**University Assessment Committee**
**September 15, 2020**
**Virtual Meeting**
**3:00-4:00 pm**
**AGENDA**

1. Welcome Back!!!
2. Responses to Annual Report (Discussion)
3. HLC updates: (Doris)
   Comprehensive Site Visit October 21, 2021 (Final Report submitted by July/August 2021)
   Criterion 4, Core Component 4B (revised criteria)

**Criterion 4 Requirements:**

   A. The institution ensures the quality of its educational offerings.
   B. The institution engages in ongoing assessment of student learning as part of its commitment to the educational outcomes of its students.
   C. The institution pursues educational improvement through goals and strategies that improve retention, persistence and completion rates in its degree and certificate programs.

**Creation of a sub-committee**:
   Chair for Criterion 4 selected/Co-Chair needed,
   Need volunteers to assist in writing and/or reviewing section 4B,
   Need volunteers to assist in writing and/or reviewing section 4A and 4C (seeking recommendations)
   **Goal**: set up meetings to distribute tasks, set-up meeting dates (once a month), create draft for review from the HLC Accreditation team, set completion timeline, and select HLC Accreditation reviewers.

4. Develop the University Assessment Committee - Action Plan for 2020-2021 academic year

5. Upload documents (submit to Hank):
   Upload Annual Reports
   Upload 2019-2020/2020-2021 Action Plan on the UAC website
   Revise the UAC Evaluation Form
   Update 2020/2021 Action Plan

6. **Updates, Questions, and Suggestions**
- *CAS* (Doug):
- *CHHS* (Chris):
- *COB* (Zafar/Christy):
- *COE* (Beth):
- *CET* (Dorothy):

- *FDC* (Peggy):
- *Provost Office* (Doris; Co-Chair)
- *Gen Ed* (John/ Laura; Co-Chair):
- *Grad School* (Wade):
- *Library* (Rhonda):
- *SASS* (Ellen):
- **Campus and Community Writing** (Ann):

**Next UAC virtual meeting:** October 20, 2020; 3:00-4:00 pm