

## New I20 shipping policy as of January, 2013:

As a service to admitted students who want their I20 and admissions packet Express Mailed to them, EMU now offers a special discounted rate through United Parcel Service so they can pay to have the I20 shipped to them quickly.

Instructions to students: When you are admitted, you will receive shipping payment instructions via e-mail. We will have you go to the UPS web site with a special login and password so you can enter your shipping address and credit card payment information.

The credit card you use will be billed accordingly. Do not pay for shipping until you have been notified that you are admitted **AND** eligible for an I20. The credit card information only stays on file with UPS for 30 days after you submit it online, and the card will not be billed until the I20 has been shipped. The web site is secure, and no one outside of UPS will be able to view the credit card information. When the I20 is shipped, you will receive an e-mail notifying you of the tracking number. If you do not supply the shipping information within two weeks being notified to pay for the shipment of the I20, EMU will mail it to the address you indicated on your Statement of Financial Responsibility or to the your current address listed on the application for admissions, using the U. S. Postal Service regular delivery.