

Eastern Michigan University

Division of Academic Affairs

Educational Environment and Facilities Committee

Thursday, October 20, 2011 (10:30 a.m.-Noon)
350 Student Center

- I. (10:30) Approval of agenda
- II. (10:32) Approval of minutes from April 21, 2011
- III. (10:35) Announcement of changes in EEFC membership (see next page)
- IV. (10:40) Status of Resolutions from March 17 and April 21, 2011, (see following pages):
 - A. Capital Funding-John Donegan
 - B. Academic Affairs Computer Labs Refresh-revision-Eric Owen
 - C. Smart Classroom Maintenance Funds-Jim Carroll
 - D. Faculty Computer Refresh-email from Carl Powell
- V. (11:00) Classroom Equipment Subcommittee: Draft Report-Dave Crary
- VI. (11:15) Faculty Offices-How to Relieve Over-Crowding?
 - A. How many faculty members do not have private offices?
 - B. Possible solutions.
- VII. (11:30) Procedures for Committee Input on Maintenance and Repair Priorities:
 - A. King-Dennis Beagen
 - B. Other?
- VIII. (11:45) Committee Goals/Agenda Items for Year and next meeting
 - A. Ideas?
 - B. Meeting times for winter?
- IX. (12:00) Adjourn

Fall Term Meeting Schedule/Times:

Thursday, October 20 - 10:30 am to noon - 350 Student Center (**current**)

Thursday, November 17 - 10:30 am to noon - 352 Student Center

Thursday, December 8 - 10:30 am to noon - 320 Student Center

III: Membership Roster 2011-2012

Administrative Appointments

Dennis Beagen, Dept. Head, Communication, Media & Theatre Arts
James Carroll, Co-Chair, Associate Provost & Associate VP for Research (I)
Don Keller, Director, Academic Operations, College of Technology
Shawn Quilter, Associate Dean, College of Education
Barbara Scheffer, Associate Dean (I), College of Health & Human Services
Wade Tornquist, Associate Dean, College of Arts & Sciences
Fraya Wagner-Marsh, Dept. Head, Management
Vacant, Library

Faculty Senate Appointments

David Crary, Co-Chair, Department of Economics
Matt Evett, Department of Computer Science
Sandra Hines, School of Nursing
Eric Owen, Halle Library
Mary Vielhaber, Management
Steven Webber, School of Engineering Technology
Vacant, College of Education
Bob Winning, **Alternate**, Department of Biology

AAUP Representative

Rita Bullard, Halle Library

Ex-Officio Member

John Donegan, Physical Plant
Revised: 10/07/11

IV. *** Resolutions from prior meetings *******

IV. A.

February 3, 2011 EEFC Resolution regarding Capital projects:

The Educational Environment and Facilities Committee thanks Physical Plant for an excellent exchange of information and discussion of Academic Affairs projects contained in the Proposed 5-Year Master Capital Plan.

After reviewing proposals for capital expenditures, the Committee recommends that priority be given to those projects that meet programmatic needs in areas of expansion. The Committee would prefer that priority be given to Goddard, Rackham, King and classrooms in Sill.

The committee will evaluate additional information on these projects in the near future with a goal of providing a more refined list of priorities over the next two months.

March 17, 2011 EEFC Resolution regarding Capital projects:

The Educational Environment and Facilities Committee (EEFC) thanks Physical Plant for an excellent exchange of information and discussion of Academic Affairs projects contained in the Proposed 5-Year Master Capital Plan. The EEFC feels that it is essential that the University continue to invest in capital projects even as we enter a period of significant operating budget challenges.

To insure completion of the new, state-of-the-art Science Center, renovations to Strong continue as the top funding priority with funding approval from Lansing needed before commencement of the project.

The second major funding priority is for the Integrated Arts Village which will provide a dynamic environment to promote interdisciplinary collaboration among students, faculty and staff in the arts and technology. The Integrated Arts Village will serve as a magnet in attracting new students; provide much needed consolidation of studios, labs, rehearsal, and performance space to better serve the campus and broader community; and enhance the southeast gateway to Eastern Michigan University.

In assessing these and other capital needs, the Committee identified the following as goals that should be addressed:

- addition or renovation of space to meet needs of over-crowded or expanding programs.
- addition of more faculty offices to relieve over-crowding in certain colleges and departments.
- space-consolidation for programs housed in scattered locations.
- eventual return of the COB to central campus.

After reviewing proposals for capital expenditures, the Committee recommends that priority be given to those projects that meet programmatic needs in areas of expansion. The Committee would prefer that priority be given to Goddard, Rackham, King, renovation of two classrooms in Sill, and two renovation projects in the library. Completion of the move of the Children's Institute to Fletcher before the beginning of fall 2011 should also be a priority. Renovations to 4th floor of McKenny are also supported, particularly if money from a prior insurance claim is available.

IV. B.

Motion: Moved by Steve Camron to approve the Academic Affairs Computer Labs Refresh Proposal 2011/2012 as presented. Seconded by Elaine Logan.

Motion carried: unanimously

IV. C.

Motion: Moved by Eric Owen to increase the Smart Classroom Maintenance Funds given the increased age of the classroom projectors, and that the Smart Classroom Maintenance Fund has exhausted its funds halfway through the year, the Smart Classroom Maintenance Funds should be doubled to \$24,000 for fiscal year 2012. Seconded by Elaine Logan.

Motion carried: unanimously

IV. D.

Motion: Moved by Matt Evett in the event that IT decides not to fund Computer Refresh in fiscal year 2012, the Educational Environment and Facilities Committee recommends that enough money be set aside in the IT budget to replace machines no longer under warranty. Seconded by Elaine Logan.

Motion carried: unanimously

Send the motion to the University Budget Council, Provost's Office and Carl Powell

Email response from Carl Powell July 15, 2011:

Per the second item, IT has set aside approximately \$48K this fiscal year to handle machines that would normally be replaced as part of the Computer Refresh Program (suspended for FY12) that must be replaced but have exceeded their 3-year warranty period.

Carl R. Powell, Ph.D.

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