

Required Courses 15 hours

ENGL524 Advanced Technical Writing and Research (3 hrs)

Three courses from the following:

ENGL525 Advanced Public Relations Writing (3 hrs)

INDT502 Microcomputer Applications in Administration and Research (3 hrs)

ENGL526 Topics in Technical Communication (3 hrs)

ENGL527 Topics in Professional Communication (3 hrs)

One course from the following:

ENGL427 Technical Editing (3 hrs)

ENGL428 Writing Computer Documentation (3 hrs)

CERTIFICATE TOTAL 15 hours

NOTE:

Students must take some combination of the above courses to obtain a total of 15 hours. Students may only take one advanced 400-level class for graduate credit; therefore, they cannot take both ENGL427 and ENGL428 for credit. They must take one or the other of these classes.

Undergraduate Courses for Graduate Credit

The following courses may be elected for graduate credit; course descriptions may be found in the undergraduate catalog. A maximum of nine hours of approved 400-level course work may be permitted in the earning of any graduate degree.

If you intend to enroll in any of the following undergraduate courses for graduate credit, you must submit a request form from the Graduate School to receive permission before enrolling in the course; otherwise, you will receive undergraduate credit.

ENGL408 Writing for Writing Teachers (3 hrs)

ENGL417 Writing about Controversies (3 hrs)

ENGL422 Writer's Workshop: Fiction or Poetry (3 hrs)

ENGL424 Technical Writing (3 hrs)

ENGL427 Technical Editing (3 hrs)

ENGL428 Writing Computer Documentation

ENGL450 Children's Literature: Criticism and Response (3 hrs)

ENGL451 Writing about Controversy in Literature for the Young (3 hrs)

ENGL487 Cooperative Education in English (3 hrs)

ENGL488/489/490 Internship in Technical Writing (1/2/3 hrs)

ENGL409 Teaching English in the Secondary Schools (3 hrs)

JRNL408 Case Studies in Public Relations (3 hrs)

JRNL423 Magazine Article Writing (3 hrs)

JRNL453 Advanced Reporting (3 hrs)

JRNL454 Contemporary Problems in Journalism (3 hrs)

JRNL455 Journalism and the Law (3 hrs)

LING401 Introduction to Linguistic Science (3 hrs)

LING402 Modern English Grammar (3 hrs)

LING415 Women and Language (3 hrs)

LING420 Introduction to Phonology (3 hrs)

LING421 The History of the English Language (3 hrs)

LING425 Introduction to Syntax (3 hrs)

LING426 Topics in Linguistics (3 hrs)

LING434 The Linguistic Analysis of Literature (3 hrs)

LITR411 Studies in Epic and Romance (3 hrs)

LITR413 The Poetry of Chaucer (3 hrs)

LITR440 Genre Studies (3 hrs)

LITR443 Women in Literature (3 hrs)

LITR450 Major Authors (3 hrs)

Foreign Languages and Bilingual Studies

Campus Address: 219 Alexander

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See pages 160, 184, 185, 187, 224 and 228 for course descriptions.

The department offers four master of arts degrees:

1. The master of arts in Spanish (bilingual-bicultural education)
2. The master of arts in language and international trade
3. The master of arts in teaching English to speakers of other languages (TESOL)
4. The master of arts in foreign languages with programs in French, German and Spanish

The department also offers graduate certificates in TESOL, in Hispanic language and cultures and in German for business practices. In addition, candidates for the master of arts in secondary education or the master of arts in individualized studies can earn concentrations in French, German or Spanish.

MASTER OF ARTS in Spanish Bilingual-Bicultural Education (SPBL)

Objectives

The program is intended to lead to the master's degree with high-level competencies in the following areas:

Language

This area comprises proficiency in both Spanish and English, in the use of both languages as a vehicle of instruction in content areas.

Culture

This area comprises specific knowledge of Latino and other cultures and the diversity within each; sensitivity to differences in socioeconomic, cultural and linguistic background; and the development of skills in guiding students to understand and accept cultural pluralism.

Methodology

This area comprises the accommodation of various cultural, linguistic and socioeconomic backgrounds through individualized instruction and appropriate evaluation procedures; development of skills in classroom management, including team teaching and working with paraprofessionals; and enhancement of expertise in organizing, planning and teaching lessons that interface the bilingual-bicultural curriculum with standard local district curricula.

Admission Requirements

Applicants must:

1. Meet Graduate School admission requirements;
2. Possess sufficient skills in both Spanish and English to participate in graduate courses and fieldwork in either language;
3. Have experience living and/or working in a culturally diverse setting; and
4. Demonstrate intent and commitment to pursue and successfully complete the program leading to a graduate degree.

NOTE: Conditional admission will not be granted.

