

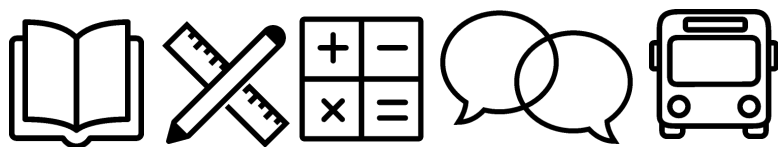
FACT SHEET

PROGRAM DESCRIPTION

EMU Upward Bound is a highly successful college-prep program of rigorous academic instruction, individual tutoring and counseling, and cultural exploration for high school students from underrepresented groups, most of whom will be the first generation of their family to attend postsecondary education. EMU Upward Bound has served Ypsilanti area high school students since 1967 through a competitive TRIO grant from the U.S. Department of Education. Currently, the program serves students who attend Ypsilanti Community High Schools.

There is no cost for students to participate in Upward Bound.

SUPPORT DURING THE ACADEMIC YEAR



Academic Instruction | Tutoring | Mentoring | Counseling | Field Trips

Program staff follow students' academic progress in high school while they learn about the college research and application process and how to apply for college financial assistance.



SUMMER ACADEMY

Summer Academy is an intensive academic program designed to prepare students for a college preparatory high school curriculum. During our six-week program, Upward Bound students get a preview of college life by living on the campus of EMU. Students also participate in:

- * Career development activities
- * Educational field trips
- * College tours
- * Cultural experiences
- * Social activities

SUCCESS RATE

Compared to students of similar backgrounds who do not participate in an Upward Bound program:

90% of EMU Upward Bound graduates enter institutions of higher learning.



Are more than **2x** as likely to enroll in four-year postsecondary institutions.

Upward Bound graduates were **4x** as likely to have graduated with a bachelor's degree in 4 years.



CHARACTERISTICS OF UPWARD BOUND STUDENTS

Upward Bound students:

- * Have the opportunity to participate in a positive program that is committed to helping young people reach their fullest potential by interacting with other students in a positive and caring environment.
- * Are serious about their education and have the potential to succeed.
- * Are able to display a positive attitude and citizenship at all times, both at Upward Bound activities and in school.
- * Are willing to invest their time and energy into the program.
- * Plan on going to college upon graduating from high school.
- * Are able to maintain a grade point average of at least a 2.5. Many are honor roll students.

MEMBERSHIP & APPLICATION INFORMATION

ELIGIBILITY REQUIREMENTS

- ◆ Students must be in the 9th or 10th grade at Ypsilanti Community High Schools or Ypsilanti New Tech High School.
- ◆ Students must come from a home where the parent's income meets the income criteria defined by the U.S. Department of Education (DOE), OR where neither parent has completed a four-year degree. (Note: The best way to find out if a student meets the eligibility under this category is to complete the application, turn in the proper income information and let Upward Bound make the determination based on DOE guidelines.)
- ◆ Students must have a minimum cumulative GPA of 2.2.
- ◆ Students must have an academic need for program services as determined by GPA and test scores. They must also have the academic potential to succeed in high school and college.
- ◆ Students must be a U.S. citizen or permanent-resident.
- ◆ **If accepted, students must attend the required orientation session with at least one parent.**

APPLICATION INSTRUCTIONS

- ◆ **Each line of the application must be completed.** Incomplete applications will be returned for missing information and will delay processing. Remember, because participation is limited we act on a first-come first-served basis.
- ◆ Family income must be verified by either of the following:
 1. A copy of your most recent tax return form 1040 or 1040A.
 2. Copies of statements from Worker's Compensation, Social Security Administration, Family Independence Agency, etc.

APPLICATIONS CANNOT BE REVIEWED WITHOUT ONE OF THE ABOVE. If there are any questions about this section please feel free to call the Upward Bound office.

