

Meeting Notes

Item	Description
Name/Title	Educational Environment & Facilities Committee
Date	September 17, 2009
Time	9:00 to 10:30 a.m.
Location	320 Halle
Attending	Sylvia Bethea (for Michael Bretting), John Boyless, Steve Camron, Dave Crary, LaVerne Higgins (for Fraya Wagner-Marsh), Sandy Hines, Chris Karshin (for Murali Nair), Bob Neely (Chair), Eric Owen, Wade Tornquist, Mary Vielhaber
Absent	Dennis Beagen, Mary Brake, Michael Bretting, Matt Evett, Fraya Wagner-Marsh

II. 2010 Capital Outlay Process

- Requests must be ready in two weeks for review at the October Board meeting. This week the Deans were given their college descriptions used in last year's capital outlay requests and they have until the end of this month to get any revised copy to Bob Neely.
- Priorities will not change: Strong being number one, and the Arts Village number two.
- Colin Blakely (Department Head, Art) spoke on the progress of the Integrated Arts Village (IAV) project and provided a handout of the project description sent to the State.
 - Committee, consisting of Dennis Beagen (CMTA), Whitney Prince (M&D), Colin Blakely (Art), and Polly Buchanan (COT), met over the summer to define the need for the IAV and give specifics to the concept; in particular, space required, cost, location, and new space versus renovation.
 - This committee's proposal—based on cost of renovation vs new construction and existence of sound and functional buildings--is to build upon Alexander, Quirk, and Sill with a mixture of renovations and a new facility that will bring these three buildings together, both physically and conceptually. Jones residence hall, which is vacant, will also be utilized.
 - In terms of the University, student needs, and greater outreach, the IAV would provide a hub on the eastern side of campus.
 - IAV will afford integration both within individual departments presently spread around campus (e.g., Art being housed in Sherzer, Ford, Central Stores, Sculpture building, and King) and between Fine and Performing Arts departments.
 - Colin Blakely passed around architectural renderings of what the new space might look like.
 - Bob Neely asked if there was any discussion of use of vacated buildings such as Sherzer, Ford and Briggs. Colin Blakely stated that World Languages is interested in Ford, there was no specific discussion of Sherzer, and some discussion of Shipping & Receiving going to Briggs.
 - In response to Bob Neely's question as to who will be updating the capital outlay request, Colin Blakely stated that the committee is putting together a pre-program statement which, using the language in the executive summary, will be adapted by the Physical Plant to update the request. Bob Neely will confirm that the Physical Plan will do this.
 - The timeline will depend on funding and it is anticipated that funding will be comparable to that required for Mark Jefferson.
 - John Boyless asked why there is not more focus on updating Sill Hall and commented that originally the project was more technology orientated. Colin Blakely agreed that

technology is integral to all these disciplines and addressed the concern in terms of Simulation, Animation, and Gaming being housed in the new facility and of studio space redundancy (e.g., Art and COT's woodshops and CMTA's scene building workshop) being eliminated. Both agreed that facilities in Sill need to be updated.

- Dave Crary questioned the justification for spending so much on such an ambitious project given that it may entail twice the budget of the Pray-Harrold project and increase the University's debt. Wade Tornquist pointed out that possibly half of the estimated \$90 million budget will go towards renovating existing space. Bob Neely stated that, like Pray-Harrold, the project will probably be heavily determined by state funding. If this is the case, the strategy used in Mark Jefferson of using shell space to leverage funding could be employed. In response to the likelihood of getting adequate state funding, Colin Blakely stated that the use of existing space in conjunction with new space makes the proposition more attractive. Dave Crary spoke of the possibility of using some of the freed up space to house office space required by up to 72 people displaced from Pray-Harrold.
- While the IAV will be in the capital outlay request, Bob Neely asked if the EEFC wanted to support its inclusion.
 - In response to the comment that this might not be a good time to seek state funding for an arts related project, Bob Neely stated that funding would likely be 2-3 years away and construction at least 5. However, it is always advisable to have projects in the pipeline for when funds become available.
 - Mary Vielhaber stated that more emphasis on technology would make the projected more attractive to funding in terms of job creation. John Boyless stated that Sill should be part of the renovation and agreed that the technology piece should be integrated into the project. Colin Blakely stated that there would be room for further input from departments as the project progressed and that COT is represented on the IAV committee. Wade Tornquist commented that the technology piece could be worked on as part of this funding or as separate, but the EEFC needs to endorse Academic Affairs building projects so as to have projects in the pipeline for funding.

