

**UNDERGRADUATE RE-ENROLLMENT APPLICATION – RETURN TO  
Office of Records and Registration, 303 Pierce Hall, Attn: Re-enrollment  
EASTERN MICHIGAN UNIVERSITY, Ypsilanti, Michigan 48197**

**DO NOT COMPLETE THIS FORM IF:**

- You were accepted for undergraduate admission to EMU, but have not yet earned any credit at EMU. Contact the Admissions Office, 401 Pierce Hall (734-487-3060), to apply for admission.
- You attended EMU as a continuing education, dual enrolled, guest or non-matriculated student. Contact the Admissions Office, 401 Pierce Hall (734-487-3060), to apply for admission.
- You attended EMU as an undergraduate BUT earned a bachelor's degree from another institution AND have not been enrolled at EMU since earning your degree AND wish to pursue a DIFFERENT bachelor's degree. Contact the Admissions Office, 401 Pierce Hall (734-487-3060), for a second bachelor's degree application.
- You have earned a bachelor's degree and wish to seek teacher certification only. Contact the Admissions Office, 401 Pierce Hall (734-487-3060), to apply for admission.
- You were academically dismissed from EMU the last time you attended. Take this form to the Academic Advising Office, 301 Pierce Hall (734-487-2170), for information about how to obtain clearance to re-enroll.

**COMPLETE THIS FORM TO RE-ENROLL IF:**

- You are a regularly admitted undergraduate student (excludes continuing education, dual enrolled, guest or non-matriculated admission, see above) and have not earned EMU credit during the last two years (eight semesters).
- You are working on an approved second bachelor's program or post degree certification at EMU and have not earned EMU credit during the last two years (eight semesters).

**PLEASE COMPLETE THE FOLLOWING:**

According to the instructions, I am eligible to complete this form but I have attended another college or university since attending Eastern.  
\_\_\_ NO \_\_\_ YES

**You must have an official transcript sent to the address above by the end of your first semester of re-enrollment.**

According to the instructions, I am eligible to complete this form but I have past due obligations with the University.  
\_\_\_ NO \_\_\_ YES

*Registration will be delayed until all past due accounts to the university are paid in full or  
until you obtain a release form at the Student Accounting Office, 203 Pierce Hall (734-487-3335).*

Check deadlines for submitting this re-enrollment form in the current class schedule book. Processing takes approximately one week. Students will be notified by mail about when and how to register after their re-enrollment has been processed, or they will receive alternative correspondence explaining steps to take for re-enrollment.

**A one-time records initiation fee of \$82.00 will be billed to all re-enrolling students upon registration.**

I certify that all information in this form is complete and accurate to the best of my knowledge. I understand that misrepresentation or omission of any information may be cause for denial of or cancellation of re-enrollment OR may result in being suspended or dismissed from Eastern Michigan University, if discovered subsequent. I understand that all pertinent rules and policies of Eastern Michigan University that applied to me upon admission are still applicable, and that it is my responsibility to become knowledgeable about them. **I understand that all credentials submitted in support of my re-enrollment become property of the University and are not returnable.**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

**COMPLETE BOTH SIDES OF THIS FORM**

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**UNDERGRADUATE RE-ENROLLMENT FORM - Page 2**

**A one-time records initiation fee of \$82.00 will be billed to all re-enrolling students upon registration.**

**Semester/Year of Last Enrollment at EMU:** \_\_\_\_\_ **Semester/Year to Re-Enroll:** \_\_\_\_\_

\* Denotes optional items that are not used in any admissions process. Helps EMU to better identify and serve students.

**Student Number:** E \_\_\_\_\_ **Social Security Number\*:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Mr.  
**Name:** Ms. \_\_\_\_\_  
Mrs. First Middle Initial Last (Maiden)

**Birth Date** \*: \_\_/\_\_/\_\_ **Sex**\*: \_\_Male \_\_ Female **Marital Status**\*: \_\_Married \_\_Unmarried \_\_ Separated

**Ethnic Group**\*: \_\_ Asian \_\_ Black \_\_ Hispanic \_\_Native American \_\_ White \_\_ Pacific Islander \_\_ Multiracial \_\_ Decline to state

**Please circle any of the following that apply**\*: Blind Deaf Diabetic Other Impairments (check below):  
\_\_ Hearing \_\_ Learning \_\_ Mobility \_\_ Speech \_\_ Visual \_\_ Other

**Address:** \_\_\_\_\_  
Number/Street

City State/Province Zip/Postal Code

County Area Code/Telephone Number

**Residency** for tuition purposes is based on your last residency status. If you believe your residency has changed since you last attended classes at EMU, you may submit a residency appeal form to Student Business Services, 203 Pierce Hall.

**Have you served in the Armed Forces?** Y/N \_\_\_\_ If yes, and you have been discharged from active duty, please send a copy of your separation record to EMU, Admissions Office, 401 Pierce Hall, Ypsilanti, MI 48197 for evaluation of credit.

**International Students Only:**

Country of Citizenship \_\_\_\_\_ Visa Type \_\_\_\_\_

*If you are interested in maintaining your F1 and/or J1 non-immigrant status, you must go to the office of international students for approval prior to submitting your re-enrollment application.*

**Have you ever been convicted of a criminal offense other than a minor traffic violation, or found to be delinquent by a juvenile court, or are there any such charges currently pending against you at this time?** \_\_\_\_Yes \_\_\_\_No

**Have you ever been expelled, suspended, placed on probation, or been subject to any other disciplinary action at any secondary school or college you have attended? (Academic dismissal/probation should not be reported.)**  
\_\_\_\_Yes \_\_\_\_No

**➤ IF YOU ANSWER "YES" TO EITHER OF THESE QUESTIONS, PLEASE SUBMIT A STATEMENT OF EXPLANATION.**

**List names of all colleges or universities attended SINCE LEAVING EMU:**

Attended: From: \_\_/\_\_/\_\_ TO: \_\_/\_\_/\_\_ Attended: From: \_\_/\_\_/\_\_ TO: \_\_/\_\_/\_\_

*You must have an official transcript sent to the Office of Records and Registration as soon as possible.*

**If you have earned a bachelor's degree from EMU, identify the date:** \_\_\_\_\_

Major you will pursue: \_\_\_\_\_ Degree sought: \_\_\_\_\_

___ Please check here if you have earned graduate credit at EMU.					
OFFICE USE:	PRC	DECN	BANNER	LETR	CRIM

**COMPLETE BOTH SIDES OF THIS FORM**