

Meeting Minutes

| Item | Description |
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| Name/Title | Educational Environment & Facilities Committee |
| Date | January 19, 2017 |
| Time | 3:30 – 4:45 p.m. |
| Location | Faculty Lounge in McKenny |
| Attending | Daryl Barton, Mary Brake, Jim Carroll, Bob Densic, Susann deVries, Toni Jones, Chris Karshin, Beth Kubitskey, Sandra Murchison, Scott Storrar, Denise Tanguay, Bill Welsh, Ron Woody, Jackie Wrosch |
| Absent | Tierney McCleary, Steve Pernecky |

Meeting convened by Jim Carroll at 3:34 pm

I. Agenda approved

- Moved, seconded, and approved unanimously

II. December 15, 2016 meeting minutes approved

- Moved, seconded, and approved unanimously

III. Budget and Capital Funding-Michael Valdes, EMU Chief Financial Officer

- Committee introductions
- Committee defined by the AAUP contract; administrative representation (associate deans) and faculty members from the colleges and Library, ex-officio members from Physical Plant, Information Technology and both committee co-chairs.
- Types of state funding:
 - Capital needs
 - State projects (Strong)
 - State capital outlay process
- Current mechanism: projects are scored by
 - Overall budget component
 - University match
 - STEM
 - Completion of current project (Strong as part of the Science Complex)
 - Asset preservation
- Capital Outlay report is available on Business & Finance website, it's an annual update of all of our physical facilities. It's also reflective of deficiencies. Link: <http://www.emich.edu/busfin/>
- Internal Capital Outlay process moved to fiscal year for planning purposes. Most projects done in the summer, with planning in the winter and early spring.
- Facility assessment and content expertise, Academics and Physical Plant. An example is the Rackham phased process, form fits together with function
- Capital Budget to Board of Regents in February
- IT Classroom environment: initial and ongoing. Lifecycle so short in IT. Driving more data needs (security analog to digital needs more storage)
- Housing-Wise Hall completed the year. Updated housing is a large component to attracting students
- Safety & Security environment: Chief Hayes and Physical Plant; lighting, fencing, cameras
- Departmental projects (smaller scaled) get done at local level
- Deferred maintenance and asset preservation – what's the plan for deferred maintenance?
 - Will not ever address the totality of the asset preservation shortfall

- Look for the most at risk and prioritize (water creates damage)
- Comparability Gap
- Parking: adopting the same strategy as Safety & Security
- Faculty Senate very concerned about Computer Refresh funding.
 - Not funded from Capital but in IT's annual budget. B&F relies on information from IT for budgeting.
 - Significant deficits over the past several years, less money.
 - What do you want to trade computer refresh with?
- Revenue Sources
 - Biggest revenue source is tuition and fees, SCH down 10%
 - State appropriations down \$10M from FY10 – 13%-14%
- How do we size operating budget? Deliberate effort to bring that deficit balance down, cannot continue to sustain. Liquidity issues-reserves so low. Lowest of the 15 publics.
- How do we size our capital budget?
 - Ideally spend your depreciation level to stay on-track to asset preservation
 - Depreciation expense \$15M
 - \$60 million: Strong Hall, \$40M w/\$9M share
 - Good stewardship; almost every dollar used to accommodate our facilities' shortfall while Strong (80K sq ft) is offline translate into value for colleges. Mark Jefferson and Roosevelt upgrades, Neurosciences, and Fermentation Sciences are examples.
 - Will not be at \$15M without increased credit hours
- In the past the University has generated own energy. Equipment failed in early April 2016. Operating budget saved a little over \$1M in operating costs when we generated our own energy. New Co-Gen plant annual savings will be \$2.5M.
 - Loop One electrical loop serves 14 buildings on south side campus, at significant risk
 - Borrow funds for Co-Gen and Loop One, but once online, there will be a quick payback because new equipment will generate our power.
- EMU doesn't have donor support for facilities
 - We have to phase programs in order to finance
 - How do we find resources with outside entities? Get investments from outside. Get creative; donors, partnerships, etc. Working with Foundation? President is. Best efforts on supporting students (scholarships), but not much donations for buildings/facilities.
 - Have not organized fundraising for facilities
- Where do Athletic Facilities fall in the "other" program? Also the President's Contingency fund?
 - Repairing facilities
 - Convocation Center
- Academic Partnerships (AP) 50/50 split? Enrollment Management similar to Chartwells. Finding students, retention, etc.
 - AP has access to nationally recruit students, with AP bearing the risk
 - AP students do not receive scholarships to attend
 - RN-BSN makes sense because we can't put more students in physical classes. Good reputation in nursing program. Lot of market forces to RN-BSN, large demand but has a limited market.
 - Adult Learner programs. Students started degree, never finished. All courses in Appendix A are completion courses. To what extent will be the quality of the degree? Different types of students will be segregated when they start their program.
 - AP has nothing to do with Admissions. Colleges will design program, courses, etc.
 - There will be information sessions across campus

