

Meeting Minutes

Item	Description
Name/Title	Educational Environment & Facilities Committee
Date	October 20, 2016
Time	3:30 – 4:45 p.m.
Location	101 Quirk
Attending	Mary Brake, Jim Carroll, Susann deVries, Toni Jones, Chris Karshin, Beth Kubitskey, Sandra Murchison, Scott Storrar, Denise Tanguay, Bill Welsh, Ron Woody, Jackie Wrosch
Absent	Bob Densic, Steve Pernecky

Meeting convened by Jim Carroll at 3:35 pm

Jim's comments

Explained the committee's organization and membership. Expressed need for Faculty Co-Chair. Also will invite the CFO to the November meeting to discuss capital funding and differed maintenance.

I. Agenda approved

- Moved, seconded, and approved unanimously

II. April 21, 2016, 2016 meeting minutes approved

- Moved, seconded, and approved unanimously

III. Facilities Projects

a. Ongoing Campus Projects

- Total building area over 4M sq ft, average academic building was built in 1960, much deferred maintenance. Average auxiliary building built in 1963. 600 acres campus area (includes all properties, not contiguous), five miles roadways, 25 miles sidewalks, 20 parking lots with 10K spaces
- Strong
 - EMU Board of Regents has authorized Strong since 2009
 - Have architectural firm, Stantec (formerly SHW, was same firm that did Pray-Harrold), finished up contract
 - Procure program manager, then construction management
 - Start construction summer 2017, complete December 2018
 - Starting swing space, MJ 5th floor for research and teaching labs – Roosevelt auditorium divide in two, updates in Sill, Neuroscience and Fermentation programs. Looking forward to long-term needs.
 - Submit Strong to state again, EMU \$9.9M Strong cost share
- Next project COT, programming 50% complete. Looking at Jones/Goddard as part of COT reno/build, 2-phase local capital matching, run together, then dove-tail later
- Warner backfill from Rackham, TMP architect through fall/winter
- Finished Green Lot mid-summer, \$1.2M project, improved parking, pedestrian interfaces, crosswalks, LED lighting for energy savings
- Green Lot II tear out old asphalt, modifications \$480K
- Met with students on parking dollars, explained process and that for FY18-FY19 \$1M each year
- Do parking fees go directly to parking lot maintenance? No, parking fees go to University fund then parceled out according to capital plan
- Fencing/columns Ford lot
- Putnam Hall refresh
- Campus Security, East Campus Lighting
- Rynearson Stadium concrete

- Loop One replacement feeds Physical Plant (new turbine) and Strong. Starting Phase 1 in SU17 with excavation and exterior equipment. Working on an overall site logistics plan.
 - Site logistics plan, storage, fencing, student traffic, etc. Physical Plant plans to communicate to campus similarly as they did for Mark Jefferson and Pray-Harrold.
 - New turbine will increase from 4.3 to 7.8, supplying 98% of our heat and 93% of our electricity. Guaranteed savings of \$2.4M for first three years. Demo around January 2017, lift turbine in March 2017, plan to be completed January 2018.
- Blackstar Generator in May 2017
- COB Chiller

b. Capital Funding

- Scott Storrar had an initial capital planning conversation with Mike Valdes
- FY18
 - COB elevator
 - Wise Hall phase 4, roof, elevator, core
 - Improve façade bridges Wise with at DC1
 - Parking improvements, \$1M each for FY18 and FY19
 - 2009-10 started roof allotments, FY18/FY19 roof improvements
 - Campus Security
 - Campus Technology
- Students want bike lanes, Jones-Goddard reno, DC1 relocation of offices, intersection lounge, how EMU is addressing building needs, deferred maintenance, asset preservation, limited resources
- Students chose physical campus as priority
- Will invite CFO to attend November 17, 2016 meeting discuss capital budget

