

University Assessment Committee
October 20, 2020
Virtual Meeting
<https://emich.zoom.us/j/2896261237>
3:00-4:00 pm
Notes

In attendance: Doris Fields, Laura McMahon, Ann Blakeslee, Beth Kubitskey, Chris Karshin, Christy Learman, Peggy Liggitt, John Koolage, Doug Baker, Rhonda Fowler, Wade Tornquist, Dorothy McAllen

1. Welcome!!!
2. HLC updates: (Doris)
Comprehensive Site Visit October 21, 2021

Doris and GA working on organizing everything: what was written before, what needs to be improved upon. Doris will send emails to those who volunteered to be on sub-committees.

Sub-committees (4A, 4B, and 4C).

Writing/Reviewing will begin in January.

Next Steps: set up meetings to distribute tasks, set-up meeting dates (once a month), create draft for review from the HLC Accreditation team, set completion timeline.

3. Discuss the revisions for the UAC Evaluation Form (Laura)

We reviewed the revised evaluation form, which is now updated to match the report template. Laura will update the evaluation form if needed in line to any changes made to the report template.

4. Discuss: Online course assessment.... Can build on this, working with AAUP and Faculty Senate? University goal for this year should be to have students recognize that we're improving in online teaching (Peggy and Doug)

Doug discussed the need to assess online classes.

Peggy reported that online classes are currently evaluated: elearning sends out course evaluations to students; response rates are 50% or less. Overall course/overall faculty ratings made accessible through my.emich: anyone can look up the scores for any faculty member.

For assessment of online courses, process has been pretty much the same as assessment in in-person classes. However, will need this year to gather information—data and stories—about what people are doing this year to improve student learning online.

A faculty development committee has been working to make resources readily available to help faculty with online teaching. Peggy suggested that we reach out to individuals featured on the Faculty Development webpage—drawn from the President’s weekly reports—to see about using their stories.

With enough volunteers telling their stories, would have quantitative as well as qualitative data to work with. Do assessment of online learning on a voluntary rather than mandatory basis?

Doug worried that if we call it “stories,” it could sound less rigorous to some people.

Beth suggested measuring how grades have changed in the move to online during COVID, or DFWI rates, and what we are doing with that data.

Doug suggested letting each college say what works best for them.

5. Discuss UAC Action Plan for 2020-2021 academic year (Doris)

We will add to the 2019-2020 action plan work on online assessment and the new HLC report. What else do we need to achieve as a committee this academic year?

We will add having an Assessment Institute again this year (we didn’t last year).

HLC criticism on 4B (overtime analysis): should show in our upcoming report that we’ve understood what they said and addressed the problem.

Doug suggested that Doris and Laura give a few “so whats” after reading all the reports.

6. Upload documents (submit to Hank):

Upload Annual Reports

Upload 2019-2020/2020-2021 Action Plan on the UAC website

Update 2020/2021 Action Plan

7. Updates, Questions, and Suggestions

Martin Luther King Day virtual this year, running from January 15-18.

- **CAS** (Doug):
- **CHHS** (Chris):
- **COB** (Zafar/Christy):
- **COE** (Beth):
- **CET** (Dorothy):
- **FDC** (Peggy):

- ***Provost Office*** (Doris; Co-Chair)
- ***Gen Ed*** (John/ Laura; Co-Chair):
- ***Grad School*** (Wade):
- ***Library*** (Rhonda):
- ***SASS*** (Ellen):
- **Campus and Community Writing** (Ann):

Next UAC virtual meeting: November 17, 2020; 3:00-4:00 pm