- ◆ Completed Teacher/Counselor recommendation, Academic Release, most current report card, most recent transcript, and a copy of the student's MEAP scores, must be included in the application.
- ◆ Upward Bound recruits new students into the program in the spring and fall of each calendar year.
- ◆ **COMPLETED APPLICATION SHOULD BE TURNED IN BY APRIL 24, 2015**
- ◆ Upon receipt of the application Upward Bound will review it to determine eligibility. If the student meets the eligibility requirements and if there is an opening, the student and parent/guardian will be invited to an interview session. Students will be selected based on academic need as well as their desire and commitment toward working in a structured and rigorous pre-college program.
- ◆ Upward Bound cannot guarantee that every applicant will be accepted. Upward Bound acceptance is limited to the number of spaces available. If there are more applicants than spaces available, eligible applicants may be placed on a wait list and enrolled at the discretion of Upward Bound in accordance with DOE requirements.
- ◆ Applicants who do not meet the eligibility requirements will be notified in writing.

TRIAL MEMBERSHIP PERIOD

Applicants who meet all eligibility requirements, attend the required orientation session with at least one parent, and decide to enter into the membership agreement will begin their trial period. If the trial member has met all Upward Bound responsibilities, maintained minimum academic standards, and positive citizenship and behavior in school and at Upward Bound activities the trial member will be offered regular membership in Upward Bound.

Applications may be submitted electronically, dropped off in the Upward Bound mailbox at Ypsilanti Community High School, dropped off in person, or mailed to:

Upward Bound
Eastern Michigan University
201 Boone Hall
Ypsilanti, MI 48197

If you have any questions please call the Upward Bound office at (734) 487-0488

EASTERN MICHIGAN UNIVERSITY UPWARD BOUND

MEMBERSHIP APPLICATION

Today's Date: _____

STUDENT INFORMATION

Student's Name: _____

Address: _____
Street City Zip

Cell#: _____ Email: _____

Preferred Method of Contact: ____ Cell ____ Email School: _____

Grade: _____ Present GPA: _____ Counselor: _____

Social Security Number: _____ Birth Date: ____/____/____ Sex: M / F
Month Day Year circle one

Please place a check by the category that most accurately describes your ethnic background:

_____ African American	_____ Hispanic/Latino
_____ Caucasian	_____ Multi-racial
_____ Native American	_____ Other _____
_____ Asian	

Are you a U.S. Citizen? ____ Yes ____ No

If no, what is your country of permanent residency? _____ Alien Reg. Number: _____

I live with: ____ Both parents ____ Mother ____ Father ____ Legal Guardian

Please mark with a check all those that apply to your family situation:

_____ Parents/guardians married	_____ Father remarried	_____ Father deceased
_____ Parents/guardians separated	_____ Mother remarried	_____ Mother deceased
_____ Parents/guardians divorced	_____ Single parent/guardian household	

Plans for education beyond high school:

_____ A community college degree
_____ Begin at the community college and transfer to a four-year college or university
_____ Enter a four-year college or university after high school
_____ Enter the military directly after high school

NOTE: The following questions will have no effect on an applicant's eligibility. They will only be used to determine the level and type of support services necessary for the applicant.

Do you have a documented disability (learning, physical, emotional, mental)? ____ Yes ____ No

If yes, please describe: _____

Are you currently on an Individual Education Plan (IEP) at your school? ____ Yes ____ No

PARENT/GUARDIAN INFORMATION

1. Information for (check one) ☐ Mother ☐ Stepmother ☐ Female Guardian

Name: _____

Address: _____

(Enter only if different from student's) Street

City

Zip

Home Phone: _____ Work Phone: _____ Cell Phone: _____

(May we contact you by sending text messages? Yes ☐ No ☐)

Email: _____ Preferred Method of Contact: _____

Social Security Number: _____ Date of Birth ____/____/____

Mother living in the home? ☐ Yes ☐ No

Mother completed a 4-year (bachelors) degree? ☐ Yes ☐ No

Occupation: _____ ☐ Full Time ☐ Part Time

2. Information for (check one) ☐ Father ☐ Stepfather ☐ Male Guardian

Name: _____

Address: _____

(Enter only if different from students) Street

City

Zip

Home Phone: _____ Work Phone: _____ Cell Phone: _____

(May we contact you by sending text messages? Yes ☐ No ☐)

Email: _____ Preferred Method of Contact: _____

Social Security Number: _____ Date of Birth ____/____/____

Father living in the home? ☐ Yes ☐ No

Father completed a 4-year (bachelors) degree? ☐ Yes ☐ No

Occupation: _____ ☐ Full Time ☐ Part Time

INCOME INFORMATION

- A. **Family Size:** How many people live in your household (Include children away at college)? _____
- B. **Taxable Income:** Use your 2014 tax return to complete this section. **(NOTE: You must attach a copy of both front and back of the 2014 tax return.)** If you did not file a 2014 tax return skip to section C.

