

# Eastern Michigan University

## Division of Academic Affairs

### Educational Environment and Facilities Committee

January 20, 2011 (10:00a.m.-Noon)  
302 Student Center

- I. (10:00) Approval of agenda
- II. New Member(s)
- III. (10:05) Approval of December 7, 2010 minutes
- IV. (10:10) Brief Report on Science Center, MJ, PH progress-Braden/Storrar/Tornquist
- V. (10:15) Winter Swing-Space debriefing-Tornquist/Crary
  - A) Feedback from emails: 320 McKenny, other?
  - B) Room assignments, keys, etc.: any problems?
- VI. (10:20) Planning ahead-Fall class scheduling
  - A) Try to maintain and encourage M/W vs. T/R balance, and balance on different times of day and nights of week?
  - B) Policy regarding continued shared space between colleges?
  - C) Subcommittee?
- VII. (10:30) Classroom Equipment Subcommittee—Preliminary Report
  - A) Questions on standard equipment for MJ/PH? What is standard? Adequacy of teaching station/desk?
  - B) Review of survey questions.
- VIII. (11:00) Capital Spending Projects
  - A) Fletcher: ACC / Children's Center-underway.
  - B) Strong: on indefinite hold, pending future Lansing approval (~\$38M).
  - C) Possibilities for upgrades for office/class space:  
**(Need info from colleges on # faculty with shared offices?)**
    1. King
    2. McKenny 4<sup>th</sup> floor
    3. Rackham-HHS?
    4. Goddard-First step toward Arts Village?
    5. Sill-Any proposals from COT?
  - D) Arts Village
- IX. (11:45) Winter Term Meeting Schedule/Times  
**Do we want a "walking tour" of King, McKenny, Rackham, Goddard in near future?**  
Feb. 3: 10-noon **304** Student Center—**Extra Meeting????? Yes or no???**  
Feb. 17: 10-noon 302 Student Center  
March 17: 10-noon 302 Student Center  
April 21: **10:30-12:30** 302 Student Center (two days after end of final exams—OK to meet??)
- X. (11:50) Future agenda items?
  - A) Possible presentation at Feb. 15 BOR, Academic Affairs Committee 12:45-1:30 p.m.—need for faculty office space/classroom equipment?? This was discussed at Faculty Senate Executive Committee.
  - B) Other?