic and Student Affairs
        Wade Tornquist, Interim Associate Provost & Vice President of Graduate Studies and Research
        Tana Bridge, Faculty Associate, Graduate School
        Julia Nims, Faculty Associate, Graduate School
        Murali Nair, Dean, College of Health and Human Services
        Christine Karshin, Associate Dean, College of Health and Human Services
        Faculty Senate
        Caren Putzu, Social Work
        Erin Burdis, Assistant Registrar
        Amy Frady, Assistant Director, Records & Registration
        Ramona Milligan, Coordinator of Registration, Records & Registration
        Judith Massingill, Coordinator of Records, Records & Registration
        Carol Evans, Transfer Equivalency Coordinator, Records & Registration
        Mary Butkovich, Halle Library
        Ann Richards, Assistant Director, Admissions Processing
        Bin Ning, Assistant Vice President and Executive Director, IRIM
        Sarah Kersey Otto, Director, Career Development & Outreach

Social Work [M.S.W.]

Revised Program | Fall 2019

The Master of Social Work program is designed for the working adult, interested in advancing their knowledge and social work skills in working with oppressed and disenfranchised individuals. The program is designed for part-time students and offers only evening and Saturday courses.

Program Admission

Please download Instructions for Applying to the Master of Social Work Program here.

Julie Harkema, *Admissions Coordinator*, 317 Marshall, 734.487.0393, jharkema@emich.edu

Admission Requirments

Graduate School Requirements

For the minimum Graduate School admission criteria, see emich.edu/graduate

Bachelor Degree

Full Program	A baccalaureate degree from an accredited college or university must be completed prior to matriculation. Candidates may apply while their degree is in progress, but degree completion demonstrated by an official transcript is necessary prior to beginning coursework in the MSW Program.
Advanced Standing	A Bachelor of Social Work degree from a Council on Social Work Education (CSWE) accredited college or university must be completed prior to matriculation. Candidates may apply while their degree is in progress, but degree completion demonstrated by an official transcript is necessary prior to matriculation into the MSW Program.

Grade Point Average

Full Program	A minimum GPA of 2.75 is required at the time of application. This GPA can be attained with a cumulative undergraduate or a completed graduate degree. A cumulative undergraduate GPA includes all college courses taken prior to receiving a bachelor degree.
Advanced Standing	A minimum GPA of 2.75 is required at the time of application. This GPA is attained with a cumulative undergraduate degree. A cumulative undergraduate GPA includes all college courses taken prior to receiving a bachelor degree. In addition, a 3.0 in the last sixty credits of the bachelor degree is required.
Conditional Status	In select cases, some applicants will be admitted on a conditional basis to the Full Program if they do not have the minimum overall GPA of 2.75. A limited number of exceptional applicants who have been working in the social work field for a substantial amount of time may be considered for conditional admission.

Personal Statement

Applicants complete a Personal Statement that speaks to their readiness for graduate studies and connection to our mission. Your Personal Statement will be evaluated as a reflection of your writing skills, your ability to reflect and learn from your experiences, and as a narrative of your background, interests, and goals. You must be the sole author of this statement, but others may provide proofreading assistance and feedback. Your social work Personal Statement must be double-spaced and four to five pages in length. Within your Personal Statement, please address the following:

1. Why are you a "good fit" with the mission of EMU's MSW program?
2. In our society, there are many types of privilege. Identify and discuss ways in your life in which you have been in a position of privilege, and how it might affect your work as a social worker.
3. Discuss your reasons for why you selected your specific concentration (i.e., mental illness/chemical dependency, families, and children, or services to the aging)?
4. What are your mission-related career interests and post-graduation plans?
5. Describe a situation where your attitudes about a particular stigmatized population (e.g., LGBT, people of color, persons in poverty, etc.) were challenged, and what you learned from that experience. In what ways are you ready to have your attitudes and social stereotypes be further challenged within an educational setting?
6. What attracts you to the MSW program at Eastern Michigan University?

Note: You must complete the Personal Statement according to the requirements of the School of Social Work.

Employment and Voluntarism Record

Provide complete contact information about agencies. Include the average hours/months/days of service at each position or volunteer experience. Please provide as much detailed information as possible, rather than leaving information blank or providing a range of hours. Also, include non-social work employment and voluntarism. Download Employment and Voluntarism form here.

Reference Letters

Three professional reference letters are required. Strong letters would be from professionals that could speak to the applicant's academic strengths, professionalism, and/or readiness for master level social work. Three reference forms along with narratives letters on professional stationery are required; these will be accessed and submitted online by the recommenders.

Experience

Professional experience in the human services field, both paid and unpaid, is weighed in the decision-making process. This includes paid work experience, volunteer experience, and internships.

Admission Process

- Once a complete application (Graduate Application, all transcripts, personal statement, volunteer/work form, and three recommendation forms with attached narrative letters) is received, the School of Social Work verifies, processes, and reviews the application.
- GPA is verified and calculated. Last 60 credits GPA is calculated.
- Work and volunteer experience are verified and calculated.
- Each application is sent out for two reviews. Reviewers from the School of Social Work read the application and respond using a formal rubric, which includes the applicant's connection to the EMU School of Social Work mission, evaluation of personal and professional characteristics, and academic ability
- If the point spread between the two reviews is more than ten points, the application is sent out for a third review
- Once the reviews are completed, the application is sent to the Admissions Committee for a decision.

Notification of Decision

All applicants are notified of a decision by written, mailed letters from the School of Social Work. *No decisions are given by email or phone call.*

Transfer Applicants

If an applicant is currently in another EMU graduate program and interested in an MSW, the student must complete the formal application process as outlined above to be considered for the MSW program. If accepted, some classes may transfer as electives dependent on the date the class and relevance to the social work curriculum. Discretion for transfer credits lies with the Director of the MSW program.

If an applicant has been accepted into and attended another MSW program, the applicant must complete the formal application process as outlined above to be considered for the EMU MSW program. In addition, the applicant must submit a letter from their current/previous MSW program stating that they left the program in "good standing." Only students in "good standing" will be considered for the EMUMSW program.

An Appeal of Decision of Acceptance/Denial into the EMU MSW Program

There is no appeal process. Decisions are final. If applicants are interested in re-applying for a future year, they are encouraged to do so by reapplying to the Master of Social Work program and updating their application materials.

Note: Official scores must be sent by the testing agency directly to the University.

Apply Now!

School Information

Social Work, *College of Health and Human Services*

Jennifer Kellman-Fritz, Ph.D. | Director (Interim) | 323 Marshall | 734.487.6856 | jkellman@emich.edu

Deborah A. Willis, Ph.D. | Graduate Coordinator | 206F Marshall | 734.487.9480 | dwillis@emich.edu

Advisor Information

David Evoy | 315 Marshall | 734.487.6807 | devoy@emich.edu

Program Information

Course Requirements	The length of time required to complete the M.S.W. depends upon undergraduate preparation. Students admitted to the M.S.W. program begin coursework in the fall semester immediately following their admission. Students are admitted as a cohort with a structured, approved Plan of Study.
Full Program	Students applying to the M.S.W. program who did not obtain a B.S.W. in their undergraduate studies are considered for the Full Program. Full Program students complete 63 hours of foundation and advanced-level courses. Full Program students can successfully matriculate through the Master's program in four years while attending part-time.
Advanced Standing	Students with a Bachelor of Social Work (B.S.W.) degree from an undergraduate program accredited by the CSWE will be considered for advanced standing admission. Students not approved for advanced standing admission may be reviewed for full program admission. Advanced Standing students are required to complete 35 approved credit hours of course work. Students can successfully matriculate through the Master's program as an Advanced Standing student in two years while attending part-time.
Length of the Program	The Council of Social Work Education (CSWE) mandates that all M.S.W. requirements must be completed within four years of the date of entrance into the program. Exceptions to this requirement may be requested by students who need an extension due to extraordinary and/or unavoidable extenuating circumstances. Only petitions from students who have a consistent outstanding academic performance history with no "incompletes," withdrawals," "stop-outs," or "fail" grades will be considered for this extension. Under no circumstances will students be allowed more than six years to complete their M.S.W. program.
Field Placement	All M.S.W. students must complete field placements that are authorized and arranged with affiliated public and nonprofit social service agencies through the field placement office. Generalist Field Placement (SWRK 595 and SWRK 596) requires 400 hours of supervised fieldwork. Advanced Field Placement (SWRK 695 and SWRK 696) requires 500 hours of supervised fieldwork in a student's chosen concentration. M.S.W. students admitted to the full program must complete both placements. Students admitted to the advanced

standing program complete only the advanced level placements. In accordance with our national accreditation standards, no credit can be given for past or present work experience.

School Social Work Certification The EMU School of Social Work offers a sequence of three elective courses that have been approved by the State of Michigan required to become a school social worker. Consultation should be made with a social work graduate advisor or the M.S.W. office about this opportunity.