Write your 2014 taxable income on the appropriate line. Do not use the Adjusted Gross Income.

\$ _____ Line 43 – Form 1040
\$ _____ Line 27 – Form 1040A
\$ _____ Line 6 – Form 1040EZ

- C. **Untaxed Income:** If you did not file a tax return or if you receive any untaxed benefits, indicate how much, if any, income comes from the following sources:

\$ _____ FIA **(NOTE: You must attach a copy of a statement of benefits.)**
\$ _____ Social Security **(NOTE: You must attach a copy of a statement of benefits.)**
\$ _____ Child Support
\$ _____ Pensions
\$ _____ Worker's Compensation
\$ _____ Other _____

MEDICAL INFORMATION & EMERGENCY CONTACT

If parents cannot be reached, who should we contact in case of an emergency?

Name: _____ Phone: _____

Relationship to student: _____

Is there any medical information you feel is important for the Upward Bound staff to be aware of regarding your son/daughter (i.e., ongoing health issues, long-term medications, special diet, allergies to food or medication, etc.)?

PARENT CERTIFICATION

In accordance with government policies, Upward Bound is required to gather information concerning each member's academic progress while in high school as well as enrollment status, financial aid assistance, and academic progress while in college. Additionally, a school transcript is necessary to determine eligibility for the program. The Family Education Rights and Privacy Act of 1974 makes it necessary for Upward Bound to obtain permission from a parent or guardian of a student who is under the age of 18 in order for educational institutions to release this information to Upward Bound.

My signature authorizes the high school attended by _____
Name of Student

to release report cards, transcripts, and other information relating to academic progress to Eastern Michigan University Upward Bound upon their request.

Additionally, I certify that all of the information provided on this application is true and correct to the best of my knowledge.

Parent/Guardian Name (print)

Parent/Guardian Signature

Date: _____

The information that is requested on this application is necessary to insure that the applicant meets the eligibility criteria for admission as established by the U.S. Department of Education. All information on this application is for use solely by the Upward Bound program and will be held in strict confidence.

The Upward Bound program is sponsored by Eastern Michigan University through a grant funded by the U.S. Department of Education Office of TRIO Programs.

Policy on Non-Discrimination

Eastern Michigan University shall not discriminate against any person because of race, color, creed, religion, national origin, gender, age, disability, or sexual orientation. The University shall work for the elimination of improper discrimination in the areas listed above in (1) organizations recognized by the University, and (2) from non-University sources where students and employees of the University are involved.

Equal Opportunity Policy

Eastern Michigan University admits students of either sex, and any race, color, or national or ethnic origin to all the rights, privileges, programs and activities accorded to students of the University. The University does not discriminate against students on the basis of sex, race, color, or national or ethnic origin in the administration of its educational policies, admissions policies, scholarships and loan programs, and athletic and other University-administered programs.

For office use only

_____ A	Need # _____	Archive # _____
_____ B	Orientation _____	Grad Class _____
_____ C	Jumpstart Y N	

STUDENT QUESTIONNAIRE

Please answer the following questions. Your responses should be at least 40 words per question and will be evaluated on content, clarity, spelling, grammar, punctuation, and effort.

1. Describe your study habits and discuss areas you believe need improvement.

2. Upward Bound is a pre-college program that requires advanced coursework in math, science and English. Please describe the unique challenges you face in these content areas and how you plan to overcome them. If your GPA is above a 2.8 state how these classes will help you.

3. Describe your goals for the future and discuss how attending college fits into those goals.

MORE QUESTIONS ON THE BACK!

