

EID: _____

PROMOTION / FPSA RECOMMENDATION SUMMARY

Each evaluator (Department Personnel Committee, Department Head, and Dean) must complete his/her portion of this form and must attach a narrative statement which explains why these particular judgments have been made.

A. DEPARTMENTAL REQUIREMENTS FOR PROMOTION / FPSA (to be completed by the Department Head before he/she gives the application form to the faculty member - **PLEASE list actual evaluation criteria, no check marks**).

- 1. Instruction Effectiveness _____
- 2. Scholarly/Creative Activity _____
- 3. Service _____
- 4. Academic Credentials _____

B. EVALUATIONS DPC DH DEAN

- 1. Instructional Effectiveness:
 - Below Average _____
 - Average _____
 - Distinctly Above Average _____
 - Exceptional _____
- 2. Scholarly/Creative Activity:
 - Below Average _____
 - Average _____
 - Distinctly Above Average _____
 - Exceptional _____
- 3. Service:
 - Below Average _____
 - Average _____
 - Distinctly Above Average _____
 - Exceptional _____
- 4. Credentials: Yes _____
No _____

C. RECOMMENDATION (check only one of the choices)

- 1. Promote _____
- 2. Do Not Promote _____
- 3. Award FPSA _____
- 4. Do Not Award FPSA _____

DPC Chairperson Date

Applicant Date

Department Head Date

Applicant Date

Dean Date