Foundation Level Courses: 32 hours

- SWRK 501 - Social Policies and the Social Work Profession 1 hr
- SWRK 503 - Ethics and the Social Work Profession 1 hr
- SWRK 505 - Generalist Social Work Practice with Individuals 2 hrs
- SWRK 506 - Human Behavior and the Social Environment: Individuals and Families 2 hrs
- SWRK 507 - Human Behavior and the Social Environment: Groups, Organizations and Communities 2 hrs
- SWRK 515 - Generalist Social Work Practice with Families 2 hrs
- SWRK 525 - Social Work Practice with Women and Girls 2 hrs
- SWRK 533 - Social Work Evaluation and Research: Quantitative & Qualitative Methods 4 hrs
- SWRK 535 - Social Work with People of Color: A Strengths Perspective 2 hrs
- SWRK 545 - Generalist Social Work Practice with Groups 2 hrs
- SWRK 565 - Generalist Social Work Practice with Communities 2 hrs
- SWRK 571 - Social Work Policy Analysis and Change 2 hrs
- SWRK 595 - Generalist Field Experience I 4 hrs
- SWRK 596 - Generalist Field Experience II 4 hrs

Degree Requirements: 31-35 hours

Core Courses: 13 hours

- SWRK 610 - Empowerment: Social Justice and Social Change 2 hrs
- SWRK 633 - Research Methods for Agency Based Practice 3 hrs
- SWRK 695 - Advanced Field Practice I 4 hrs
- SWRK 696 - Advanced Field Practice II 4 hrs

Concentration: 18-22 hours

Select one concentration from the following.

Child and Family Services: 18-22 hours

Required Courses: 9 hours
- SWRK 640 - Policies and Issues: Children and Families 3 hrs
- SWRK 643 - Families in the Social Environment 3 hrs
- SWRK 644 - Family-Centered Practice 3 hrs

Specialization Courses: 9-13 hours
Full program students are required to take 9 credit hours of specialization courses. Advanced standing students are required to take 13 credit hours of specialization courses.

Mental Health and Substance Use Recovery: 18-22 hours

Required Courses: 9 hours

- SWRK 650 - Policy Issues in the Health Care Setting 3 hrs
- SWRK 652 - Dynamics and Practice: Mental Illness Services 3 hrs
- SWRK 653 - Dynamics and Practice: Chemical Dependency Services 3 hrs

Specialization Courses: 9-13 hours
Full program students are required to take 9 credit hours of specialization courses. Advanced standing students are required to take 13 credit hours of specialization courses.

Health and Aging: 18-22 hours

Required Courses: 9 hours
- SWRK 620 - Policy Issues: Health and Aging 3 hrs
- SWRK 625 - Psychosocial Aspects of Aging over the Life Course 2 hrs
- SWRK 626 - Social Work Practice in Integrated Health Care 2 hrs
- SWRK 627 - Social Work Practice with Older Adults 2 hrs

Specialization Courses: 9-13 hours
Full program students are required to take 9 credit hours of specialization courses. Advanced standing students are required to take 13 credit hours of specialization courses.

Social Work [M.S.W.]

Program Proposal - Revision

Instructions for Originator

Following the "Program Revision" user guide is highly recommended (see User Guides).

Complete the proposal in the following order:

Complete Section I - Proposal Information
Launch Proposal Do not edit sections II or III until after the proposal is launched.
Complete Section II - Program Information
Complete Section III - Proposal
Approve Proposal

Please pay close attention to the instructions at the beginning of each section.

Section I - Proposal Information [Pre-Launch]

Please read the instructions carefully, mistakes made in this section may require you to start over with a new proposal. *Do not edit Sections II or III until after the proposal is launched.*

[1.1] Select "Program" or "Shared Core"

In most cases, "Program" is the appropriate selection. If the section of the program you intend to revise is shared by multiple programs, selecting "Shared Core" may be appropriate. Please contact Evan Finley (efinley2@emich.edu, 7-8954) if you believe this is the case.

Program Type* ⦿ Program
⦿ Shared Core

[1.2] Import Program

To import the current program from the catalog, please follow the directions outlined in the user guide. *The imported catalog content appears in Section II. Do not edit Section II until after the proposal is launched.*

A proposal launched without first importing catalog content will be deleted.

Program imported ● Yes
from the catalog?＊

[1.3] Department and College Selection

Department＊
　　　| Social Work |

College＊ ☐ AS - Arts & Sciences ☐ BU - Business ☐ ED - Education
　　　☑ HH - Health and Human Services ☐ TC - Technology

[1.4] Department Faculty Input

To determine the path the proposal will take within the department, please review the options below and make the appropriate selections.

Do any of the ☐ Program, Section, or Area Committee
following have
purview over this ☐ Undergraduate Committee
program?＊
　　　☐ Graduate Committee

　　　☑ Instruction or Curriculum Committee (Dept. Wide)

　　　☑ Dept./School Faculty

　　　☐ None of the Above

If "Program, Section, Area Committee" is selected above, please select the committee from the drop-down menu below. *If not applicable, please skip.*

Program, Section,
or Area Committee

Faculty Vote Count

If applicable, this field should be completed before the proposal leaves the department/school.

Faculty Vote Count

Instructions for Originator

STOP & LAUNCH PROPOSAL

Scroll back to the top of this page and launch the proposal by clicking the blue triangle.

!Do not edit past this point until after the proposal is launched!

Section II - Program Information [Post-Launch]

Please carefully read the instructions in each sub-section and reference user guide. *Add to or revise each sub-section, as needed.*

[2.1] Program Title and Degree Type

Program Title* Social Work [M.S.W.]

Degree Type
Master of Social Work

[2.2] Catalog Description

The "Catalog Description" is the section at top of each catalog page, that provides a brief introduction to the program.

If this field blank, please consider writing a description. The description should not include admission or program requirements.

Catalog Description The Eastern Michigan University Master of Social Work program is designed for the working adult, interested in advancing their knowledge and social work skills in working with oppressed and disenfranchised individuals. The program is designed for part-time students and offers only evening and Saturday courses.

[2.3] Curriculum

This sub-section is where the program of study is revised. *It is highly recommended that you follow directions found in the user guide when working in this section.*

Below you will find three icons.

The far right icon, *View Curriculum Courses*, displays all courses currently in the program. *A course must be listed here before it can be added to the program.*
The middle icon, *View Curriculum Schema*, is where the program is edited.
The far left icon, *Curriculum Preview*, will open a new window with a preview of how the program will appear in the catalog. Click on the red pensile in the right

corner to view revisions.

Curriculum✻

Program Admission

Apply Now2Active-Hidden2018-06-28 22:09:402018-06-28 22:09:40 Please download Instructions for Applying to the Master of Social Work Program <u>here</u>.

Admissions Coordinator

Julie Harkema I 317 Marshall I 734.487.0393 I <u>jharkema@emich.edu</u>

Admission Requirments

Bachelor Degree

> *Full Program - A baccalaureate degree from an accredited college or university must be completed prior to matriculation. Candidates may apply while their degree is in progress, but degree completion demonstrated by an official transcript is necessary prior to beginning coursework in the MSW Program.*

> *Advanced Standing - A Bachelor of Social Work degree from a Council on Social Work Education (CSWE) accredited college or university must be completed prior to matriculation. Candidates may apply while their degree is in progress, but degree completion demonstrated by an official transcript is necessary prior to matriculation into the MSW Program.*

Grade Point Average

> *Full Program - A minimum GPA of 2.75 is required at the time of application. This GPA can be attained with a cumulative undergraduate or a completed graduate degree. A cumulative undergraduate GPA includes all college courses taken prior to receiving a bachelor degree.*

> *Advanced Standing - A minimum GPA of 2.75 is required at the time of application. This GPA is attained with a cumulative undergraduate degree. A cumulative undergraduate GPA includes all college courses taken prior to receiving a bachelor degree. In addition, a 3.0 in the last sixty credits of the bachelor degree is required.*

> *Conditional Status - In select cases, some applicants will be admitted on a conditional basis to the Full Program if they do not have the minimum overall GPA*

of 2.75. A limited number of exceptional applicants who have been working in the social work field for a substantial amount of time may be considered for conditional admission.

Graduate Record Examinations (GRE) - The GRE is not required for admission.

Personal Statement - Applicants complete a Personal Statement that speaks to their readiness for graduate studies and connection to our mission. Your Personal Statement will be evaluated as a reflection of your writing skills, your ability to reflect and learn from your experiences, and as a narrative of your background, interests, and goals. You must be the sole author of this statement, but others may provide proofreading assistance and feedback. Your social work Personal Statement must be double-spaced and four to five pages in length. Within your Personal Statement, please address the following:

> **Why are you a "good fit" with the mission of EMU's MSW program?**
> **In our society, there are many types of privilege. Identify and discuss ways in your life in which you have been in a position of privilege, and how it might affect your work as a social worker.**
> **Discuss your reasons for why you selected your specific concentration (i.e., mental illness/chemical dependency, families, and children, or services to the aging)?**
> **What are your mission-related career interests and post-graduation plans?**
> **Describe a situation where your attitudes about a particular stigmatized population (e.g., LGBT, people of color, persons in poverty, etc.) were challenged, and what you learned from that experience. In what ways are you ready to have your attitudes and social stereotypes be further challenged within an educational setting?**
> **What attracts you to the MSW program at Eastern Michigan University?**

Note: You must complete the Personal Statement according to the requirements of the School of Social Work.

Employment and Voluntarism Record - Provide complete contact information about agencies. Include the average hours/months/days of service at each position or volunteer experience. Please provide as much detailed information as possible, rather than leaving information blank or providing a range of hours. Also, include non-social work employment and voluntarism. Download Employment and Voluntarism form here.

