

## Meeting Notes

Item	Description
Name/Title	Educational Environment & Facilities Committee
Date	April 16, 2015
Time	2 pm to 3:15 pm
Location	210 Alexander
Attending	Colin Blakely, Rita Bullard, <i>Jim Carroll, Bob Densic, John Dugger, Tara Fulton, Chris Karshin, Don Keller, Patrick Koehn, Beth Kubitskey, Marianne Laporte, Pamela Lemerand, Sandy Norton, Eric Owen, Carl Powell, Scott Storrar, Denise Tanguay,</i>
Absent	<b>Fraya Wagner-Marsh</b>

### Meeting convened by Jim Carroll at 2:00 pm

#### I. Agenda approved

- Moved, seconded, and approved unanimously

#### II. Review and approval of March 19, 2015 meeting minutes

- Moved, seconded, and approved unanimously

#### III. Facilities Projects

##### a. Ongoing Campus Projects

- Sculpture Building—1960s portion torn down; utilities will be shut down for a short time
- DC Commons will be shut down the week of April 17<sup>th</sup> while rooftop units are installed
- Rackham—95% of demo is complete; beginning duct and piping work on west side, moving west to east
- PA Cadaver Lab at St. Joe is complete. Classes start in May.
- McKenny Service EMU and Transfer Student Office complete
- 3<sup>rd</sup> & 4<sup>th</sup> floor of McKenny work started with goal of mid-June for Foundation move-in
- Work beginning to repair sidewalks and roadway surfaces; there will more patching than replacing due to budget constraints
- Ainsley Street cul-de-sac and gate completion

##### b. 3-Year Capital Plan

##### c. Capital Funding

- FY16 projects
  - Trinity Church purchase for new Honors College
  - Miscellaneous Athletic projects
  - \$500,000 AED and camera installation across campus
  - Phase 2 of DPR renovation
  - The balance of Rackham renovation
  - Wise Hall on the books for the next 4 yrs
    - Shut down Summer 15 through Summer 16, and then Summer 17 and Summer 18
    - McNair Scholars moved to Hoyt 10<sup>th</sup> floor
- Looking for more money and projects to collaborate with DTE for more campus lighting
- Is there a long-term plan to turn around struggling budget? EMU is enrollment dependent. Can CFO attend a Fall meeting?
- Suggestion to tie FF&E into classroom technology plan—new technology along with refreshing furnishings, shades, minor repairs, etc.
- FF&E requests are coming in. Spend what you have left and please be patient with timing.

#### d. IT Projects

- Summer 2015
  - Classroom Technology for Porter (40 rooms) & Strong (11 rooms)
  - Wireless and VoIP in new Sculpture/Ceramics Studio and new Honors College
  - Wireless in Village Apartments (SU15)
- Fall 2015
  - VoIP in King
- Future Upgrades
  - No new funding for wireless and VoIP for two years
  - Pease and others have to wait two years

#### e. Classroom Technology

- FY16 Porter and Strong
  - Because the FY16 Capital Budget was approved in March, classroom technology work will start in May
  - Strong equip will be useable but removable in anticipation of renovation
- All models selected for computer refresh with focus on staff in summer and faculty in fall. Eligible faculty can be refreshed in the summer if they want to be.
- R25
  - Can keep using what we have as is—it will not be fixed and cannot be fixed in-house
  - Currently pay \$9,000/year for maintenance
  - Upgrade to next version—25 Live (Carl provided an information sheet)
    - Single web-based interface that looks the same for Windows and Apple users
    - Would be hosted on campus
    - One-time fee of \$28,000 and annual maintenance of \$13,000

#### IV. Computer Refresh

- All models selected for computer refresh with focus on staff in summer and faculty in fall. Eligible faculty can be refreshed in the summer if they want to be.

#### V. Classroom Scheduling

- Question of experimenting with parameters in software regarding generic partition preference

#### VI. Other agenda items

- Committee member terms
  - Helpful to have names as soon as possible
  - COE vacant all year

#### VII. Adjourn

- Meeting adjourned at 2:55 pm

Winter Term Meeting Schedule/Locations:

~~Thursday, January 15 — 3:30 pm to 4:45 pm — 205 Welch~~

~~Thursday, February 19 — 2 pm to 3:15 pm — 101 Roosevelt~~

~~Thursday, March 19 — 2 pm to 3:15 pm — 101A Owen~~

Thursday, April 16 — 2 pm to 3:15 pm — 210 Alexander (current)