

MEMORANDUM

TO: Academic Affairs Faculty and Staff

FROM: Jack Kay
Provost and Executive Vice President
Professor, Communication and Theater Arts

DATE: October 30, 2009

SUBJECT: **Academic Affairs H1N1 Continuity Policy**

Please find attached the Academic Affairs policy addressing student and faculty absenteeism related to the H1N1 virus, effective immediately. As you will note, Universities are being urged by the Centers for Disease Control and the American College Health Association to be extremely flexible in dealing with influenza-like illness and H1N1 absences, and to encourage self isolation. In addition to this policy, other materials and communications are being developed to both provide information and guide actions in the event of a worst-case scenario.

I would like to thank representatives from the Faculty Council, the AAUP, the Associate Deans, and other members of my staff for working quickly and effectively to guide the preparation of this policy. Any specific questions about the policy should be directed to the Provost's Office to either Akosua Dow or Bob Neely.

Attachment

cc: Cabinet
Executive Council
Ellen Gold