



Guidelines for Epson 9890 44" Printer

Restrictions

- Timeline 1-2 days normal turn-around (often less)
- Limit 30 square feet (equivalent to six 24 x 30") per student (covered by course fee)
- Additional allowance of 10 sq. ft. for second art class
- only for 300 level and above studio courses (also ARTS 290 Studio Concepts)
- student must obtain assigning instructor signed form for each request (available on Ford 215 door or online at <http://art.emich.edu/pages/visual-resources-library>)
- Epson Papers (provided)
 - Premium Luster Photo paper 44x100" roll (semi-gloss)
 - Enhanced Matte 44x100' roll (matte)
 - Economy Bond 36 x 150" roll
- Epson Specialty papers (must be provided by own area or self) examples
 - Crystal Clear film (\$179-\$439, 17"-44"x100' roll)
 - Premium glossy photo paper (\$100-\$170- 17"x44" x 100' roll)

Source for paper and ink:

Shades of Paper 856/787-9200, www.shadesofpaper.com

B & H Photo 800-606-6969 www.bhphotovideo.com

Image specs (submit image on Flashdrive or CD)

- RGB (not CMYK)
- Format as jpeg, tiff, pdf (psd, psb, raw produce large files)
 - best is tiff or pdf
 - If jpeg, shoot at highest resolution setting
 - Use DSLR camera when possible
- Include T-marks if possible (esp. for white backgrounds)
- Flatten (jpegs and pdf already flattened)
- Preferred color profile in Pro Photo or Adobe RGB 1998
- 200-300ppi recommended
- digital dimensions need to be equal or larger than print size (to avoid degradation)
- If images smaller than 11x17" combine as one file
- Be sure to follow request form file naming format

Recommendations

- When submitting a pdf file, merge layers before saving as pdf (keeps file small)

Halle Library IT G01 printing 734-487-2013, it_specialityprinting@emich.edu

- Large format to 41"
 - Standard \$.30 per linear inch
 - Glossy \$.50 per linear inch
- Color copying
 - 8.5x11" \$.20 each
 - 8.5x11" double sided \$.40 each
 - 11x17" \$.20 each
 - 11x17 " double sided \$.40 each
 - 8x11" transparencies \$.50 each

Media Services Ford 215 emuvisualresources@gmail.com

734-487-5970

Drop off Hours: MW 8-5, TR 9:30-5, F 9-3

Printing hours MW 9:30-12:00, TR 9:30-2:30, F 9-2:00