

University Assessment Committee Meeting
Tuesday, February 16, 2015
8:30-10:00 am
Welch 111
NOTES

In Attendance

Beth Kubitskey (COE), Sanjib Chowdhury (COB), Anne Balazs (Grad), Bin Ning (IRIM), Mary Brake (COT), Peggy Liggitt (FDC), Kate Mehuron (CAS), Doug Baker (CAS)

1. Progress update

- a. HLC update (Bin) – see below
- b. SST (Ellen)
- c. CAS (Kate & Doug)
 - i. Met with Graduate School about link
 - ii. Website, so need to work with someone else, to secure electronic archive
- d. CHHS (Chris)
- e. COB (Sanjib)
 - i. Working to develop more streamlined assessment (through Canvas—met with Bill Jones) and considering a new person as an assistant for assessment.
 - ii. There is also a push for online MBA, which the person would help with too.
- f. COE (Beth)
 - i. Recent SPA reports response said did not like rubrics, which need to be revised—based on new theory of rubrics. If use LiveText, can go back to data and rescore the student performances.
- g. COT (Mary)
 - i. Met with programs about forms for assessment (not accreditation reports) and closing the loop. A couple of programs want to go up for ABET, so they are working with Bill Jones and Canvas. Looking to develop common rubric.
- h. FDC (Peggy)
 - i. Feb. 5 hosted the Quantitative Leadership Training (16 participants): Stephanie Casey was also one of the leaders. Learned how to use rubric in Canvas and to prepare to be a leader, particularly in support of colleagues, etc.
 - ii. Assessment Institute, May 2-3
- i. Gen Ed (Doug)
 - i. Gen Ed Report – Gen Ed Advisory Council has compiled a report of recommendations to submit to Provost.
 - ii. Need for more support for faculty in charge categories of Gen Ed
 - iii. John Koolage (Philosophy & Gen Ed Fellow) will attend AAC&U on Gen Ed assessment
- j. Grad (Anne)
 - i. Met with CASAC to discuss potential of gathering information about graduate programs and assessment of student learning. Main goal: improve quality of graduate programs.
 - ii. They are benchmarking with national grad programs.
- k. University Library (Susann)

2. Update on HLC committee(s) (Bin)

- Steering Committee meeting – set up timeline and will meet this Thursday to update
- HLC Financial Review panel: Met with HLC for review. The report that was written and submitted received positive response (EMU has a solid plan). So, we passed the financial review, although EMU will be below the threshold again, and the institution will have to file another report.
- NSSE Survey – Need to market the survey for freshmen and seniors.

3. Follow-up on operationalizing ideas from the close-the-loop retreat (November) and discussion at December meeting (see below)

- Continue to work with colleagues and programs to develop capacity to show how data informs decisions and how to track the process.
- Share more about how programs are closing the loop within colleges and Student Success.
- Continue learning more about how university's strategic plans fit across SST and colleges.
- Continue to improve examples we post to our websites and to examine how we are represented.

4. Revisit Plans for Winter & Summer 2016

- Revise template for reports and clarify purpose for annual reports
- Build capacity to close the loop and make process visible, particularly improving on how we document that these types of changes occur; and how we evaluate the changes we do make.
- Continue to align college plans/actions with University strategic plan.
- Prepare for either preliminary review in fall 2016 or some event or process that will support everyone's efforts to prepare for HLC and to build sustainable assessment practices.

Next UAV Meetings for Winter 2016 (Welch 111, 8:30-10:00): March 22; Apr 26