

**Eastern Michigan University
Academic Affairs**

Educational Environment & Facilities Committee

February 19, 2009

Agenda:

1. Approval of minutes from February 5, 2009;
2. Guest Discussion: Sean Braden – space utilization/swing space
3. Guest Discussion: Elaine Logan – ARC Software (attachment)
3. Final communication/planning diagram for coordination of swing space (attachment - Neely)
4. Resource 25 Update (Wade Tornquist)
5. Revised EEFC subcommittee working groups (attachment - Neely)
6. Agenda topics for next EEFC meeting?

Attachments:

- ARC Software
- Final communication/planning diagram for MJ/PH swing space
- Revised EEFC subcommittees