Reference Letters – Three professional reference letters are required. Strong letters would be from professionals that could speak to

the applicant's academic strengths, professionalism, and/or readiness for master level social work. Three reference forms along with narratives letters on professional stationery are required; these will be accessed and submitted online by the recommenders.

Experience - Professional experience in the human services field, both paid and unpaid, is weighed in the decision-making process. This includes paid work experience, volunteer experience, and internships.

Admission Process

Once a complete application (Graduate Application to the M.S.W Program within the College of Health and Human Services, all transcripts, personal statement, volunteer/work form, and three recommendation forms with attached narrative letters) is received, the School of Social Work verifies, processes, and reviews the application. GPA is verified and calculated. Last 60 credits GPA is calculated.
Work and volunteer experience are verified and calculated. Each application is sent out for two reviews. Reviewers from the School of Social Work read the application and respond using a formal rubric, which includes the applicant's connection to the EMU School of Social Work mission, evaluation of personal and professional characteristics, and academic ability
If the point spread between the two reviews is more than ten points, the application is sent out for a third review
Once the reviews are completed, the application is sent to the Admissions Committee for a decision.

Notification of Decision - All applicants are notified of a decision by written, mailed letters from the School of Social Work. No decisions are given by email or phone call.

Transfer Applicants - If an applicant is currently in another EMU graduate program and interested in an MSW, the student must complete the formal application process as outlined above to be considered for the MSW program. If accepted, some classes may transfer as electives dependent on the date the class and relevance to the social work curriculum. Discretion for transfer credits lies with the Director of the MSW program.

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An Appeal of Decision of Acceptance/Denial into the EMU MSW Program
- There is no appeal process. Decisions are final. If applicants are
interested in re-applying for a future year, they are encouraged to do so
by reapplying to the Master of Social Work program and updating their
application materials.

Note: Official scores must be sent by the testing agency directly to the
University.

School Information

Social Work, *College of Health and Human Services*

Jennifer Kellman-Fritz, Ph.D. | Director (Interim) | 323 Marshall |
734.487.6856 | jkellman@emich.edu

Deborah A. Willis, Ph.D. | Graduate Coordinator | 206F Marshall |
734.487.9480 | dwillis@emich.edu

Advisor Information

David Evoy | 315 Marshall | 734.487.6807 | devoy@emich.edu

Program Information

Course Requirements

> *The length of time required to complete the M.S.W.
> depends upon undergraduate preparation. Students
> admitted to the M.S.W. program begin coursework in
> the fall semester immediately following their
> admission. Students are admitted as a cohort with a
> structured, approved Plan of Study.*

Full Program

> *Students applying to the M.S.W. program who did not
> obtain a B.S.W. in their undergraduate studies are
> considered for the Full Program. Full Program
> students complete 63 hours of foundation and
> advanced-level courses. Full Program students can
> successfully matriculate through the Master's
> program in four years while attending part-time.*

Advanced Standing

Students with a Bachelor of Social Work (B.S.W.) degree from an undergraduate program accredited by the CSWE will be considered for advanced standing admission. Students not approved for advanced standing admission may be reviewed for full program admission. Advanced Standing students are required to complete 35 approved credit hours of course work. Students can successfully matriculate through the Master's program as an Advanced Standing student in two years while attending part-time.

Length of the Program

The Council of Social Work Education (CSWE) mandates that all M.S.W. requirements must be completed within four years of the date of entrance into the program. Exceptions to this requirement may be requested by students who need an extension due to extraordinary and/or unavoidable extenuating circumstances. Only petitions from students who have a consistent outstanding academic performance history with no "incompletes," withdrawals," "stop-outs," or "fail" grades will be considered for this extension. Under no circumstances will students be allowed more than six years to complete their M.S.W. program.

Field Placement

All M.S.W. students must complete field placements that are authorized and arranged with affiliated public and nonprofit social service agencies through the field placement office. Generalist Field Placement (SWRK 595 and SWRK 596) requires 400 hours of supervised field work. Advanced Field Placement (SWRK 695 and SWRK 696) requires 500 hours of supervised field work in a student's chosen concentration. M.S.W. students admitted to the full program must complete both placements. Students admitted to the advanced standing program complete only the advanced level placements. In accordance with our national accreditation standards, no credit can be given for past or present work experience.

Foundation Level Courses: 32 hours

SWRK 501 Social Policies and the Social Work Profession	**1 hr**
SWRK 503 Ethics and the Social Work Profession	**1 hr**
SWRK 505 Generalist Social Work Practice with Individuals	**2 hrs**
SWRK 506 Human Behavior and the Social Environment: Individuals and Families	**2 hrs**
SWRK 507 Human Behavior and the Social Environment: Groups, Organizations and Communities	**2 hrs**
SWRK 515 Generalist Social Work Practice with Families	**2 hrs**
SWRK 525 Social Work Practice with Women and Girls	**2 hrs**
SWRK 533 Social Work Evaluation and Research: Quantitative & Qualitative Methods	**4 hrs**
SWRK 535 Social Work with People of Color: A Strengths Perspective	**2 hrs**
SWRK 545 Generalist Social Work Practice with Groups	**2 hrs**
SWRK 565 Generalist Social Work Practice with Communities	**2 hrs**
SWRK 571 Social Work Policy Analysis and Change	**2 hrs**
SWRK 595 Generalist Field Experience I	**4 hrs**
SWRK 596 Generalist Field Experience II	**4 hrs**

Degree Requirements: 31-35 hours

[Before]Core Courses: 13 hours

SWRK 610 Empowerment: Social Justice and Social Change	**2 hrs**
SWRK 633 Research Methods for Agency Based Practice	**3 hrs**
SWRK 695 Advanced Field Practice I	**4 hrs**
SWRK 696 Advanced Field Practice II	**4 hrs**

[After]

Concentration: 18-22 hours

Select one from the following three concentrations.

[Before]Child and Family Services: 18-22 hours
Required Courses: 9 hours

SWRK 640 Policies and Issues in Services to Families	**3 hrs**
SWRK 643 Families in the Social Environment	**3 hrs**

SWRK 644 Family-Centered Practice	**3 hrs**

[Before]Specialization Courses: 9-13 hours
> Full program students are required to
> take 9 credit hours of specialization
> courses. Advanced standing students
> are required to take 13 credit hours of
> specialization courses.

[Before]<u>Mental Health and Substance Use
> Recovery: 18-22 hours</u>
> Required Courses: 9 hours

SWRK 650 Policy Issues in the Health Care Setting	**3 hrs**
SWRK 652 Dynamics and Practice: Mental Illness Services	**3 hrs**
SWRK 653 Dynamics and Practice: Chemical Dependency Services	**3 hrs**

[Before]Specialization Courses: 9-13 hours
> Full program students are required to
> take 9 credit hours of specialization
> courses. Advanced standing students
> are required to take 13 credit hours of
> specialization courses.

[Before]<u>Health and Aging: 18-22 hours</u>
> Required Courses: 9 hours

SWRK 620 Policy Issues: Health and Aging	**3 hrs**
SWRK 625 Psychosocial Aspects of Aging over the Life Course	**2 hrs**
SWRK 626 Social Work Practice in Integrated Health Care	**2 hrs**
SWRK 627 Social Work Practice with Older Adults	**2 hrs**

[Before]Specialization Courses: 9-13 hours
> Full program students are required to
> take 9 credit hours of specialization
> courses. Advanced standing students
> are required to take 13 credit hours of
> specialization courses.

School Social Work Certification

The EMU School of Social Work offers a sequence of three elective
courses that have been approved by the State of Michigan required to
become a school social worker. Consultation should be made with a
social work graduate advisor or the M.S.W. office about this opportunity.

[2.4] Associated Proposals

If applicable, please list all new and revised courses associated with this proposal.

New Courses

Revised Courses

- SWRK 620: Policy Issues: Health and Aging (proposal)
- SWRK 625: Applied Psychosocial Aspects Across the Life Course (proposal)
- SWRK 626: Social Work Practice in Integrated Health Care (proposal)
- SWRK 627: Social Work Practice with Older Adults (proposal)
- SWRK 640: Policies and Issues: Children and Families

[2.5] Impacted Departments

In the text box below, please list all of the departments impacted by this proposal.

Impacted Departments Aging Studies (for SWRK 625, which is cross-listed)

Section III - Proposal Rationale [Post-Launch]

[3.1] Proposal Rationale

Please use the text box below to provide a detailed rationale for revising this program. *Be sure to address all revisions made in Section II.*

If it is the result of a market analysis or needs assessment, attach documentation. If the revision is the result of State of Michigan, federal or accrediting agency mandate, attach documentation, including the required implementation date.

Rationale Every few years our accrediting body, the Council on Social Work Education, updates the educational standards for our profession. They set the guidelines for social work practice competencies at the undergraduate and advanced practice competencies at the graduate level which correspond with our professional licensing standards. This first step in the revisions to our graduate advanced practice curriculum align with the national standards required by the Council on Social Work Education.

The revision also calls for Banner codes to be updated to reflect how the MSW program is listed in the catalog, a single masters program with three concentrations. The three concentrations will appear on the student's transcript.

