

**Eastern Michigan University
Academic Affairs**

**Educational Environment & Facilities Committee
January 2009**

Agenda:

1. Approval of minutes from January 8, 2009;
2. Update on EEFC membership (attachment);
3. Progress report on planning for MJ/PH swing space (W. Tornquist/D. Crary);
4. Recommendation regarding computer refresh (E. Owen);
 - Distribution charts (attached)
 - AA Refresh Proposal (attached)
5. Update on computer carts;
6. Working subcommittees & work plan organization (2 – 3 person):

- MJ/PH swing space;
 - Wade Tornquist
 - David Crary
 - ex officio from MJ advisory committee: _____

- asset preservation/renovation needs;
 - _____
 - _____
 - _____

- centralized scheduling: policy issues & needs;
 - _____
 - _____
 - _____

- space utilization review;
 - _____
 - _____
 - _____

- computer refresh (almost complete);
 - Eric Owen
 - _____
 - _____

- other recommended topics or subcommittees?

Attachments:

- Winter, 09 EEFC Membership Roster
- Computer Refresh: Distribution charts
- Computer Refresh: AA Refresh Proposal