

## Application for Michigan Residency

### EASTERN MICHIGAN UNIVERSITY

Students applying for Michigan residency must submit their applications to Student Business Services at 201 Pierce Hall – Ypsilanti, MI 48197 or Service EMU at 268 Student Center – Ypsilanti, MI 48197 no later than the last day of the 100% tuition refund period for the semester for which review is requested. *We encourage students to submit all documentation approximately 4 weeks before the semester begins.* Please allow 6 – 8 weeks processing time. Late applications will be reviewed for the following semester. Students will be notified by *email only* regarding their residency status decision. Please note that *students may not earn Michigan residency while attending EMU.*

#### Instructions:

1. Review the guidelines for determining residency status change below. If you meet at least two of the guidelines below, continue to step 2.

Non-Michigan US Citizens	International Students
<ul style="list-style-type: none"> <li>• Traditional considerations such as ownership of real estate (lease, homeowners agreement), source of driver and vehicles licenses, taxpayer status (W2s), self-supporting or dependency on others whether residents of Michigan or elsewhere (parent/spouse W2s, 1040s)</li> <li>• Born in Michigan and have graduated from a Michigan high school (birth certificate, diploma)</li> <li>• Residence in Michigan of family, legal guardian, or other relatives or persons legally responsible for the student</li> <li>• Former residence in Michigan and maintenance of significant connections therein while absent</li> <li>• Long-term military commitments in Michigan</li> </ul>	<ul style="list-style-type: none"> <li>• Visa Classifications:               <ul style="list-style-type: none"> <li>○ E-1, E-2</li> <li>○ G-4</li> <li>○ H-1, H-2, H-3, H-4</li> <li>○ J-1 (exchange visitor - limited to persons engaged as a trainee, teacher, professor, or research scholar), J-2 (spouse or child of J-1 as limited above)</li> <li>○ L-1, L-2</li> </ul> </li> <li>• Permanent Resident Card</li> </ul> <p>Note: If you qualify under the International Student guidelines, be sure to include documentation from the Non-Michigan US Citizen column with your application.</p>

2. Complete the Request for Residence Status Change form and attach an explanation about why you came to Michigan. If you are an international student, also include a letter from the Office of International Students confirming your immigration status (if you are not a US citizen).
3. Attach documents as proof relevant to your situation (make copies of any documentation if you would not like to submit your original paperwork).
4. Submit all documentation to Student Business Services (located in 201 Pierce Hall) or Service EMU (located in 268 Student Center).

#### Additional Questions?:

Visit the Student Business Services website (<http://www.emich.edu/sbs>) or call (734) 487-3335 between 8am and 5pm, Monday through Friday.