

## Meeting Notes

Item	Description
Name/Title	Educational Environment & Facilities Committee
Date	October 12, 2010
Time	9:00 am to 10:09 am
Location	123 Mark Jefferson
Attending	Dennis Beagen, Mary Brake, Rita Bullard, Steve Camron, David Crary (co-chaired), John Donegan, Ali Eydgahi, Matt Evett, Sandra Hines, Bob Neely (co-chaired), Eric Owen, Mary Vielhaber, Fraya Wagner-Marsh, Bob Winning
Absent	Shawn Quilter, Barbara Scheffer, Wade Tornquist

### I. New configuration of EEFC, per EMU – AAUP contract;

- co-chair: David Crary, chosen by the Faculty Senate
- Faculty members expanded to eight with the AAUP appointing a faculty member: Rita Bullard, AAUP Representative
- Provost's Office will have eight administrative appointees and the Provost's Office will appoint a co-chair
- David Crary explained how the co-chair positions were developed. He felt that having faculty input for developing agendas and scheduling was important, and through the process, it became an official position.

### II. Review and approval of minutes from August 4, 2010

**Motion:** Moved by Eric Owen to approve minutes from August 4, 2010. Seconded by Dennis Beagen.

**Motion carried:** 9 Yes, 0 No, 1 Abstention.

### III. Swing Space observations – recap;

- Classrooms, two faculty members requested different classrooms, alternate spaces were provided.
- Bob Neely, Wade Tornquist, Dieter Otto and Diane Lynn-Veals met to discuss the janitorial problems. A temporary employee was hired to work in Porter, Marshall and Sill. The bathrooms were the item of particular concern because of the increased use of these buildings.
- Observations from members of the committee
  - McKenny now has wireless access
  - Technology upgrades in Porter well received
  - Faculty shuttle well used, but Friday service was discontinued due to lack of use. AATA EMU shuttle ridership has increased this year
  - Faculty has responded positively to the new McKenny classrooms, students have not
  - In the less used classrooms, particularly in the dorms, faculty having trouble with AV and whom to contact. Bob Neely explained that Steve Dotson is the contact person. There are signs at every classroom with Steve's dedicated cell number.
  - Need for remotes in classrooms where digital projectors are ceiling mounted
  - Dennis Beagen explained that the disruption in his building (Quirk) was negligible. He also shared the comments of an EMU donor on how nice the campus looks
  - Bob Neely shared that the campus feels more vibrant, particularly the southern areas around McKenny, Welch, Boone, and King
- Consider the future use of the new classrooms in the basement of McKenny, should they be dedicated for a particular use, or continue to be general use classrooms.
- King Hall
  - One department relocated to King has asked to stay at King after Pray-Harrold is completed
  - If we could use King, it would relieve pressure off of Pray-Harrold and provide opportunities

for faculty members to have their own offices. The Provost Office fully supports faculty members having their own offices.

- John Donegan shared he is currently looking at what it would take to upgrade King to utilize it for faculty offices and departments. Fletcher is a good example of a secondary renovation of what could be done at King.
- David Crary contributed that his colleagues in King like their accommodations, and don't wish to go back. People seem to like the smaller building.
- Goddard, McKenny for faculty offices?
  - Jones/Goddard have value and could be updated, but are full of asbestos, low ceiling clearances.
  - McKenny's fourth floor doesn't have enough egress for today's standards. To bring McKenny up to proper standards, we'd have to spend \$1M to \$1.5M.
  - Daycare is moving from Rackham to Fletcher, so Rackham will be available for an academic building
  - The next step is to decide what to do with these buildings, and bring them up to a level of acceptability
- Strong Hall
  - Capital Bill passed House and Senate, expected to pass after the November elections
  - \$38M project, EMU contribution, \$10M
  - If this bill passes, the next item on the list is the Integrated Technology and Arts Village
  - Strong time frame for renovation is one year to design and one year to build. If approved January 2011, probably 2014 for completion
  - Plans are for a renovation of the building with a small addition, but the plans will need to be re-visited
- Sill Hall's HVAC is inadequate, there's not enough lab space and SET faculty all share offices
- School of Nursing Simulation Labs are very outdated.
- Mark Jefferson Update  
Move in planned for Winter Break, also a ribbon cutting at December Board of Regents meeting. Classes will begin in Mark Jefferson for Winter Term
- Pray-Harrold Update  
More asbestos than anticipated, but won't slow down project. Second floor will have large open lobby entire length of south side, which will change the feel of the building and maybe campus traffic flow
- Ford has new ADA compliant elevator, updated restrooms, ADA access ramp
- Warner's locker room area needs addressing
- Vehicular "way-finding" system will be installed around campus perimeter, phase II is a pedestrian system. The Physical Plant is actively creating better access around campus
- Bowen lot will be resurfaced next summer with landscaping, parking will fund project
- Dennis Beagen suggested a planned strategy to add art / sculpture to campus

#### IV. Classroom Technology recommendations (attachment)

- Classroom Technology Group, Bill Shell – Chair, Provost's Office asked Bill Shell to reconvene group to address the classroom technology equipment recommendations.
- Site visits to Central Michigan University, Grand Valley State University, Oakland University and Western Michigan University. A video interview was conducted with the University of Arizona.
- Information was also gathered from Ithaca College, Mount Royal University in Calgary, Alberta, Maryville University of St. Louis, University of North Carolina in Asheville and Augsburg College.
- Committee should read report and be prepared to discuss in detail at next meeting. The desire is to move this forward out of the Provost's Office as recommended policy, but wants EEFC input and

endorsement

- Group identified two levels of classrooms
  - Level I Classroom Standard
  - Level II (with additional enhanced technology)
- Will invite Bill Shell to speak at next meeting
- David Crary important EEFC to back these recommendations
  - Mock-Up of Pray-Harrold / Mark Jefferson desk available at Physical Plant
  - John Donegan will make a conference room available for next meeting so that committee can view mock-up
  - Great if could endorse in time to influence Pray-Harrold, even Mark Jefferson

#### V. Breakout of Schedule

- Early November meeting
- John Donegan suggested that committee meet every two weeks between now and the middle of December. He explained that we're at a critical time in determining and prioritizing the next wave of capital.
- November 2, November 16, December 7, 11 am to 1 pm
- First meeting at Physical Plant

David Crary inquired about the breakout of the class scheduling this term, whether an even balance between Monday-Wednesday, Tuesday-Thursday. Bob Neely explained that he didn't readily have the answer, that Wade would have it, but wasn't available for this meeting. Dennis Beagen would also like to know the status of Friday only classes. David Crary will send Wade Tornquist an email asking him to run a query to gather this information.

Meeting adjourned 10:09 am

The next meeting will be held on Tuesday, November 2, 2010, 11 am to 1 pm at Physical Plant Conference Room.