

Faculty Search Committee  
Code of Ethics

I have been informed of appropriate university, college, and department policies, and agree to participate in the search process. I will follow the principles listed below for the management of information about the work of the committee. This work includes what is developed and received about prospective candidates, and their employing institutions. I understand this effort is necessary to attract excellent finalists, to avoid putting their current positions in jeopardy, and to maintain my institution's professional image. Specifically, I will adhere to the following code of responsibility, accuracy, and integrity.

My signature attests to my agreement to the following:

1. I am not and will not become a candidate for the position.
2. Any appearance of real or potential conflict of interest between a prospective candidate and me will be disclosed promptly and completely to the chair of the search committee.
3. I will respect the absolute confidentiality of all prospective candidates. I will not reveal to anyone, the name of or any information about any candidate before or after the search committee completes its work. I understand the names of the finalists to be brought to campus will be made public at the appropriate time.
4. I will focus my assessments of candidates on their skills and experiences related to the requirements of the position as reflected in the position announcement.
5. I will diligently review all relevant materials prior to group discussions.
6. I will help ensure the safety of records throughout the search and their disposal after the search has ended in order to honor candidate confidentiality.
7. I will refer any media questions about the search to the appropriate office on campus.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_