IV. Facilities Projects

- a. Ongoing Campus Projects
 - FY18 Capital

- Strong Hall renovation, awaiting additional approvals from the state. Strong move and construction manager near approval. Initial indication for Strong approval April to July. Go through various approvals, final approval with the Legislature.
- Swing Space projects; Roosevelt, Sill Hall refresh, Mark Jefferson
- Co-Gen project proceeding well Project complete January 2018, Loop One 16 buildings, trenches in spring 17. Loop One \$7.5M project find many efficiencies, utilize existing infrastructure, keep finding efficiencies throughout the project
- Tunnel Projects; tunnels provide chilled water, steam, data, etc. Evacuation signs added
- Wise Hall summer
- Campus Security, lighting, fencing, cameras
- COT plan, local & state capital
- CHHS work Chris Karshin, Warner
- AED machines in additional locations
- Dining Services get new vendors; Smash Burger, expanded Starbucks, Chick-fil-A in McKenny,
- UM-EMU Credit Union
- Stairwells and walkways near Marshall and King Halls

b. Capital Funding

- See Section III and Section IV a.

c. IT Projects

- Network closets being refreshed during summer
- DPS digital cameras, new architecture around storage to support current and additional cameras. Some will be part of Loop One.

V. Computer Lab Refresh

- Due to time constraints, Computer Lab Refresh reports were put on hold until next meeting.

VI. Classroom Technology

- Data infrastructure cable runs are completed, adding jacks
- AV cable about 72% complete across the 92 rooms
- Electrical complete in Sill and will be completed for the remaining buildings during WI17
- 92 carts built in two batches. First already assembled. Second batch making work plan. Some carts to be installed in February (during spring break). If they receive second batch of carts before spring break they will install Quirk, if not, they will install in Sill.
- All rooms up and running by end of May.
- 2016/2017 last year of Phase 1 (92 classrooms): Boone, Briggs, Ford, Halle, Honors College, McKenny, Olds-Robb, Psychology Clinic, Quirk, Sherzer, Sculpture/Ceramics, Sill, Warner
- Prepare for FY17/18 and Summer 2017: Refresh Pray-Harrold Summer 2018, Refresh Mark-Jefferson Summer 2019
- Tentative schedule for Room Commissioning:
 - Begins December 2016 using Fridays, Holidays and other times rooms are open
 - January – Quirk, Honors College, Sill
 - February – Sill (continued)
 - March – Ford, Briggs, Boone
 - April – Boone (continued), Psychology Clinic, Warner, Sculpture Studio, McKenny
 - May – McKenny (continued), Sherzer, Halle, Olds/Rob

VII. Other agenda items

- Twenty-Four hour lab is now the Intersection Lounge, and has external exit as possible student space

- Primarily bubbling up from Student Government, progress dependent on Student Government's pacing

VIII. Adjourn

- Meeting adjourned at 4:46 pm

Fall Term Meeting Schedule/Locations:

~~Thursday, October 20 – 3:30 pm to 4:45 pm – 101 Quirk~~

~~Thursday, November 17 – 3:30 pm to 4:45 pm – 325 Owen~~

~~Thursday, December 15 – 3:30 pm to 4:45 pm – 138 Sill~~

Winter Term Meeting Schedule/Locations:

Thursday, January 19 – 3:30 pm to 4:45 pm – Faculty Lounge in McKenny (current)

Thursday, February 16 – 3:30 pm to 4:45 pm – 101 Roosevelt

Thursday, March 16 – 3:30 pm to 4:45 pm – 117 Warner

Thursday, April 20 – 3:30 pm to 4:45 pm – 575 Science Complex