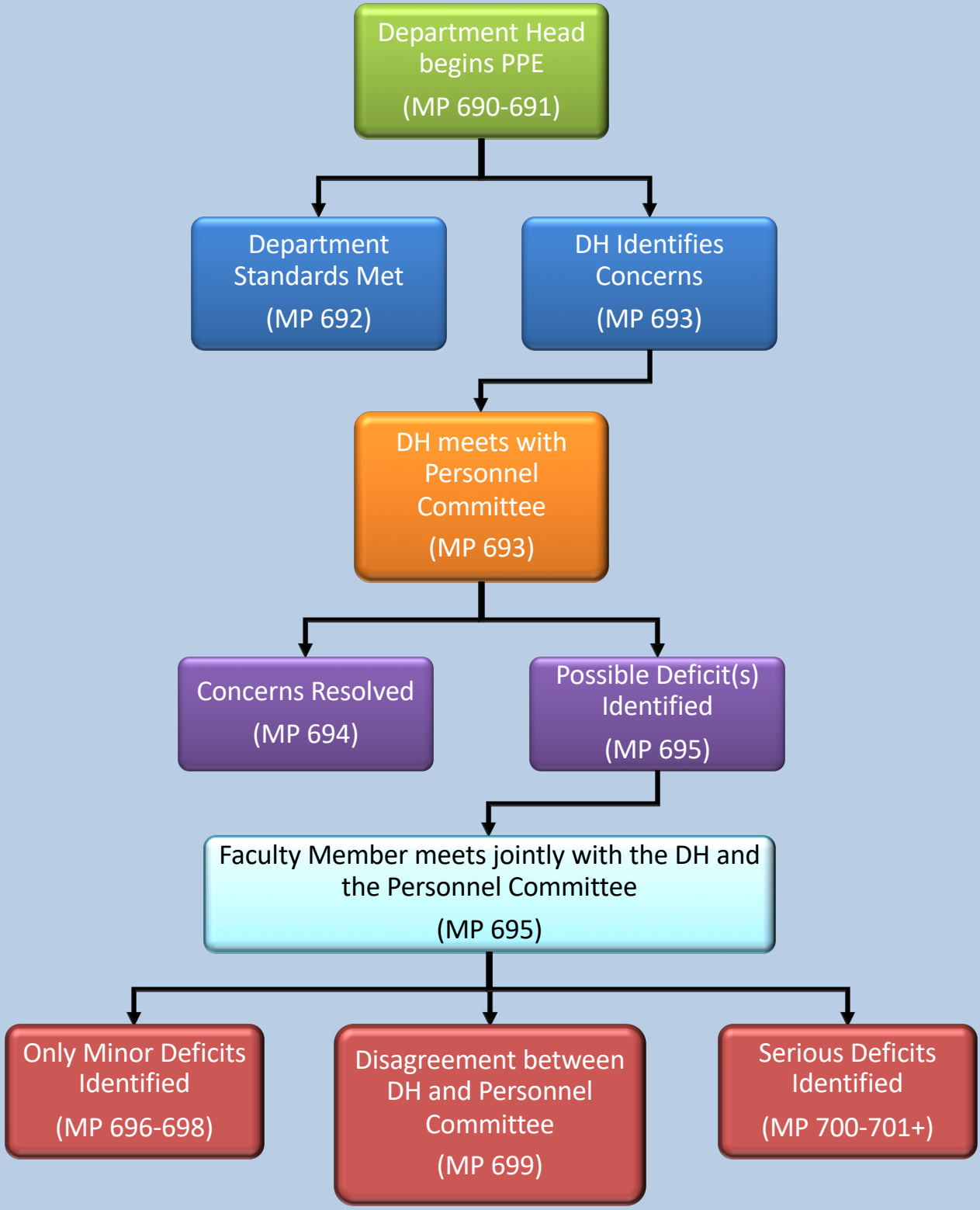Faculty PPE Process