

## APPLICATION FOR PROMOTION

This cover sheet will accompany the supporting materials as the packet proceeds from the Applicant to the Provost.

NAME: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First

DEPARTMENT: \_\_\_\_\_ CURRENT RANK: \_\_\_\_\_

YEARS AT EMU: \_\_\_\_\_ YEARS IN CURRENT RANK: \_\_\_\_\_  
(Including this year) (Including this year)

TYPE OF APPLICATION (Please check one):

\_\_\_\_ Standard Promotion      \_\_\_\_ Full Professor Salary Adjustment

### EDUCATION

1. List all degrees with date and institution; start with the most recent:

2. Indicate number of credits earned beyond the highest degree:

Number: \_\_\_\_ Discipline: \_\_\_\_\_ Date: \_\_\_\_\_

3. Indicate any departmentally approved equivalencies being submitted:

Equivalency: \_\_\_\_\_ = \_\_\_\_\_

### EXPERIENCE

List positions held, with institution, rank/title, and date; start with most recent:

\*Faculty members who are scheduled for a full evaluation in the same year in which they are applying for a promotion may use the same materials for both evaluations. The narrative should clearly address both, and a cover sheet and summary sheet should be included for each action the faculty member is seeking.