Position Overview
The Upward Bound Tutor provides academic assistance to small groups of high school students during the school year at the College Club sessions after school. College Club sessions take place at Ypsilanti Community High School from Monday through Thursday. Tutors must be available from 2:45pm-5:00pm. Assistance is needed on any of the four days, but tutors must commit to tutor two days out of the week. Consistent attendance to tutoring sessions is expected. Upward Bound provides transportation for tutors to and from the high school, if needed.

Qualifications
• Be an undergraduate student at Eastern Michigan University
• Have a minimum cumulative GPA of a 2.8
• Be in good standing with EMU
• Preference is given to students who have work-study awards

Position Responsibilities
• Participate in tutor training at the start of each new school year.
• Provide tutoring services at least twice a week to program participants.
• Assist students with subject content according to individual strengths.
• Learn and be able to help students with study strategies and techniques.
• Document daily student progress.
• Assist with program activities at monthly Group Meetings.
• Attend monthly tutor staff meetings.
• Other duties as assigned.

Personal Development Objectives for this Position
Students in this role will develop skills in the following areas:
• Mentoring
• Motivational coaching
• Fostering grit and resilience in students
• Rapport building
• Record keeping
• Study skills

For more information about this position contact:
Stephanie Hawkes at shawkes@emich.edu
Or download our application by scanning the QR code.