Program Requirements

In addition to completing the course requirements below, students must:

1. demonstrate oral and written language proficiency, by examination, in both Spanish and English;
2. possess or be eligible for a valid teaching certificate; and
3. complete three days of collateral field experience for each required and track course, except seminar, representing a total of 15 days of such experience.

Course Requirements

The M.A. in Spanish bilingual-bicultural education requires 31 to 34 hours of course work to be distributed among required courses, track courses, restricted elective courses, cognate courses and a culminating experience as follows:

Required Courses 9 hours

- BILN622 Teaching Hispanic Culture and Language (3 hrs)
- FLAN695 Seminar in Bilingual-Bicultural Education (3 hrs)
- SPNH682 U.S. Dialects of Spanish (3 hrs)

Track Courses 9 hours

Select from one of the following two tracks:

Track I (for students with no prior course work in bilingual education)

- TSLN410 TESOL Methods (3 hrs)
- FLAN421 History and Theory of Bilingual Education (3 hrs)
- SPNH471 Culture and Literature of the Hispanic Groups in the United States (3 hrs)

Track II (for students with a bachelor's degree in bilingual education or a bilingual endorsement)

- BILN623 Bilingual Education Public Policy in the U.S. (3 hrs)
- BILN624 Bilingual Educational Theory (3 hrs)
- BILN625 Bilingual Education Teaching Techniques (3 hrs)

Restricted Elective Courses 6 hours

Six hours from the following courses:

- TSLN501 Theoretical Foundations of Second-Language Pedagogy (3 hrs)
- TSLN520 Foreign Language Testing and Evaluation (2 hrs)
- TSLN679 Special Topics (1 hr)
- ECE512 Enriching the Elementary Classroom Program (2 hrs)
- ECE600 Trends and Issues in Early Childhood Education (2 hrs)
- ECE616 Issues in Elementary School Curriculum (2 hrs)
- ECE630 Issues in Secondary School Curriculum (2 hrs)
- ECE632 Individualizing Instruction in the Secondary School (2 hrs)
- ECE657 The Open Classroom (4 hrs)
- EDPS631 Measurement and Evaluation (2 hrs)
- RDNG656 Developmental Reading — Elementary (2 hrs)
- RDNG530 Developmental Reading — Secondary (2 hrs)
- RDNG554 Reading Problems of Learners with Special Needs (2 hrs)
- SOFD580 Sociology of Education (2 hrs)
- SPNH519 Spanish Phonology (2 hrs)
- SPNH620 Spanish Grammar and Syntax (2 hrs)
- SPNH621 Graduate Spanish Conversation (2 hrs)

Cognate Courses 6 hours

Six hours selected in consultation with a graduate adviser.

Culminating Experience 1-3 hours

PROGRAM TOTAL 31-33 hours

Bilingual Endorsement Program for Certified Teachers (Not a degree program)

In addition to completing the course requirements below, students must:

1. Demonstrate oral and written language proficiency, by examination, in both Spanish and English as measured by examination;
2. Possess or be eligible for a valid teaching certificate; and
3. Complete three days of collateral field experience for each required course, except seminar, representing a total of 15 days of such experience.

Certificate Requirements

This certificate requires 18 hours of course work to be distributed as follows:

- BILN622 Teaching Hispanic Culture and Language (3 hrs)
- TSLN410 TESOL Methods (3 hrs)
- FLAN421 History and Theory of Bilingual Education (3 hrs)
- FLAN695 Seminar in Bilingual-Bicultural Education (3 hrs)
- SPNH471 Culture and Literature of the Hispanic Groups in the United States (3 hrs)
- SPNH682 U.S. Dialects of Spanish (3 hrs)

PROGRAM TOTAL 18 hours

MASTER OF ARTS in Language and International Trade (LGIT)

Objectives

Objectives of the program are to promote cultural awareness and sensitivity with reference to our own society as well as to societies of other world regions and to provide the skills and knowledge necessary for competent performance in an international business environment.

Admission Requirements

Degree Admission

Applicants must:

1. Declare the foreign language to be used for the language area requirement on the application for admission to the Graduate School (e.g., Language and International Trade — French). Native speakers of a language may not elect that language without permission of the language section concerned. (Students applying to the ESL section of the master of arts in language and international trade should be sure their completed applications reach the Graduate School five months prior to the first semester of their program.);
2. Possess a minimum overall undergraduate grade point average of 2.75;
3. Submit a statement of their reasons for pursuing this degree;
4. Have two of their former university professors complete departmental recommendation forms and forward them directly to the department; and
5. Meet the background requirements stated below:

a. Foreign Language

Non-native speakers of French, German or Spanish must possess at least a minor in that language with a minimum grade point average of 3.0, or the equivalent proficiency.

Non-native speakers of English must possess a minimum score of 80 on the Michigan English Language Assessment Battery (MELAB), or a minimum score on the Test of English as a Foreign Language (TOEFL) or a mini-