



## High School Dual Enrollment Main Campus Course Permission Form

**THIS FORM MUST BE COMPLETED AND SIGNED BY THE PARENT AND THE HIGH SCHOOL  
PRINCIPAL OR COUNSELOR.**

Student Name (print) \_\_\_\_\_ GRADE ☐FR ☐SO ☐JR ☐SR

I certify that the above-named student meets all the conditions outlined in the Postsecondary Enrollment Options Act 160 of 1996, and is currently eligible for dual enrollment at Eastern Michigan University.

It is understood that Eastern Michigan University will transmit a bill to the School District of \_\_\_\_\_ detailing the tuition and fees of the above-named student; not exceeding \_\_\_\_ credit hours per semester. I acknowledge that our district is responsible for the lesser amount of: 1) The actual charge of tuition and fees 2) the students foundation allowance, adjusted to the proportion of the school year the student attends our school district. **The parent/student is responsible for the remainder of the tuition and fees, if any.**

The student is eligible to enroll in the following course(s) at Eastern Michigan University as a dual enrolled student:

**COURSE ELECTIONS:**

1. Course \_\_\_\_\_ CRN \_\_\_\_\_

2. Course \_\_\_\_\_ CRN \_\_\_\_\_

**Alternates:**

1. Course \_\_\_\_\_ CRN \_\_\_\_\_

2. Course \_\_\_\_\_ CRN \_\_\_\_\_

**SCHOOL INFORMATION/APPROVAL:**

High School \_\_\_\_\_

Principal/counselor name (print) \_\_\_\_\_

Contact phone number (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Principal/counselor signature \_\_\_\_\_ Date \_\_\_\_\_

**PARENTAL INFORMATION/CONSENT:**

By signing this form I acknowledge that I am willing to pay any tuition and fees not covered by the dual enrollment program by my student's school district.

Parent name (print) \_\_\_\_\_

Contact phone number (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

By registering for classes at Eastern Michigan University, the student and parent(s) accept responsibility for reading and conforming to all policies, procedures, required dates, fees and other requirements published in the University catalog: <https://catalog.emich.edu/index.php>

Please submit form via email [dual\\_enrollment@emich.edu](mailto:dual_enrollment@emich.edu)

Enrollment deadlines: Fall term (September - December) **August 1<sup>st</sup>**

Winter (January - April) **December 1<sup>st</sup>**

Spring/Summer (May - August) **April 1<sup>st</sup>**