CAS Dean’s Program Development Initiative (PDI)  
2015-2016

**Purpose:** The Dean’s Program Development Initiative provides funding to support special projects that will create, enhance, or sustain curricular or co-curricular offerings in the College of Arts and Sciences. Funding will support activities such as program development, development and implementation of program assessment plans or projects that improve the sustainability of existing programs. *This process does not support single course development.*

**Application deadline:** Tuesday, November 3, 2015. Funding period: Winter 2016-Fall 2016.

The proposed project should meet one or more of the criteria noted below.

- **Criterion 1:** Improve enrollment and/or student success in an existing program (e.g., retention, degree completion, pre-professional experience, engaged learning or international experience)
- **Criterion 2:** New program development
- **Criterion 3:** Develop or improve assessment of student learning outcomes in existing programs

Please include a budget with a proposed timeline, specific costs, and description of how funds will be used. Course releases will not exceed one course per faculty member participating in the PDI application. Funding requests are limited to $5,000 per project. Travel may be included as part or all of the project request. The PDI funding may also be combined with other university funding sources; please show other fund amounts and sources/course releases requested or received as part of support from other units.

Proposals may be submitted electronically to Sally Lucas (slucas@emich.edu) with a subject line of: **CAS Dean’s PDI.** The Department Head should indicate approval for the initiative by signing the completed application form.

If awarded, a final report will be due to the Dean’s office by January 15, 2017 describing how the PDI funds were utilized, as well as a description of the project outcomes to date.
PDI 2016 Application Form

Note: Applicants may apply for only College one award, either the PDI or IRC, but not both.

Applicant Name(s):

Department:

Title of Project:

Detailed Budget Request (also list additional potential or secured SS&M and release time funding sources from other university units or from external sources):

Course release request per faculty participant in the project:

Department Head Signature: ____________________________ Date: _____________

Required Application Content

Please discuss these items (limite 2 pages, single-spaced, 12 font)

1. Description of how the project meets one or more of the PDI criteria

2. Justification of release time request

3. If multiple faculty participants, a specific description of the role of each participant in the project.

4. Description of expected outcomes and benefits of the project

5. Timeline of project

6. List other applications to university awards during this award cycle, for this project