**FULL TIME LECTURER APPLICATION FOR PROMOTION OR SALARY ADJUSTMENT**

This cover sheet must accompany the supporting materials for promotion, which need to be submitted no later than Feb. 1 to the DH/SD.

EID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First

DEPARTMENT: CURRENT RANK:

YEARS AT EMU: YEARS IN CURRENT RANK:

(Including this year) (Including this year)

PROMOTION ONLY: \_\_\_\_\_\_\_\_ LECTURER III SALARY ADJUSTMENT: \_\_\_\_\_\_\_

EDUCATION

1. List all degrees with date and institution; start with the most recent:

2. Indicate number of credits earned beyond the highest degree:

Number: Discipline: Date:

3. Indicate any departmentally approved equivalencies being submitted:

Equivalency: =

PLEASE INDICATE BELOW WHICH MATERIALS ARE INCLUDED IN YOUR PACKET:

\_\_\_\_ Annual Activity Report \_\_\_\_ Student Evaluations

\_\_\_\_ Classroom Observations \_\_\_\_ Course Materials

\_\_\_\_ Self-Evaluation \_\_\_\_ Extraordinary Achievement (optional)