[3.2] Impact on Budget

Describe the budgetary impact of the proposed revision. 1) If new resources are needed, indicate their source. 2) If resources beyond those the department/school or college can provide are needed, attach a cost analysis.

Budget

Approval Proposal

If the proposal is ready to move on to the next step of the process, scroll back to the top of this page and locate the decisions icon on the right side of the page (blue circle w/ white checkmark). Select "approve" and "make my decision."

Course and Program Development Office

This section is reserved for the Course and Program Development Office, please do not edit.

Change to Banner codes?　　⦿ Yes　　○ No

CPD Office Notes

Input Deadline

Ignore　No Ignore

Signatures for Social Work [M.S.W.]

Department Head/School Director [Signature Step]	Status: *Approved*
✅ Jennifer Fritz	**01/24/2019**

College Dean [Signature Step]	Status: *Approved*
✅ Muralidharan Nair	**02/04/2019**

Department Head/School Director [Signature Step]	Status: *Approved*
✅ Jennifer Fritz	**02/20/2019**

College Dean [Signature Step]	Status: *Approved*
✅ Muralidharan Nair	**02/25/2019**

Provost's Office [Signature Step]	Status: *Approved*
✅ Michael Tew	**04/04/2019**

Social Work [M.S.W.]

Program Admission

Apply ~~Now 2 Active-Hidden 2018-06-28~~ Now2Active-Hidden2018-06-28 22: 09: ~~40 2018-06-28 40~~ 2018-06-28 22: 09: 40 Please download Instructions for Applying to the Master of Social Work Program here.

Admissions Coordinator

Julie Harkema| 317 Marshall| 734. 487. 0393| jharkema@emich. edu

Admission Requirments

Bachelor Degree

Full Program-A baccalaureate degree from an accredited college or university must be completed prior to matriculation. Candidates may apply while their degree is in progress, but degree completion demonstrated by an official transcript is necessary prior to beginning coursework in the MSW Program.

Advanced Standing-A Bachelor of Social Work degree from a Council on Social Work Education (CSWE) accredited college or university must be completed prior to matriculation. Candidates may apply while their degree is in progress, but degree completion demonstrated by an official transcript is necessary prior to matriculation into the MSW Program.

Grade Point Average

Full Program-A minimum GPA of 2. 75 is required at the time of application. This GPA can be attained with a cumulative undergraduate or a completed graduate degree. A cumulative undergraduate GPA includes all college courses taken prior to receiving a bachelor degree.

Advanced Standing-A minimum GPA of 2. 75 is required at the time of application. This GPA is attained with a cumulative undergraduate degree. A cumulative undergraduate GPA includes all college courses taken prior to receiving a bachelor degree. In addition, a 3. 0 in the last sixty credits of the bachelor degree is required.

Conditional Status-In select cases, some applicants will be admitted on a conditional basis to the Full Program if they do not have the minimum overall GPA of 2. 75. A limited number of exceptional applicants who have been working in the social work field for a substantial amount of time may be considered for conditional admission.

Graduate Record Examinations (GRE)-The GRE is not required for admission.

Personal Statement-Applicants complete a Personal Statement that speaks to their readiness for graduate studies and connection to our mission. Your Personal Statement will be evaluated as a reflection of your writing skills, your ability to reflect and learn from your experiences, and as a narrative of your background, interests, and goals. You must be the sole author of this statement, but others may provide proofreading assistance and feedback. Your social work Personal Statement must be double-spaced and four to five pages in length. Within your Personal Statement, please address the following:

1. Why are you a "good fit" with the mission of EMU's MSW program?
2. In our society, there are many types of privilege. Identify and discuss ways in your life in which you have been in a position of privilege, and how it might affect your work as a social worker.
3. Discuss your reasons for why you selected your specific concentration (i. e., mental illness/chemical dependency, families, and children, or services to the aging)?
4. What are your mission-related career interests and post-graduation plans?
5. Describe a situation where your attitudes about a particular stigmatized population (e. g., LGBT, people of color, persons in poverty, etc.) were challenged, and what you learned from that experience. In what ways are you ready to have your attitudes and social stereotypes be further challenged within an educational setting?
6. What attracts you to the MSW program at Eastern Michigan University?

Note: You must complete the Personal Statement according to the requirements of the School of Social Work.

Employment and Voluntarism Record-Provide complete contact information about agencies. Include the average hours/months/days of service at each position or volunteer experience. Please provide as much detailed information as possible, rather than leaving information blank or providing a range of hours. Also, include non-social work employment and voluntarism. Download Employment and Voluntarism form here.

Reference Letters – Three professional reference letters are required. Strong letters would be from professionals that could speak to the applicant's academic strengths, professionalism, and/or readiness for master level social work. Three reference forms along with narratives letters on professional ~~stationary~~ **stationery** are required; these will be accessed and submitted online by the recommenders.

Experience-Professional experience in the human services field, both paid and unpaid, is weighed in the decision-making process. This includes paid work experience, volunteer experience, and internships.

Admission Process

- Once a complete application (Graduate Application to the M. S. W Program within the College of Health and Human Services, all transcripts, personal statement, volunteer/work form, and three recommendation forms with attached narrative letters) is received, the School of Social Work verifies, processes, and reviews the application.
- GPA is verified and calculated. Last 60 credits GPA is calculated.
- Work and volunteer experience are verified and calculated.
- Each application is sent out for two reviews. Reviewers from the School of Social Work read the application and respond using a formal rubric, which includes the applicant's connection to the EMU School of Social Work mission, evaluation of personal and professional characteristics, and academic ability
- If the point spread between the two reviews is more than ten points, the application is sent out for a third review
- Once the reviews are completed, the application is sent to the Admissions Committee for a decision.

Notification of Decision-All applicants are notified of a decision by written, mailed letters from the School of Social Work. No decisions are given by email or phone call.

Transfer Applicants-If an applicant is currently in another EMU graduate program and interested in an MSW, the student must complete the formal application process as outlined above to be considered for the MSW program. If accepted, some classes may transfer as electives dependent on the date the class

and relevance to the social work curriculum. Discretion for transfer credits lies with the Director of the MSW program.

If an applicant has been accepted into and attended another MSW program, the applicant must complete the formal application process as outlined above to be considered for the EMU MSW program. In addition, the applicant must submit a letter from their current/previous MSW program stating that they left the program in "good standing." Only students in "good standing" will be considered for the EMUMSW program.

An Appeal of Decision of Acceptance/Denial into the EMU MSW Program-There is no appeal process. Decisions are final. If applicants are interested in re-applying for a future year, they are encouraged to do so by reapplying to the Master of Social Work program and updating their application materials.

Note: Official scores must be sent by the testing agency directly to the University.

School Information

Social Work, *College of Health and Human Services*

Jennifer Kellman-Fritz, Ph.D. | Director (Interim) | 323 Marshall | 734.487.6856 | jkellman@emich.edu

Deborah A. Willis, Ph.D. | Graduate Coordinator | 206F Marshall | 734.487.9480 | dwillis@emich.edu

Advisor Information

David Evoy | 315 Marshall | 734.487.6807 | devoy@emich.edu

Program Information

Course Requirements

The length of time required to complete the M.S.W. depends upon undergraduate preparation. Students admitted to the M.S.W. program begin coursework in the fall semester immediately following their admission. Students are admitted as a cohort with a structured, approved Plan of Study.

Full Program

Students applying to the M.S.W. program who did not obtain a B.S.W. in their undergraduate studies are considered for the Full Program. Full Program students complete 63 hours of foundation and advanced-level courses. Full Program students can successfully matriculate through the Master's program in four years while attending part-time.

Advanced Standing

Students with a Bachelor of Social Work (B.S.W.) degree from an undergraduate program accredited by the CSWE will be considered for advanced standing admission. Students not approved for advanced standing admission may be reviewed for full program admission. Advanced Standing students are required to complete 35 approved credit hours of course work. Students can successfully

matriculate through the Master's program as an Advanced Standing student in two years while attending part-time.

Length of the Program

The Council of Social Work Education (CSWE) mandates that all M.S.W. requirements must be completed within four years of the date of entrance into the program. Exceptions to this requirement may be requested by students who need an extension due to extraordinary and/or unavoidable extenuating circumstances. Only petitions from students who have a consistent outstanding academic performance history with no "incompletes," withdrawals," "stop-outs," or "fail" grades will be considered for this extension. Under no circumstances will students be allowed more than six years to complete their M.S.W. program.

Field Placement

All M.S.W. students must complete field placements that are authorized and arranged with affiliated public and nonprofit social service agencies through the field placement office. Generalist Field Placement (SWRK 595 and SWRK 596) requires 400 hours of supervised field work. Advanced Field Placement (SWRK 695 and SWRK 696) requires 500 hours of supervised field work in a student's chosen concentration. M.S.W. students admitted to the full program must complete both placements. Students admitted to the advanced standing program complete only the advanced level placements. In accordance with our national accreditation standards, no credit can be given for past or present work experience.

