

University Assessment Committee
September 15, 2020
Virtual Meeting
3:00-4:00 pm
NOTES

In attendance: Doris Fields, Laura McMahon, Dorothy McAllen, Christie Learman, Chris Karshin, Ann Blakeslee, John Koolage, Doug Baker, Peggy Liggitt

1. Welcome Back!!!
2. Responses to Annual Report (Discussion)

Doris: Assessment reports were overall better this year, with clearer discussions of “closing the loop.”

We discussed highlights and challenges from the reports this year. It was generally agreed that the template was clearer this year. COVID was obviously a significant challenge last year—with fewer programs and instructors participating—and will be going forward as we seek to a) evaluate how we’re doing with online teaching and b) carry out assessment online.

Chris Karshin: possibility of including assessment in faculty responsibilities for next AAUP negotiation?

3. HLC updates: (Doris)
Comprehensive Site Visit October 21, 2021 (Final Report submitted by July/August 2021)
Criterion 4, Core Component 4B (revised criteria)

Usually the report is due August 31; we should have our final draft of the Criterion 4 finished in July for everyone’s review.

This is a four-year check-in, not for accreditation.

Criterion 4 Requirements:

- A. The institution ensures the quality of its educational offerings.
- B. The institution engages in ongoing assessment of student learning as part of its commitment to the educational outcomes of its students.
- C. The institution pursues educational improvement through goals and strategies that improve retention, persistence and completion rates in its degree and certificate programs.

Creation of a sub-committee:

Chair for Criterion 4 selected/Co-Chair needed,
Need volunteers to assist in writing and/or reviewing section 4B,
Need volunteers to assist in writing and/or reviewing section 4A and 4C (seeking recommendations)

Goal: set up meetings to distribute tasks, set-up meeting dates (once a month), create draft for review from the HLC Accreditation team, set completion timeline, and select HLC Accreditation reviewers.

Doris asked for volunteers for Criterion 4 writers and reviewers: Christy, Laura, Dorothy, Ann, and John all agreed to help.

Subcommittees for A, B, and C? Doug recommended a subcommittee for A and B (together) and a subcommittee for C.

4. Develop the University Assessment Committee - Action Plan for 2020-2021 academic year
5. Upload documents (submit to Hank):
 - Upload Annual Reports
 - Upload 2019-2020/2020-2021 Action Plan on the UAC website
 - Revise the UAC Evaluation Form

Laura will draft a new evaluation form to coordinate better with the template.

Update 2020/2021 Action Plan

One of our major goals should be to focus on online education.

6. Updates, Questions, and Suggestions

- **CAS** (Doug): Will focus on shift to online. Quality Matters: online course about how to teach online. Can build on this, working with AAUP and Faculty Senate? University goal for this year should be to have students recognize that we're improving in online teaching.

Peggy: Faculty Senate created a committee this year for faculty development, including for online teaching. Referencing the work done by this committee would be a good idea. Lots of resources: Faculty Development Center website redesigned in collaboration with elearning, Facebook group for faculty to share ideas, and more.

- **CHHS** (Chris):

Waiting to find out who the school representatives are for assessment; will have more to report next month,

- **COB** (Zafar/Christy):

Will have three-day accreditation visit (virtual) at the end of October. Program committees are starting to meet in the next couple of weeks.

- **COE** (Beth):

- **CET** (Dorothy):

All the schools will be meeting and selecting their committees this Friday.

- **FDC** (Peggy):

The Faculty Development Center is running all of its programming online. Held office hours every day from 9-10 am this summer. Have been doing everything they can to help support online teaching.

For research, asking whether/how programs have been able to keep up their programming since going online.

Will present at the assessment conference this October (6,000 people will be attending).

IUPUI: annual assessment institute that's been running for decades. Free, and any of us can sign up.

- **Provost Office** (Doris; Co-Chair)

- **Gen Ed** (John/ Laura; Co-Chair):

- **Grad School** (Wade):

- **Library** (Rhonda):

- **SASS** (Ellen):

- **Campus and Community Writing** (Ann):

WAC developed a 2-day teaching online workshop this summer. 50 people involved in that including faculty facilitators.

Next UAC virtual meeting: October 20, 2020; 3:00-4:00 pm