

Meeting Notes

Item	Description
Name/Title	General Education Review Committee
Date	December 3, 2014
Time	11:00-noon
Location	200 McKenny
Members Attending	Zenia Bahorski, Doug Baker, Chris Foreman (co-chair), Christopher Gardiner, Lisa Klopfer, John Koolage (co-chair), Konnie Kustron, Peggy Liggitt, Gerald Newberry, Mariana Nicolae, Mary Rearick, Bob Winning
Absent	Mary Rearick (excused).

Going forward:

The subcommittees will decide what data they want on the basis of the CAS Program Review template and other sources they have considered. At the next meeting in December the viability of these sources will be discussed, as will benchmark institutions to be used. In January, the committee will put everything on the table, finish up the data analysis, and brainstorm recommendations. The final report of this committee will go to the General Education Advisory Council (GEAC), which will make specific recommendations that will go forward to the Provost's Office. This committee will meet 2-3 times during winter semester and have the report ready by late February or early March.

At the final meeting for this semester, the committee will do a SWOT analysis (strengths, weaknesses, opportunities, threats).

Department Head Survey:

Subcommittees were asked to consider what questions they would like on a short department head survey. The survey would go out in January.

Subcommittees met for the latter part of the meeting period.