4. Discuss two of the most important people who have influenced you in your growth and development.

5. List all extra curricular activities in which you are presently involved. (Sports, church, employment, clubs, etc.)

6. Upward Bound requires students to increase their cumulative GPA by .1 annually (for example, 2.5 to a 2.6). Do you feel ready to make this commitment? ____Yes ____No

Comments_____

7. Upward Bound tests students each year on basic knowledge of Math, Science and English. Students are expected to increase their test scores in each of these areas by 5% annually. Do you feel ready to make this commitment? ____Yes ____No

Comments_____

8. Upward Bound students are required to take four years of English, four years of math (Algebra or higher) courses, two years of a laboratory based science class, two years of a foreign language and one computer applications course. Do you feel ready to make this commitment? ____Yes ____No

Comments_____

9. Each summer, Upward Bound students are required to participate in the Upward Bound Summer Academy, a six week residential program held on the campus of Eastern Michigan University. Do you feel ready to make this commitment? ____Yes ____No

Comments_____

10. Upward Bound is a commitment of 8 – 10 years. Upward Bound will provide you with academic tutoring and advising all throughout high school and track your enrollment in college until the day you receive your first college degree. Do you feel ready to make this commitment ____Yes ____No

Comments_____

11. Describe why you want to participate in the Upward Bound program. How can Upward Bound help you?

12. How did you hear about the Upward Bound program?

I have answered all of the above questions to the best of my ability. I understand that Upward Bound can only serve a small number of students each year. To increase my chances of being selected, I have reviewed the application checklist to make sure that my application is complete.

Student Name_____

Student Signature_____Date_____

Thank you for your interest in Upward Bound!



EASTERN MICHIGAN U N I V E R S I T Y™

Upward Bound

Teacher/Counselor Recommendation Form

Attention students:

Please write your name in the space provided on the attached Teacher/Counselor Recommendation Form. Give this packet to a teacher or counselor you believe knows you well. Collect the completed form (in the attached envelope) and enclose it with your application.

Attention Teachers:

The student named on the attached page is applying to the EMU Upward Bound program and has chosen you to write a letter of recommendation on his/her behalf. The Upward Bound program is a pre-college program that provides academic, career, college, personal, social and cultural enrichment in preparation for college. Upward Bound participants are those students that have the academic potential to succeed in college but may face certain barriers in entering and completing post-secondary education.

Please take some time to address what you know about this student focusing on his/her:

- Attitude toward school and the learning process
- Classroom behavior/citizenship
- Ability to challenge him/herself academically
- Maturity
- Quality of relationships with peers
- Leadership abilities
- Any other relevant information

You may use the attached sheet or attach an additional sheet if necessary. Please sign, date, place in a sealed envelope and return this letter to the applicant. Thank you for your assistance.

**Eastern Michigan University
Upward Bound**

Teacher/Counselor Recommendation Form

Name of Student: _____

Name of Teacher/Counselor

Date

Signature

AUTHORIZATION FOR ACCESS TO SCHOOL RECORDS AND RELEASE OF UPWARD BOUND RECORDS DATA

Request

Records to be released or requested: Student's complete educational records: such as, Academic Records (including grades), Standardized Test Scores, Special Education Evaluations (if applicable), Enrollment & Attendance Records, progress reports *and access to the student's Echo or PowerSchool account.*

Name of Requester: Jennifer Fong

Organization and Position: Upward Bound Program Director

Signature of Requester:

Reason for Request: Records will be used by the Upward Bound Program staff to determine student needs and progress.

Consent

I understand that the U.S. Department of Education requires the Upward Bound Program to monitor the educational attainment of its participants. Due to those requirements, your signature on this release will allow EMU's Upward Bound Program to monitor your progress during your participation in the project and after you leave the project. In accordance with the Family Rights and Privacy Act of 1974, I hereby give my permission for my son's/daughter's (in case of parent or guardian) and my permission (in case of project participant) high school and/or postsecondary institution to release records to Eastern Michigan University Upward Bound Program; and further, for the Upward Bound Program to release said information to professional program staff, Eastern Michigan University, and as required, to the U.S. Department of Education which funds this program.

Student Name (Please Print): _____

Address: _____

Parent/Guardian Signature: _____

Today's Date: _____

Student Signature: _____

Today's Date: _____

WAIT!! DID YOU REMEMBER TO...?

Include the following about yourself:

☐
☐

Put your Social Security Number on your application?

Thoroughly complete your student questionnaire using at least 40 words per question?

Include the following from your Counselor/Teacher:

☐
☐
☐
☐

Submit a copy of your most recent report card?

Submit a copy of your most recent transcript?

