

University Assessment Committee
Tuesday, January 24, 2017
3:00-4:30 pm
Halle – Faculty Development Center, 109B
NOTES

In Attendance

Bin Ning, Wade Tornquist, Chris Karshin, Susann DeVries, Beth Kubitskey, Natalie Taliaferro, Dorothy McAllen, Ellen Gold, Mary Brake, Peggy Liggitt, Toni Stokes Jones, John Koolage, Michael Tew, Kate Mehuron, Doug Baker

Discussed One-page Message/Talking Points (Bin & Doug)

- Added another talking point, and discussed the rationale for additions and the need to distribute this information. Continue to consider what we might include on the backside of the handout. Send ideas to Bin and Doug.
- Send two or more bullet points about what your group has accomplished by Feb. 1

Updates on Collection of Materials for HLC Report – Criteria 3 & 4

- Peggy: Thank you to Student Affairs and Student Services for submitting reports by the deadline and to all of the colleges. If you want to see what is in the portal, click on “Activity Reports.”
- Doug and Ellen: for Athletics-SASS, we will contact student athletes support services as part of the co-curricular aspect of assessment of student learning. Since athletics follows NCAA guidelines, we need to provide statement (similar to other governing or accrediting bodies, e.g., CAEP for education).

Assessment Institute (Indianapolis) in October (Peggy)

- Since the institute focuses on learning and assessment, the combination generates more beneficial conversations around teaching and learning.
- Proposal deadline is open (Peggy will send the link).

Annual Reports: If you are evaluating how well programs report on assessment efforts, please consider adding this fact and description of process (or rubric) to your annual reports.

Updates, Questions, and Suggestions for Winter 2017

- **IRIM & Assessment Website (Bin):** IRIM is working with each group to update the Assessment website. If you have updates, send it to Bin.
- **CAS (Kate):** CASAC has finished reviewing and responding to assessment reports and plans. The departments who have had reviews are integrating the responses into the Program Review documents. Even departments that need a nudge are getting it from the Dean’s office and the CASAC. Next, we want to initiate discussions about possibilities for next steps (e.g., *envisioning* assessment process for the next five years, or how to include part-time lecturers, and how to get students more involved, etc.).
- **CHHS (Chris):** Met with program coordinators and directors on Jan. 9 to discuss Phase 2 of assessment (data sources and measurements); next phase (curricular map) due Feb. 3. Discussed with recent site visitors on Athletic Training Program about assessment, and the visitors were interested in talking about culture of assessment across the college—the feedback from Assessment Team and from the site visitors was positive. The key is that the Athletic Training Program observed how both the visitors and internal group provided useful information.
- **COB (Toni & Natalie):** Preparing for courses that will be assessed this semester. The Canvas site is prepared for archiving reports and assessments, and they are looking for other tools.

- **COE (Beth):** Working hard on CAEP accreditation report (due March). Right now in the middle of change to increase validity and reliability (especially inter-rater reliability) and making some programmatic changes. Impact of “completers” impact on student learning is a critical piece, so COE is working with WISD to gather that type of aggregated data. Also, COE is preparing a survey for employer satisfaction. Central Michigan COE is on probation, so this set off alarms around state.
- **COT (Dorothy/Mary):** Worked on website and have uploaded archive; next, are testing portal for uploading and submitting reports. This allows faculty to look at each other’s reports as models.
- **FDC (Peggy):** Working with groups across campus (e.g., with Ombudsman and information gathered to address student issues through FDC; or for Faculty Orientation). Key: working to do (co)curricular interactions. Assessment Leadership Institutes (one for QR, Feb. 3, and one for other GE categories, March 3); annual institute will be May 1-2 (Monday and Tuesday—between semesters).
- **Gen Ed (Doug):** With Michael Tew and John Koolage now in leadership roles, there is a vigorous effort to coordinate Gen Ed assessment projects (e.g., WI, use of Canvas, etc.). Encourage people who might become assessment leaders. Also, John and Michael are encouraging a scholarly approach to all of these efforts—in other words, build scholarship from this work.
- **Grad School (Wade):** Continue to examine areas where students get “tripped up.” One example: issue of conditional admissions. These are granted for various reasons, but sometimes these conditions are not removed until late in the student’s program. So, collecting data on this issue and planning to create a policy.
- **Library (Susann):** Library Quality Survey is being revised for March (a three-year assessment project). This goes to everyone on campus. Doug thanked Susann for inviting Sara Memmott to contribute to the GESA—the library perspective is critical!
- **SASS (Ellen):** All programs have added student performances and learning to the template; in process of creating a template for mid-year check. Performance indicators are critical. Campus Labs will continue to be used, and many are happy about this. In Feb will have many new Council members. Also, considering how to assess value of LBC events, among others (e.g., keynote speakers, “messaging,” feedback, etc.). Assessment Institute in spring.

“Building our showcase” – Winter 2017

- Build publications website (i.e., assessment website at university and college levels)
- Publicize college-based workshop forums
- Identify a group of in-house “experts” who can tell stories about assessments from university to unit level, especially to interact with university visitors and to highlight the parts and what has happened in the past seven or so years.
- Link college/unit assessment pages to the University Assessment page

Update on Organizational Chart of Assessment of Student Learning

Assessment committees, templates for reporting/reviewing, etc. If you have any revisions to reporting templates, please send to Doug (for Criterion 4).

Next Meeting: Tuesday, March 21, 2017, 3:00 – 4:30 pm, Halle-FDC 109B

There is no meeting in February. Each Unit continues to implement plans and activities.