Foundation Level Courses: 32 hours

SWRK 501 Social Policies and the Social Work Profession	1 hr
SWRK 503 Ethics and the Social Work Profession	1 hr
SWRK 505 Generalist Social Work Practice with Individuals	2 hrs
SWRK 506 Human Behavior and the Social Environment: Individuals and Families	2 hrs
SWRK 507 Human Behavior and the Social Environment: Groups, Organizations and Communities	2 hrs
SWRK 515 Generalist Social Work Practice with Families	2 hrs
SWRK 525 Social Work Practice with Women and Girls	2 hrs
SWRK 533 Social Work Evaluation and Research: Quantitative & Qualitative Methods	4 hrs
SWRK 535 Social Work with People of Color: A Strengths Perspective	2 hrs
SWRK 545 Generalist Social Work Practice with Groups	2 hrs
SWRK 565 Generalist Social Work Practice with Communities	2 hrs
SWRK 571 Social Work Policy Analysis and Change	2 hrs
SWRK 595 Generalist Field Experience I	4 hrs
SWRK 596 Generalist Field Experience II	4 hrs

~~Degree Requirements: 31-35 hours~~

~~Elective Courses: 7-13 hours~~

~~Full program students are required to take 9 credit hours of electives (7 if in the Children and Family Services concentration). Advanced standing students are required to take 13 credit hours of electives (11 if in the Children and Family Services concentration).~~

~~Advanced Level Courses~~ Degree Requirements: ~~22~~ 31-35 hours

[Before] **Core Courses: 13 hours**

SWRK 610 Empowerment: Social Justice and Social Change	2 hrs
SWRK 633 Research Methods for Agency Based Practice	3 hrs
SWRK 695 Advanced Field Practice I	4 hrs
SWRK 696 Advanced Field Practice II	4 hrs

[After]

Concentration: ~~9 9-11 18-22 22 9~~ 18-22 hours

Select one from the following three concentrations~~.~~.

[Before] **~~I. Children~~ Child and Family ~~and Children's~~ Services ~~(SWFS): 11 18-22 22 hours~~: 18-22 hours ~~hours~~**   ~~11~~
Required Courses: ~~11~~ 9 hours

SWRK 640 Policies and Issues in Services to Families	3 hrs
SWRK 643 Families in the Social Environment	3 hrs
SWRK 644 Family-Centered Practice	3 hrs

[Before]~~Elective~~ **Specialization Courses: ~~7-11~~ 9-13 hours**
Full program students are required to take ~~7~~ 9 credit hours of ~~electives~~ specialization courses. Advanced standing students are required to take ~~11~~ 13 credit hours of ~~electives~~ specialization courses.

[Before] **~~II. Mental~~ Mental Health and ~~Chemical Dependency~~ ~~(SWMH)~~ Substance Use Recovery: 18-22 hours**   ~~9~~
Required Courses: ~~9 11 7~~ 9 hours

SWRK 650 Policy Issues in the Health Care Setting	3 hrs
SWRK 652 Dynamics and Practice: Mental Illness Services	3 hrs
SWRK 653 Dynamics and Practice: Chemical Dependency Services	3 hrs

[Before]~~Elective~~ **Specialization Courses: ~~9-13 11-15~~ 9-13 hours**
Full program students are required to take 9 credit hours of ~~electives~~ specialization courses. Advanced standing students are required to take 13 credit hours of ~~electives~~ specialization courses.

~~SWRK 623 Applied Psychological Aspects of Aging~~	~~3 hrs~~

[Before] **~~III. Services to the~~ Health and Aging ~~(SWAG)~~: 18–22 hours**   ~~9~~
Required Courses: 9 hours

SWRK 620 Policy Issues: Health and Aging	3 hrs
SWRK 625 Psychosocial Aspects of Aging over the Life Course	2 hrs
SWRK 626 Social Work Practice in Integrated Health Care	2 hrs
SWRK 627 Social Work Practice with Older Adults	2 hrs

[Before]~~Elective~~ **Specialization Courses: 9-13 hours**
Full program students are required to take 9 credit
hours of ~~electives~~ **specialization courses. Advanced**
standing students are required to take 13 credit
hours of ~~electives~~ **specialization courses.**

School Social Work Certification

The EMU School of Social Work offers a sequence of three elective courses that have been approved by the State of Michigan required to become a school social worker. Consultation should be made with a social work graduate advisor or the M.S.W. office about this opportunity.

Social Work [M.S.W.]

Status	active
Hierarchy Entities	Social Work
Approval Process Name	Program Proposal - Revision
Current Step	Catalog Implementation
Originator	Caren Putzu
Created	01/17/2019 05:30PM
Launched	01/17/2019 05:33PM
Form	
Instructions for Originator	
Section I - Proposal Information [Pre-Launch]	
Program Type	Program
Program imported from the catalog?	Yes
Department	Social Work
College	HH - Health and Human Services
Do any of the following have purview over this program?	Instruction or Curriculum Committee (Dept. Wide), Dept./School Faculty
Program, Section, or Area Committee	
Faculty Vote Count	
Instructions for Originator	
Section II - Program Information [Post-Launch]	
Program Title	Social Work [M.S.W.]
Degree Type	Master of Social Work
Catalog Description	The Eastern Michigan University Master of Social Work program is designed for the working adult, interested in advancing their knowledge and social work skills in working with oppressed and disenfranchised individuals. The program is designed for part-time students and offers only evening and Saturday courses.
Curriculum	
New Courses	
Revised Courses	• SWRK 620: Policy Issues: Health and Aging (proposal) • SWRK 625: Applied Psychosocial Aspects Across the Life Course (proposal) • SWRK 626: Social Work Practice in Integrated Health Care (proposal) • SWRK 627: Social Work Practice with Older Adults (proposal) • SWRK 640: Policies and Issues: Children and Families
Impacted Departments	Aging Studies (for SWRK 625, which is cross-listed)
Section III - Proposal Rationale [Post-Launch]	
Rationale	Every few years our accrediting body, the Council on Social Work Education, updates the educational standards for our profession. They set the guidelines for social work practice competencies at the undergraduate and advanced practice competencies at the graduate level which correspond with our professional licensing standards. This first step in the revisions to our graduate advanced practice curriculum align with the national standards required by the Council on Social Work Education. The revision also calls for Banner codes to be updated to reflect how the MSW program is listed in the catalog, a single masters program with three concentrations. The three concentrations will appear on the student's transcript.
Budget	
Approval Proposal	
Course and Program Development Office	
Change to Banner codes?	Yes
CPD Office Notes	
Input Deadline	
Ignore	

Steps	Comments	Edits	Decision	Date
Originator				
Caren Putzu	0	50	approve	01/21/2019 02:16PM
Proposal Review [Post-Originator]				
Evan Finley	0	13	approve	01/22/2019 01:43PM
Instruction/Curriculum Committee				
Janet Okagbue-Reaves	0	0	None	
Sarah Shea	0	0	None	
Caren Putzu	0	0	reject	01/24/2019 04:16PM
Celeste Hawkins	0	0	None	
Tana Bridge	0	0	None	
Sarah Van Zoeren	0	0	None	
Charles Graham	0	0	None	
Peregrine Silverschanz	0	0	None	
Deborah Willis	0	0	None	
Proposal Review [Post-Originator]				
Evan Finley	0	20	approve	01/24/2019 06:12PM
Instruction/Curriculum Committee				
Janet Okagbue-Reaves	0	0	None	

Sarah Shea	0	0	None	
Caren Putzu	0	7	approve	01/24/2019 06:21PM
Celeste Hawkins	0	0	None	
Tana Bridge	0	0	None	
Sarah Van Zoeren	0	0	None	
Charles Graham	0	0	None	
Peregrine Silverschanz	0	0	None	
Deborah Willis	0	0	None	
Department/School Faculty				
Cassandra Barragan	0	0	None	
Marcia Bombyk	0	0	None	
Claudette Braxton	0	0	None	
Tana Bridge	0	0	None	
Yvette Colon	0	0	None	
Laura Davis	0	0	None	
Jennifer Farley	0	0	None	
Jennifer Fritz	0	0	approve	01/24/2019 09:34PM
Charles Graham	0	0	None	
Jillian Graves	0	0	None	
Sylvia Gray	0	0	None	
Celeste Hawkins	0	0	None	
Elvia Krajewski-Jaime	0	0	None	
Angie Mann-Williams	0	0	None	
Christina Marsack	0	0	None	
Enos Massie	0	0	None	
Lynn Nybell	0	0	None	
Janet Okagbue-Reaves	0	0	None	
Caren Putzu	0	0	None	
David Ragg	0	0	None	
Ann Rall	0	0	None	
Kennedy Saldanha	0	0	None	
Sarah Shea	0	0	None	
Peregrine Silverschanz	0	0	None	
Jeanne Thomas	0	0	None	
Sarah Van Zoeren	0	0	None	
Barbara Walters	0	0	None	
Marilyn Wedenoja	0	0	None	
Sylvia Weinberg	0	0	None	
Deborah Willis	0	0	None	
Stephanie Wladkowski	0	0	None	
Marjorie Ziefert	0	0	None	
Department Head/School Director [Signature Step]				
Jennifer Fritz	0	0	approve	01/24/2019 09:36PM
College Dean [Signature Step]				
Muralidharan Nair	0	0	approve	02/04/2019 09:33AM
Christine Karshin	0	0	None	
Daniel Burns	0	0	None	
Proposal Review [Post-College]				
Evan Finley	0	0	None	
Evan Finley	0	0	None	
College Dean [Signature Step]				
Muralidharan Nair	0	0	None	
Christine Karshin	0	0	None	
Daniel Burns	0	0	None	
Evan Finley	0	0	force-reject	02/06/2019 04:16PM
Department Head/School Director [Signature Step]				
Jennifer Fritz	0	0	None	
Evan Finley	0	0	force-reject	02/06/2019 04:16PM
Department/School Faculty				
Cassandra Barragan	0	0	None	
Marcia Bombyk	0	0	None	
Claudette Braxton	0	0	None	
Tana Bridge	0	0	None	
Yvette Colon	0	0	None	
Laura Davis	0	0	None	
Jennifer Farley	0	0	None	
Jennifer Fritz	0	0	approve	02/20/2019 04:34PM
Charles Graham	0	0	None	
Jillian Graves	0	0	None	
Sylvia Gray	0	0	None	
Celeste Hawkins	0	0	None	
Elvia Krajewski-Jaime	0	0	None	
Angie Mann-Williams	0	0	None	
Christina Marsack	0	0	None	

