

**Andre Stone**  
37 Prospect SE #5  
Grand Rapids, MI 49503  
Telephone: (734) 476-0471  
Email: andrestone@lycos.com

**Statement of Purpose**

Detail-oriented recent college graduate utilizes comprehensive planning skills in land use, zoning, and transportation to help local communities achieve their goals.

**Summary of Qualifications**

- excellent written and verbal communication skills
- commitment to achieving positive results
- excellent organizational skills
- leadership skills and ability to work with public
- proficient using MS Word, Excel, Powerpoint, Publisher and Internet
- familiar with ArcView GIS and AutoCAD

**Education**

BA, Urban and Regional Planning.  
Eastern Michigan University, 2004.  
GPA: 3.6/4.0.

**Related Experience**

**Lead Landscape Associate** May 2004-September 2004  
Trillium Landscape Design, LLC Saline, Michigan

- supervised 10 diverse landscaping projects.
- interviewed, hired and trained three new employees.
- modified existing plans to better achieve client's goals.

**Engineer's Assistant** August 2001-May 2002  
University of Puget Sound Tacoma,  
Washington

- reorganized database of more than 1500 campus rooms.
- assisted head engineer with various tasks, including surveying, AutoCAD drafting, filing, organizing, and general office duties.

**Activities and Honors**

- American Planning Association: Member since 2002.
- Michigan Society of Planning: Conference attendee and volunteer.
- Planning Awareness Club of Eastern: Vice President, three semesters.
- Work abroad in Germany: May 2003-August 2003.
- Eagle Scout Award: 1999.

**References**

- Available upon request.