Submit a copy of your most recent MEAP scores?

Enclose your teacher/counselor recommendation form?

Include the following from your Parent(s)/Guardian(s):

☐
☐

Enclose a copy of your parent's tax return, Social Security statement, and/or FIA statement?

Enclose the Academic Release Form?

Without these items your application can't be reviewed!!

SUBMITTING YOUR APPLICATION

When your application is complete you have 3 ways to submit it:

- 1.) **ELECTRONICALLY:** To submit your application electronically, save this file and email it as an attachment to Kim Rankins at krankins@emich.edu. You will still need to submit all the other documents listed above. You can choose to email those, bring them to our office, or drop them off at our mailbox in the main office at Ypsilanti Community High School.
- 2.) **IN PERSON:** Print out your completed application and bring all the documents to our office:
Upward Bound
201 Boone Hall
Eastern Michigan University
Ypsilanti, MI 48197
- 3.) **MAILBOX DROP:** Print out your completed application along with the required documents listed above and drop it off in our mailbox at the Ypsilanti Community High School main office.

Name: _____

Date: _____



Student Needs Survey

DIRECTIONS: Please read each question and select 1-4 based on how much each statement describes you. Use the key below to select your response.

This is not like me at all	This is a little like me	This is a lot like me	I'm not sure
1	2	3	4

Study Skills & Tutoring

I always hand in my homework on time.	1	2	3	4
I am able to take organized notes in class that show what I have learned and help me study.	1	2	3	4
When I read my text books, I read at a good pace (not too slow or too fast).	1	2	3	4
I understand what I have read when I finish reading assigned sections.	1	2	3	4
I wait until just before a test to start studying.	1	2	3	4
I avoid distractions while studying.	1	2	3	4

Total	
-------	--

Academic Maturity

I manage my time so personal, academic, and extracurricular activities are balanced.	1	2	3	4
I do all I can to take courses that will challenge me.	1	2	3	4
I have developed strategies to stay focused in classes that do not interest me.	1	2	3	4
My GPA reflects my fullest potential.	1	2	3	4

Total	
-------	--

College Planning

I understand the steps in the college application and admission processes.	1	2	3	4
I understand how to apply for financial aid and scholarships.	1	2	3	4
I know what type of college is the best fit for me.	1	2	3	4

Total	
-------	--

Name: _____

Date: _____

Student Needs Survey

This is not like me at all	This is a little like me	This is a lot like me	I'm not sure
1	2	3	4

College Entrance Exam Prep (ACT/SAT/COMPASS)

I need to learn test-taking strategies.	1	2	3	4
I get more nervous about tests when I know I am being timed.	1	2	3	4
I understand how college entrance exams impact my college options.	1	2	3	4

Total

Career Planning

I understand what careers best suit my talents and interests.	1	2	3	4
I know how to apply for jobs.	1	2	3	4
I know how to interview for jobs that interest me.	1	2	3	4
I need to talk to people employed in my areas of interest.	1	2	3	4

Total

Self-Concept

I can set realistic goals (and achieve them) based on my strengths.	1	2	3	4
I feel comfortable discussing stereotypes and how they affect me.	1	2	3	4
I am confident about who I am, my values, and the decisions I make.	1	2	3	4

Total

Social Skills

I am able to communicate maturely and respectfully with my teachers, in person and in writing.	1	2	3	4
I am a good listener.	1	2	3	4
I am tolerant and respectful of people whose views and opinions are different from mine.	1	2	3	4
I struggle to manage my emotions.	1	2	3	4

Total

Eastern Michigan University
Upward Bound Alumni Contact Form

Student Name: _____ Email _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____ Cell _____

Upward Bound is required to track each student until they complete a postsecondary degree program. As a result, we require all applicants to list the names and addresses of **two family members** (other than your parent/guardian) or **close family friends** who may be contacted, if necessary. The below persons might be contacted to pass on information regarding alumni events and/or to help locate a student for college enrollment verification/degree attainment information. The people listed below should be people you think will remain at this address for several years.

CLOSE FAMILY MEMBER OR FRIEND (18 years or above)

Family Contact Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____ Cell _____ email _____

Relationship to UB participant: _____

Family Contact Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____ Cell _____ email _____

Relationship to UB participant: _____