Enos Massie	0	0	None	
Lynn Nybell	0	0	None	
Janet Okagbue-Reaves	0	0	None	
Caren Putzu	0	29	approve	02/14/2019 01:46PM
David Ragg	0	0	None	
Ann Rall	0	0	None	
Kennedy Saldanha	0	0	None	
Sarah Shea	0	0	None	
Peregrine Silverschanz	0	0	None	
Jeanne Thomas	0	0	None	
Sarah Van Zoeren	0	0	None	
Barbara Walters	0	0	None	
Marilyn Wedenoja	0	0	None	
Sylvia Weinberg	0	0	None	
Deborah Willis	0	0	None	
Stephanie Wladkowski	0	0	None	
Marjorie Ziefert	0	0	None	
Department Head/School Director [Signature Step]				
Jennifer Fritz	0	0	approve	02/20/2019 04:35PM
College Dean [Signature Step]				
Muralidharan Nair	0	0	approve	02/25/2019 09:24AM
Christine Karshin	0	0	None	
Daniel Burns	0	0	None	
Proposal Review [Post-College]				
Evan Finley	0	9	approve	03/26/2019 12:24PM
Course and Program Development Office				
Evan Finley	0	0	approve	03/26/2019 12:25PM
Provost's Office [Signature Step]				
Michael Tew	0	0	approve	04/04/2019 12:23PM
Catalog Implementation				
Evan Finley	0	19	None	

Comments	Author	Date	Comment
User Comments	Evan Finley	01/22/2019 01:43PM	Message to SWRK Instruction Committee - Attached to this proposal, you will find a Word document that shows an alternative way to format your program. If you agree with this change, please revise the program of study under "[2.3] Curriculum." Please let me know if you have any questions, 7-8954 or efinley2@emich.edu.
	Caren Putzu	01/24/2019 04:16PM	Sending it back for revision
	Evan Finley	01/24/2019 06:12PM	With Caren Putzu's approval, I revised the curriculum. Sending proposal back to Instruction Committee.
	Caren Putzu	01/24/2019 06:21PM	Thank you for your help, Evan!
	Evan Finley	02/04/2019 10:19AM	This proposal is on hold until the new course proposals are approved.
	Evan Finley	02/06/2019 04:16PM	Returning the proposal to the School of Social Work per their request.
	Evan Finley	03/11/2019 08:58AM	This proposal is on hold until SWRK 625 is approved.
	Evan Finley	03/26/2019 12:25PM	This revision is minor in scope and does not impact curriculum, outside the originating college. The proposal can move forward for a final determination by the Provost's Office.
System Comments	Digital Architecture	01/21/2019 02:16PM	Caren Putzu has approved this proposal on Originator.
	Digital Architecture	01/22/2019 01:43PM	Evan Finley has approved this proposal on Proposal Review [Post-Originator].
	Digital Architecture	01/24/2019 04:16PM	Caren Putzu has rejected this proposal on Instruction/Curriculum Committee.
	Digital Architecture	01/24/2019 06:12PM	Evan Finley has approved this proposal on Proposal Review [Post-Originator].
	Digital Architecture	01/24/2019 06:21PM	Caren Putzu has approved this proposal on Instruction/Curriculum Committee.
	Digital Architecture	01/24/2019 09:34PM	Jennifer Fritz has approved this proposal on Department/School Faculty.
	Digital Architecture	01/24/2019 09:36PM	Jennifer Fritz has approved this proposal on Department Head/School Director [Signature Step].
	Digital Architecture	02/04/2019 09:33AM	Muralidharan Nair has approved this proposal on College Dean [Signature Step].
	Digital Architecture	02/04/2019 10:19AM	Evan Finley has requested a hold on this proposal.
	Digital Architecture	02/04/2019 10:19AM	System Administrator Evan Finley has placed this proposal on hold.
	Digital Architecture	02/06/2019 04:13PM	System Administrator Evan Finley has removed the hold from this proposal.
	Digital Architecture	02/06/2019 04:16PM	Evan Finley has force rejected this proposal.
	Digital Architecture	02/06/2019 04:16PM	Evan Finley has force rejected this proposal.
	Digital Architecture	02/06/2019 04:16PM	Evan Finley has force rejected this proposal.
	Digital Architecture	02/14/2019 01:46PM	Caren Putzu has approved this proposal on Department/School Faculty.
	Digital Architecture	02/20/2019 04:34PM	Jennifer Fritz has approved this proposal on Department/School Faculty.
	Digital Architecture	02/20/2019 04:35PM	Jennifer Fritz has approved this proposal on Department Head/School Director [Signature Step].
	Digital Architecture	02/25/2019 09:24AM	Muralidharan Nair has approved this proposal on College Dean [Signature Step].
	Digital Architecture	03/11/2019 08:58AM	Evan Finley has requested a hold on this proposal.
	Digital Architecture	03/11/2019 08:58AM	System Administrator Evan Finley has placed this proposal on hold.
	Digital Architecture	03/26/2019 12:24PM	System Administrator Evan Finley has removed the hold from this proposal.
	Digital Architecture	03/26/2019 12:24PM	Evan Finley has approved this proposal on Proposal Review [Post-College].
	Digital Architecture	03/26/2019 12:25PM	Evan Finley has approved this proposal on Course and Program Development Office.
	Digital Architecture	04/04/2019 12:23PM	Michael Tew has approved this proposal on Provost's Office [Signature Step].

Search Parameters

sort	processID	code	from	keyword	entityName	detail	entity	to	prefix	status	activity
					Social Work	user,system	35			active	comments,edits,decisions

To:	Chris Shell, Registrar
	David Winters, Department Head, Special Education & Communication Sciences and Disorders
From:	Michael Tew, Associate Provost & Associate Vice President for Academic Programming and Services
Subject:	**Special Education – SEM-T Programs (Phase Out)**
Date:	April 25, 2019

The attached proposal from the Special Education & Communication Sciences and Disorders Department and the College of Education to phase out **Master of Arts in Special Education with Elementary Certification - Visual Impairment, Master of Arts in Special Education with Secondary Certification - Visual Impairment, Master of Arts in Special Education with Elementary Certification - Cognitive Impairment, Master of Arts in Special Education with Secondary Certification - Cognitive Impairment, Master of Arts in Special Education with Elementary Certification - Emotional Impairment, Master of Arts in Special Education with Secondary Certification - Emotional Impairment, Master of Arts in Special Education with Elementary Certification - Physical & Other Health Impairment, and Master of Arts in Special Education with Secondary Certification - Physical & Other Health Impairment**, is approved, effective Fall 2019.

Graduate School policy limits students to 6 years to complete a Master's degree. Please note that the two "Visual Impairment" programs were previously shelved.

If you have any questions, please contact Evan Finley, Course and Program Development Associate (487-8954, efinley2@emich.edu).

cc: Rhonda Longworth, Provost & Executive Vice President of Academic and Student Affairs
Wade Tornquist, Interim Associate Provost & Vice President of Graduate Studies and Research
Tana Bridge, Faculty Associate, Graduate School
Julia Nims, Faculty Associate, Graduate School
Micheal Sayler, Dean, College of Education
Beth Kubitskey, Associate Dean, College of Education
Faculty Senate
Myung-Sook Koh, Special Education & Communication Sciences and Disorders
Erin Burdis, Assistant Registrar
Amy Frady, Assistant Director, Records & Registration
Ramona Milligan, Coordinator of Registration, Records & Registration
Judith Massingill, Coordinator of Records, Records & Registration
Carol Evans, Transfer Equivalency Coordinator, Records & Registration
Mary Butkovich, Halle Library
Ann Richards, Assistant Director, Admissions Processing
Bin Ning, Assistant Vice President and Executive Director, IRIM
Sarah Kersey Otto, Director, Career Development & Outreach
Original, Course and Program Development

Special Education with Certification (SEM-T) [M.A.] Phase-out

Special Request

Instructions for Originator

Please pay close attention to the instructions at the beginning of each section

Complete the proposal in the following order:

> **Complete <u>Section I - Proposal Information</u>**
> **Launch Proposal** *Do not edit section II until after the proposal is launched.*
> **Complete <u>Section II - Proposal Details</u>**
> **<u>Approve Proposal</u>**

Section I - Proposal Information [Pre-Launch]

Please read the instructions carefully; mistakes made in this section may require you to start over with a new proposal. *Do not edit Section II until after the proposal is launched.*

[1.1] Proposal Title

Enter the proposal's title in the text box provided.

