

Meeting Minutes

Item	Description
Name/Title	Educational Environment & Facilities Committee
Date	January 21, 2016
Time	3:30 – 4:45 p.m.
Location	325 Owen
Attending	Denise Tanguay, Jackie Wrosch, Scott Storrar, Jim Carroll, Susann de Vries, Chris Karshin, Mary Brake, Beth Kubitskey, Patrick Koehn, Jim Egge, Carl Powell, Bill Welsh, Fraya Wagner-Marsh, Bob Densic, Kathy Stacey, John Dugger, Sanjib Chowdhury, Stacie McMullen
Absent	Pamela Lemerand, Steve Pernecky, Tierney Orfgen

Meeting convened by Jim Carroll at 3:35 pm

I. Agenda approved

- Moved, seconded, and approved unanimously

II. December 17, 2015 meeting minutes approved

- Moved, seconded, and approved unanimously

III. Facilities Projects

a. Ongoing Campus Projects—Bob Densic

- Heating Plant gas line repaired; winter projects completed
- Fletcher expansion projects in progress (\$1.5 million State grant funded; Autism design changes—playground surfacing, LED lighting, furnishings and more), miscellaneous items finishing up in new Honors College
- Wise Hall is offline now until Fall 2016. Electrical contractors digging in area—Wise Hall and a part of DC1 fenced off, with East Circle Drive traffic flow change. Everything is well signed and no issues are anticipated.
- Finalizing campus security projects with DPS from the last capital project.
- All evacuation signs across campus have been updated to a standardized system.

b. Capital Funding

- Discussions ongoing for COT programming, Warner backfill to complete Rackham project, Jones-Goddard options (environmental remediation budgeted at \$3.3 million; industry forecasts 6% escalation next year and level out at 4% after that). Alexander building façade (\$7.3 million); Owen elevator replacement and addition of second elevator
- Capital budget going through a lot of discussion and sorting, with daily changes
- Loop 1 is beyond useful life. Once a building is taken down, the system is de-energized. The last time it was looked at, there was a 33% failure rate to re-energize. At this point, the failure rate is suspected to be higher. Anytime work is done on that primary, there is a risk of not being able to re-energize. There are 2.2 miles of duct bank to take the loop back to coral substation. \$7.5 to \$8.5 million needed to fund three phase replacement.
- Jones-Goddard—simple demolition would be less than \$1 million. Major utilities that service a large portion of the southeast and mid-east campus would need to be relocated, primary hub for IT data and Loop 1 runs through building. Anything surrounding Jones-Goddard needs to be addressed before anything is done to the building: \$1 million to relocate service utilities, \$55k for fire alarm and data hub, \$500k for that particular component of Loop 1.
- Strong Hall is still the top request for Capital Outlay project.

c. IT Projects

- Waiting to see what the capital funding will be

IV. Computer Refresh

- COB: No new updates from last meeting. Will use future funding to update 20 new computers.
- CHHS: Purchase 20 new computers for a lab using two years' worth of money
- CAS: There is a need for more powerful computers
- COT: Computer power needs more expensive than what is allotted through computer refresh program.
- COE: Shut down one of three computer classrooms. Moving warranted computers to consolidate into labs. Jim will update classroom info to inform everyone that the room is no longer a computer classroom
- Halle: Nothing new to report

V. Classroom Technology

a. Prepare for FY16/17 and Summer 2016

- No new installations this summer; however there will be work done—wiring, speakers, etc
- Fall & Winter—non-electrical equipment (cabinetry) and working on new touch panel systems
- Summer 2017—roll out carts and hang equipment in 13 buildings/94 classrooms

b. Discussion

- Classroom list—down to 93 rooms. Need faculty reps to design rooms. Need listing finished by the end of February. Carl has heard from everyone except a few: Bowen—Arena is a classroom, McKenny has six classrooms—used by ECA and others—do not, Rec/IM & Warner—CHHS
- CHHS—Chris Karshin; Warner two dance studios belong to CAS
- Bowen (ROTC)—Mary Brake
- McKenny—Jim Egge
- Aric Kirkland will set up time with each faculty contact to begin design plans.

VI. Other agenda items

- CFO moving budgeting to project based budgeting. Much more attuned to needs of academic programs. Looks further ahead than just year to year.
- Perhaps CFO can attend a meeting to have a conversation with the EEFC group in the Fall.

VII. Adjourn

- Meeting adjourned at 4:40 pm

Fall Term Meeting Schedule/Locations:

~~Thursday, October 22 – 3:30 pm to 4:45 pm – 141 Sill Hall~~

~~Thursday, November 19 – 3:30 pm to 4:45 pm – 113 Marshall~~

~~Thursday, December 17 – 3:30 pm to 4:45 pm – 100 Porter~~

Winter Term Meeting Schedule/Times:

Thursday, January 21 – 3:30 pm to 4:45 pm – 325 Owen (**current**)

Thursday, February 18 – 3:30 pm to 4:45 pm – 202 Pray-Harrold

Thursday, March 17 – 3:30 pm to 4:45 pm – 300 Halle

Thursday, April 21 – 3:30 pm to 4:45 pm – 205 Welch