c. IT Projects

- FY17 Upgrades:
 - Wireless installs – Briggs, Terrestrial & Aquatic Ecology Research Facility, Pease, Power Plant, Rynearson, and Coatings Research Institute
 - VOIP installs – Brown/Munson, Hover, Physical Plant, Pease, and Coatings Research Institute
 - Student Printing Kiosks
 - B/W Printing: Crossroads Marketplace, EMU Student Center, Phelps/Putnam/Sellers/Walton, Pray-Harrold, Alexander, Sill, Roosevelt, Porter, Marshall, Strong, Mark Jefferson, and McKenny
 - B/W Printing, Color Printing, Poster Printing – Halle Library
 - EduRoam Availability – instituted in mid-October, allows EMU students, faculty and staff to use their NetID and password to authenticate on the EduRoam wireless network at other participating universities & colleges across the nation. Also allows guests from other participating universities & colleges to connect to the EduRoam wireless network on EMU's campus using their home credentials.
 - New Guest Wireless in Planning
- How to get wired network access for visiting scholars?

IV. Computer Refresh

- Computer Refresh historically was funded annually by IT. Labs were selected for refresh based on their age. At the time of the last IT computer refresh, it was seven years between refreshes. Several years ago the computer refresh funds were distributed to the colleges based on their lab usage at that time. These funds are in designated accounts so the funds rollover each year, allowing for the accumulation of necessary funding for equipment. Faculty should contact their Deans to advocate for computer labs.
- CAS: No report
- COB: As part of IT's budget reductions, the COB first floor computer lab's ownership was switched from IT to COB. The COB Dean told IT that this lab was going to be repurposed for a mock trading floor in the future. IT

continues to fund the supplies (paper, toner), but the student staff is no longer there. There is no funding for updating the computers.

- COE: Replaced graduate assistants staffing the labs with student workers now, closed one of 3 labs, repurposed computers to replace really old with “not so old” ones.
- CHHS: One lab with 36 units, reduced to 28 this summer. Receive \$6500/year, saved funding for several years and purchased 20 new computers. Hoping to update remaining computers with next year’s funding.
- COT: Simulation, Animation & Gaming, and Information Assurance gaining students. New lab new lab with high-end computers and 2 monitors at each station, along with storage, furniture & fixtures is about \$100K, with COT’s refresh funding \$27K. COT’s challenge is to have enough classrooms with computers. Information Assurance has a separate network because of their specific software needs.
- Library: G07B was refreshed
- If any College would be willing to have their printers available to students for their quota printing, IT will supply the paper and toner for cost sharing.

V. Classroom Technology

- 2016/2017 last year of Phase 1 (92 classrooms): Boone, Briggs, Ford, Halle, Honors College, McKenny, Olds-Robb, Psychology Clinic, Quirk, Sherzer, Sculpture/Ceramics, Sill, Warner
- Prepare for FY17/18 and Summer 2017: Refresh Pray-Harrold Summer 2018, Refresh Mark-Jefferson Summer 2019
- Power & Data cabling most work done over summer, some to be completed this fall
- TEL System to begin receiving and building carts in November
- Tentative schedule for Room Commissioning:
 - Begins December 2016 using Fridays, Holidays and other times rooms are open
 - January – Quirk, Honors College, Sill
 - February – Sill (continued)
 - March – Ford, Briggs, Boone
 - April – Boone (continued), Psychology Clinic, Warner, Sculpture Studio, McKenny
 - May – McKenny (continued), Sherzer, Halle, Olds/Rob
- What’s next? BluRay still necessary? Streaming? Something else?
- Keep funds same amount, make Classroom Refresh like Technology Refresh, with a regular, rotating schedule
- Restrictions on capital funding

VI. Other agenda items

- Classroom Space – increased class caps, not enough room in Colleges for increased class size?
- Not enough desks, tables/chairs, core rooms; designated 80/20 model doesn’t work with growing programs
- Briggs for WI17 EEFC meeting?

VII. Adjourn

- Meeting adjourned at 4:48 pm

Fall Term Meeting Schedule/Locations:

Thursday, October 20 - 3:30 pm to 4:45 pm – 101 Quirk (current)

Thursday, November 17 - 3:30 pm to 4:45 pm – 325 Owen

Thursday, December 15 - 3:30 pm to 4:45 pm – 138 Sill