Proposal Title* Special Education with Certification (SEM-T) [M.A.] Phase-out

[1.2] Department and College Selection

Department* Special Education

College* ☐ AS - Arts & Sciences ☐ BU - Business ☑ ED - Education
☐ HH - Health and Human Services ☐ TC - Technology

[1.3] Department Faculty Input

To determine the path the proposal will take within the department, please review the options below and make the appropriate selections.

Do any of the following have purview over these courses?*
☐ Program, Section, or Area Committee

☐ Undergraduate Committee

☐ Graduate Committee

☑ Instruction or Curriculum Committee (Dept. Wide)

☑ Dept./School Faculty

☐ None of the Above

If "Program, Section, Area Committee" is selected above, please select the committee from the drop-down menu below. *If not applicable, please skip.*

Program, Section, or Area Committee

Faculty Vote Count

If applicable, this field should be completed before the proposal leaves the department/school.

Faculty Vote Count Yes - 7, No - 0, Abstain - 1

Instructions for Originator

STOP & LAUNCH PROPOSAL

Scroll back to the top of this page and launch the proposal by clicking the blue triangle.

!Do not edit past this point until after the proposal is launched!

Section II – Proposal Details [Post-Launch]

Completion of every field in this section is required before the Originator approves the proposal. *Incomplete proposals are returned to the Originator.*

[2.1] Description

Please use the text box below to describe the revision. In other words, "What are you changing?"

Description We are phasing out the following six SEM-T programs. These programs will be replaced by the new Master of Arts in Teaching (M.A.T.) in Special Education.

- Master of Arts in Special Education with Elementary Certification - Cognitive Impairment (SMCE-SEM-T)
- Master of Arts in Special Education with Elementary Certification - Emotional Impairment (SMEE-SEM-T)
- Master of Arts in Special Education with Elementary Certification - Physical & Other Health Impairment (SMPE-SEM-T)
- Master of Arts in Special Education with Secondary Certification - Cognitive Impairment (SMCS-SEM-T)
- Master of Arts in Special Education with Secondary Certification - Emotional Impairment (SMES-SEM-T)
- Master of Arts in Special Education with Secondary Certification - Physical & Other Health Impairment (SMPS-SEM-T)

[2.2] Proposal Rationale

Please use the text box below to provide a detailed rationale for this proposal (4 to 8 sentences). In other words, "Why are you proposing this change"

Proposal Rationale Current SEM-T program is a Two-Tier Program with approximately 140 to 150 credits:

- The SEM-T Program is used as a post-bac program with a second-tier MA path.
- This is an endorsement program with roughly over 125-credits for the graduate students. There are no teaching certification program requiring these many credits.
- The second-tier MA program requires another 18 to 30 credits with too many unnecessary research courses, which is not good fit for a teacher preparation program that designed to enrich knowledge and skills in teaching.
- Previously, the second-tier MA program was needed because the EMU SEM-T program consisted of mostly undergraduate courses. However, to follow EMU's new rule of requiring all graduate students to register for graduate level courses, all teaching endorsement courses have graduate level course numbers, which can be used for both the initial endorsement and master's degrees.

MA degree exit requirement: Internship and student teaching meets the EMU master's degree exit requirement, so there is no need for research or a seminar for the degree exit requirement.

The new M.A.T. program is a combined Post-Bac endorsement program and Master of Arts program with significantly reduced credit hours. Upon approval of the new M.A.T. program, the current SEM-T program will be phased out.

[2.3] Impact

Please use this subsection to determine the potential impact this proposal will have on existing curriculum, both internal and external to the home department.

Will this proposal impact existing curriculum?   Yes   • No

If yes, please list the impacted program(s)

[2.4] Associated Proposals

Please use the text box below to list associated proposals. *Course and/or program*

proposals submitted simultaneously with this proposal.

Associated Course or Program Proposal(s)   Special Education [MAT] (<u>New Program Proposal</u>)

Approve Proposal

If the proposal is ready to move on to the next step of the process, scroll back to the top of this page and locate the decisions icon on the right side of the page (blue circle w/ white checkmark). Select "approve" and "make my decision."

Course & Program Development Office

This section is reserved for the Course and Program Development Office, please do not edit.

Proposal Review Checklist   ☑ Reviewed impact on existing or proposed curriculum
☑ Reviewed Section II Content ☑ Reviewed Input Process

CPD Office Notes

Signatures for Special Education with Certification (SEM-T) [M.A.] Phase-out

Department Head [Signature Step]	Status: *Approved*
✅ **David Winters**	**11/07/2018**

College Dean [Signature Step]	Status: *Approved*
✅ **Micheal Sayler**	**12/12/2018**

Provost's Office [Signature Step]	Status: *Approved*
✅ **Michael Tew**	**04/04/2019**

Special Education with Certification (SEM-T) [M.A.] Phase-out

Status	active
Hierarchy Entities	Special Education & Communication Sciences and Disorders
Approval Process Name	Special Request
Current Step	Catalog Implementation
Originator	Myung-Sook Koh
Created	09/27/2018 09:02AM
Launched	09/27/2018 09:44AM
Form	
Instructions for Originator	
Section I - Proposal Information [Pre-Launch]	
Proposal Title	Special Education with Certification (SEM-T) [M.A.] Phase-out
Department	Special Education
College	ED - Education
Do any of the following have purview over these courses?	Instruction or Curriculum Committee (Dept. Wide), Dept./School Faculty
Program, Section, or Area Committee	
Faculty Vote Count	Yes - 7, No - 0, Abstain - 1
Instructions for Originator	
Section II - Proposal Details [Post-Launch]	

Description

We are phasing out the following six SEM-T programs. These programs will be replaced by the new Master of Arts in Teaching (M.A.T.) in Special Education.

- Master of Arts in Special Education with Elementary Certification - Cognitive Impairment (SMCE-SEM-T)
- Master of Arts in Special Education with Elementary Certification - Emotional Impairment (SMEE-SEM-T)
- Master of Arts in Special Education with Elementary Certification - Physical & Other Health Impairment (SMPE-SEM-T)
- Master of Arts in Special Education with Secondary Certification - Cognitive Impairment (SMCS-SEM-T)
- Master of Arts in Special Education with Secondary Certification - Emotional Impairment (SMES-SEM-T)
- Master of Arts in Special Education with Secondary Certification - Physical & Other Health Impairment (SMPS-SEM-T)

Proposal Rationale

Current SEM-T program is a Two-Tier Program with approximately 140 to 150 credits:

- The SEM-T Program is used as a post-bac program with a second-tier MA path.
- This is an endorsement program with roughly over 125-credits for the graduate students. There are no teaching certification program requiring these many credits.
- The second-tier MA program requires another 18 to 30 credits with too many unnecessary research courses, which is not good fit for a teacher preparation program that designed to enrich knowledge and skills in teaching.
- Previously, the second-tier MA program was needed because the EMU SEM-T program consisted of mostly undergraduate courses. However, to follow EMU's new rule of requiring all graduate students to register for graduate level courses, all teaching endorsement courses have graduate level course numbers, which can be used for both the initial endorsement and master's degrees.

MA degree exit requirement: Internship and student teaching meets the EMU master's degree exit requirement, so there is no need for research or a seminar for the degree exit requirement.

The new M.A.T. program is a combined Post-Bac endorsement program and Master of Arts program with significantly reduced credit hours. Upon approval of the new M.A.T. program, the current SEM-T program will be phased out.

Will this proposal impact existing curriculum?	No
If yes, please list the impacted program(s)	
Associated Course or Program Proposal(s)	Special Education [MAT] (New Program Proposal)
Approve Proposal	
Course & Program Development Office	
Proposal Review Checklist	Reviewed impact on existing or proposed curriculum, Reviewed Section II Content, Reviewed Input Process
CPD Office Notes	

Steps	Comments	Edits	Decision	Date
Originator				
Myung-Sook Koh	0	3	approve	10/24/2018 08:00PM
Proposal Review [Post-Originator]				
Evan Finley	0	3	approve	10/25/2018 02:17PM
Instruction/Curriculum Committee				
Jennifer Desiderio	0	1	approve	10/30/2018 08:47AM
Myung-Sook Koh	0	0	approve	11/02/2018 10:01AM
Loreena Parks	0	0	None	
Department/School Faculty				
Sally Burton-Hoyle	0	0	None	
Steven Camron	0	0	None	
Willie Cupples Jr	0	0	None	
Jennifer Desiderio	0	0	None	
Janet Fisher	0	0	None	
Derrick Fries	0	0	None	
Sarah Ginsberg	0	0	None	
Carole Gorenflo	0	0	None	
Ana Claudia Harten	0	0	None	

