

University Assessment Committee

8:30-10:00am, Tuesday, January 20, 2015

**Welch 111**

Meeting Notes

1. Progress update (all)
  - COT is conducting curriculum mapping.
  - CAS is planning for curriculum mapping. CAS is also discussing about how to incorporate the program assessment report with the accreditation report for programs that have a specialized accreditation requirement. COT and CHHS shared their strategies in this regard.
  - COE is reviewing its capstone assessment program. EMU's COE is also one of four piloting institutions in CAPE's new reporting process.
  - SSAC is planning and conducting mid-year checkup for assessment progress in all departments.
  - LIB begins to analyze LibQual benchmarking data, which were just received last December. One suggestion is to have the library assessment liaison to attend SSAC meetings as well.
  - BUS is in its final stage to prepare for the AACSB accreditation visit in March 2015. Assessment is an important part of this visit.
  - CHHS has reconfigured its assessment forum, which is comprised of multiple sessions throughout the term. The first session on Introduction to Canvas assessment module took place last week.
  
2. Action Plans for 2015 (All)
  - The Committee reviewed the action plan. Several actions are already underway (see updates in #3)
  
3. Implementation of Action Plans
  - Canvas Pilot and Training –There is a broad interest in using the Canvas assessment module. A few committee members have met with Bill Jones to discuss the next steps for using the module. Bill is willing to set up a sandbox for assessment committee members. Bin will contact Bill again to see the progress of the setup.
  - Assessment Needs Survey—An initial draft of the survey was distributed to all members. Bin will send the survey link to gather feedback on revising the survey. The survey should go out to all faculty members before the week of spring break. A separate survey for SSAC members should be considered through using CampusLabs.
  - Summer Assessment Institute—Peggy updated the preparation for the institute, which is scheduled on April 30 and May 1. She will make an announcement through FDC communications and needs help from all members for recruiting participants. Assessment in general education is still a possible component of the institute but pending for more discussions. Peggy and Ellen will meet and discuss about SSAC assessment institute.
  - SEDA Update—There is a general interest in SEDA certificate, which is a way to recognize assessment leaders at EMU and obtain international recognition. The Committee agreed to a cost-sharing approach and will further discuss the next steps, including seeking support from the provost.
  
4. Next meeting: 8:30-10:00am, Tuesday, February 24, 2015.