Motion: Moved by Steve Camron to support the inclusion of the Integrated Arts Village in the 2010 capital outlay process. Seconded by Sandy Hines.

Amendment: Proposed by Dave Crary that the committee strongly urges that Sill will be considered to whatever extent possible as the IAV plans unfold. Seconded by Eric Owen.

Motion and amendment carried: 10 yes, 0 no, 1 abstention.

III. Capital Outlay Request

One request, painting the floor in SET in Sill Hall, is awaiting EEFC approval. The cost, \$1,800, will be picked up by SET. If the committee approves, Bob Neely signs off on it and it then goes before the Physical Plant, President Martin, and John Lumm for prioritization.

Motion: Moved by Eric Owen to support the approval of the SET capital outlay request. **Motion carried:** 11 yes, 0 no, 0 abstentions.

IV. Scheduling Update

Brian Hoxie has been appointed Functional Administrator of Resource 25, with Bette Warren leading the effort and Wade Tornquist and others assisting. Results of the scheduling survey completed at D/DH/SD retreat in August will be distributed to the committee. The committee has to move ahead quickly as the schedules for 2010 are due shortly. Recommendations will be sent to members via email for consideration in the guidance the committee gives to departments. Most likely, departments won't

schedule the rooms in which they teach. By fall 2010 one floor of Mark Jefferson and all of Pray-Harrold will be closed. In order to get everything on campus, the scheduler will have to be used for optimization. The first scenarios indicate, that while keeping all classes on campus is possible during this time, about 60% won't get their first preference. The scheduler scenario will be brought to the departments for reaction and changes will be input as necessary. Wade Tornquist went over the scheduling sub committee's recommendations as of 8/21/09 (see attached).

Motion: Moved by John Boyless to recommend common start times; staggered start times for evening courses and distributing evening courses across the four days, Monday through Thursday; and giving first priority to hybrid classes. Seconded by Dave Crary. **Motion carried:** 11 yes, 0 no, 0 abstentions.

Motion: Moved by Eric Owen to encourage the exploration of strategies to better maximize the use of Fridays with regard to scheduling classes (e.g., every other week courses, using Fridays for guest speakers, reduced tuition). Seconded by LaVerne Higgins. **Motion carried:** 11 yes, 0 no, 0 abstentions.

V. Planning for Swing Space

Next week there will be an executive committee meeting for projects with the Physical Plant that will consider concrete plans for dealing with swing space.

VI. Subcommittee Efforts

Given lack of time, unable to cover this agenda item.

- Computer Refresh subcommittee met early in the summer and we still have \$50K available.
- Issues related to extended programs to be discussed.
- Capital, swing space, and scheduling subcommittees have been covered in passing.

I. Approval of minutes from July 20, 2009

Motion: Moved by Mary Vielhaber to approve minutes. Seconded by Sandy Hines. **Motion carried:** 8 yes, 0 no, 3 abstentions.

Other Issues (not on agenda): Mark Jefferson and Pray-Harrold

- Wade Tornquist presented a handout on the Mark Jefferson new construction and renovation timeline.
- Ground breaking for Pray-Harrold project will be late December to early January.
- Moving everyone out of Pray-Harrold at the same time and giving the contractor access to the entire building would shorten the timeline by twelve to fourteen months and save as much as \$50K for each of those months. Although this option will cause great inconvenience on campus, it is justified by these significant savings, which can be put back into the building.

The committee will meet again around the middle of October and regular monthly meeting will be scheduled.