Ronald Hoodin 0	0	None	
Rhonda Kraai 0	0	None	
Lidia Lee 0	0	None	
Tsai-Ping Li 0	0	None	
Jacquelyn McGinnis 0	0	None	
Myung-Sook Koh 0	0	None	
Ann Orr 0	0	None	
John Palladino 0	0	None	
Kathlyn Parker 0	0	None	
Loreena Parks 0	0	None	
Audrey Bernard 0	0	None	
Wanda Kent 0	0	None	
Naomi Hashimoto 0	0	None	
Philip Smith 0	0	None	
Evan Finley 0	0	restart	11/05/2018 06:31AM
Department/School Faculty			
Sally Burton-Hoyle 0	0	None	
Steven Camron 0	0	None	
Willie Cupples Jr 0	0	None	
Jennifer Desiderio 0	0	None	
Janet Fisher 0	0	None	
Derrick Fries 0	0	None	
Sarah Ginsberg 0	0	None	
Carole Gorenflo 0	0	None	
Ana Claudia Harten 0	0	None	
Ronald Hoodin 0	0	None	
Rhonda Kraai 0	0	None	
Lidia Lee 0	0	None	
Tsai-Ping Li 0	0	None	
Jacquelyn McGinnis 0	0	None	
Myung-Sook Koh 0	0	None	
Ann Orr 0	0	None	
John Palladino 0	0	None	
Kathlyn Parker 0	0	None	
Loreena Parks 0	0	None	
Audrey Bernard 0	0	None	
Wanda Kent 0	0	None	
Naomi Hashimoto 0	0	None	
Philip Smith 0	0	None	
Evan Finley 0	0	restart	11/05/2018 06:31AM
Department/School Faculty			
Sally Burton-Hoyle 0	0	None	
Steven Camron 0	0	None	
Willie Cupples Jr 0	0	None	
Jennifer Desiderio 0	0	None	
Janet Fisher 0	0	None	
Derrick Fries 0	0	None	
Sarah Ginsberg 0	0	None	
Carole Gorenflo 0	0	None	
Ana Claudia Harten 0	0	None	
Ronald Hoodin 0	0	None	
Rhonda Kraai 0	0	None	
Lidia Lee 0	0	None	
Tsai-Ping Li 0	0	None	
Jacquelyn McGinnis 0	0	None	
Myung-Sook Koh 0	0	None	
Ann Orr 0	0	None	
John Palladino 0	0	None	
Kathlyn Parker 0	0	None	
Loreena Parks 0	0	None	
Audrey Bernard 0	0	None	
Wanda Kent 0	0	None	
Naomi Hashimoto 0	0	None	
Philip Smith 0	0	None	
David Winters 0	0	None	
Evan Finley 0	0	restart	11/05/2018 06:32AM
Department/School Faculty			
Sally Burton-Hoyle 0	0	None	
Steven Camron 0	0	None	
Willie Cupples Jr 0	0	None	
Jennifer Desiderio 0	0	None	
Janet Fisher 0	0	None	
Derrick Fries 0	0	None	
Sarah Ginsberg 0	0	None	
Carole Gorenflo 0	0	None	
Ana Claudia Harten 0	0	None	
Ronald Hoodin 0	0	None	
Rhonda Kraai 0	0	None	

Lidia Lee	0	0	None	
Tsai-Ping Li	0	0	None	
Jacquelyn McGinnis	0	0	None	
Myung-Sook Koh	0	0	None	
Ann Orr	0	0	None	
John Palladino	0	0	None	
Kathlyn Parker	0	0	None	
Loreena Parks	0	0	None	
Audrey Bernard	0	0	None	
Wanda Kent	0	0	None	
Naomi Hashimoto	0	0	None	
Philip Smith	0	0	None	
David Winters	0	1	approve	11/07/2018 10:31AM
Department Head [Signature Step]				
David Winters	0	0	approve	11/07/2018 10:35AM
Proposal Review & Routing - Dean's Office [ED]				
Evan Finley	0	0	None	
Jeffrey O'Donohue	0	0	None	
Micheal Sayler	0	0	None	
Evan Finley	0	0	None	
Faculty Council & Advanced Programs Committee [ED]				
Jennifer Desiderio	0	0	None	
Myung-Sook Koh	0	0	None	
Perry Francis	0	0	approve	12/05/2018 03:50PM
Sally Burton-Hoyle	0	0	None	
Philip Smith	0	0	None	
Michael McVey	0	0	None	
Paul Ramsey	0	0	None	
Theresa Saunders	0	0	None	
Stephen Wellinski	0	0	None	
Perry Francis	0	0	approve	12/05/2018 03:50PM
Michael McVey	0	0	None	
Stephen Wellinski	0	0	None	
Lidia Lee	0	0	approve	12/04/2018 01:33PM
Martha Balyee	0	0	approve	12/04/2018 11:41AM
Toni Jones	0	0	None	
Carmen McCallum	0	0	None	
Patrice Bounds	0	0	None	
John Palladino	0	0	None	
Jacquelyn McGinnis	0	0	None	
College Dean [Signature Step]				
Micheal Sayler	0	0	approve	12/12/2018 02:36PM
Proposal Review [Post-College]				
Evan Finley	0	0	approve	03/26/2019 12:23PM
Course and Program Development Office				
Evan Finley	0	0	approve	03/26/2019 12:24PM
Provost's Office [Signature Step]				
Michael Tew	0	0	approve	04/04/2019 12:21PM
Catalog Implementation				
Evan Finley	0	0	None	

	Author	Date	Comment
User Comments	David Winters	11/07/2018 10:35AM	I approve this proposal with the understanding that it will be fully approved only upon the approval of the proposed M.A.T. program that is making its way through the input system. The M.A.T. program has been designed to replace the current SEM-T program, and this proposal should make that transition more smooth.
	Jeffrey O'Donohue	11/08/2018 11:22AM	Proposal can move forward for Faculty Council and Advanced Programs Committee input.
	Evan Finley	11/08/2018 12:19PM	This proposal is available for Faculty Council and Advanced Programs Committee review. Department faculty are included on the step and may respond to comments and if necessary edit the proposal.
	Evan Finley	12/13/2018 07:57AM	As requested by the Special Education Department Head, this proposal will be held until further notice.
	Evan Finley	04/04/2019 03:01PM	Implementation is on hold until the Master of Arts in Teaching receives final approval.
System Comments	Digital Architecture	10/24/2018 08:00PM	Myung-Sook Koh has approved this proposal on Originator.
	Digital Architecture	10/25/2018 02:17PM	Evan Finley has approved this proposal on Proposal Review [Post-Originator].
	Digital Architecture	10/30/2018 08:47AM	Jennifer Desiderio has approved this proposal on Instruction/Curriculum Committee.
	Digital Architecture	11/02/2018 10:01AM	Myung-Sook Koh has approved this proposal on Instruction/Curriculum Committee.
	Digital Architecture	11/05/2018 06:31AM	System Administrator Evan Finley has restarted the Department/School Faculty step as a result of participants being added to or removed from the step.
	Digital Architecture	11/05/2018 06:31AM	System Administrator Evan Finley has restarted the Department/School Faculty step as a result of participants being added to or removed from the step.

Digital Architecture	11/05/2018 06:32AM	David Winters was added to the Faculty [SPED] role.
Digital Architecture	11/05/2018 06:32AM	System Administrator Evan Finley has restarted the Department/School Faculty step as a result of participants being added to or removed from the step.
Digital Architecture	11/07/2018 10:31AM	David Winters has approved this proposal on Department/School Faculty.
Digital Architecture	11/07/2018 10:35AM	David Winters has approved this proposal on Department Head [Signature Step].
Digital Architecture	11/08/2018 12:19PM	Evan Finley has requested to route.
Digital Architecture	11/08/2018 12:20PM	System Administrator Evan Finley has routed this proposal.
Digital Architecture	11/08/2018 12:20PM	Evan Finley has force approved this proposal.
Digital Architecture	11/12/2018 07:24AM	Jacquelyn McGinnis was added to the Advanced Programs Committee [ED] role.
Digital Architecture	12/04/2018 11:41AM	Martha Baiyee has approved this proposal on Faculty Council & Advanced Programs Committee [ED].
Digital Architecture	12/04/2018 01:33PM	Lidia Lee has approved this proposal on behalf of Advanced Programs Committee [ED]. See COE APC Dec 4 for more information.
Digital Architecture	12/05/2018 03:50PM	Perry Francis has approved this proposal on behalf of Executive Council [ED]Faculty Council [ED]. See COE Council Meeting 12/05/2018 for more information.
Digital Architecture	12/05/2018 03:50PM	Perry Francis has approved this proposal on behalf of Executive Council [ED]Faculty Council [ED]. See COE Council Meeting 12/05/2018 for more information.
Digital Architecture	12/12/2018 02:36PM	Micheal Sayler has approved this proposal on College Dean [Signature Step].
Digital Architecture	12/13/2018 07:57AM	Evan Finley has requested a hold on this proposal.
Digital Architecture	12/13/2018 07:58AM	System Administrator Evan Finley has placed this proposal on hold.
Digital Architecture	03/26/2019 12:23PM	System Administrator Evan Finley has removed the hold from this proposal.
Digital Architecture	03/26/2019 12:23PM	Evan Finley has approved this proposal on Proposal Review [Post-College].
Digital Architecture	03/26/2019 12:24PM	Evan Finley has approved this proposal on Course and Program Development Office.
Digital Architecture	04/04/2019 12:21PM	Michael Tew has approved this proposal on Provost's Office [Signature Step].

Search Parameters

sort	processID	code	from	keyword	entityName	detail	entity	to	prefix	status	activity
	345				Special Education & Communication Sciences and Disorders	user,system	29			active	comments,edits,decisions