

University Assessment Committee
Tuesday, March 21, 2017
3:00-4:30 pm
Halle – Faculty Development Center, 109B
NOTES

In Attendance

Bin Ning (IRIM), Michael Tew (Provost Office), Peggy Liggitt (FDC), Susann DeVries (Library), Natalie Taliaferro (COB), Toni Stokes Jones (COB), Kate Mehuron (CAS), Doug Baker (CAS & GE)

One-page Message/Talking Points (Bin & Doug)

We need to engage in internal advocacy, so share information about the HLC and assessment of student learning.

Updates on Collection of Materials for HLC Report and Progress

Faculty course syllabi and CV's: Bin stated that during one college's recent HLC site visit the reviewers asked for access to both. So, Michael will talk with Provost about these two parts. Site visitors will do random sampling of documents.

Annual Reports: Critical aspects of template for this year include: reflection on past few years; evaluation of how well programs report on assessment efforts; examples of closing the loop—especially that improved programs and opportunities for students to learn. To do:

- Doug will send a draft of the template that we can confirm during the next meeting.
- Tentative due date, June 1 (finalize date by next meeting)

Updates, Questions, and Suggestions

- **IRIM & Assessment Website** (*Bin*): This is the critical year that we need to showcase the best of us, particularly in preparation for the site visit. We need to tell the “good stories.” During site visit, the reviewers want to see the “so what” of assessment: what did you do with the assessment information to improve programs and opportunities for learning? Our deadline for uploading report will be September 15.
- **CAS** (*Kate*): Program review meetings show improvement in assessments. CASAC continues to respond to reports and archive reports, etc. Considering thematic talks next year that would allow people to envision next steps of assessment, etc. Criteria 3 & 4 should mention that CAS has reshaped program review that mirrors HLC criteria.
- **CHHS** (*Chris*): The CHHS Assessment Team has collected and reviewed Phase III of the program assessment reports (curriculum maps and timeline/data analysis plans). Feedback was provided to the programs. Phase IV has also been collected (dissemination plan). The Assessment Team meets next Thursday to review. This is the final phase of the plan.
- **COB** (*Toni & Natalie*): The college is moving forward with focus on “closing the loop.” For example, examined one faculty member's approach and how to better tell the story. Organizing the different programs and how assessment is conducted, etc. Also, tweaking the assessment schedule so that “closing the loop” twice is represented.
- **COE** (*Beth*): CAEP report was submitted on Friday, March 17.

- **COT (Dorothy/Mary):** Dorothy attended the Assessment Leadership Training (March 3) and continues to work with Mary to generate more assessment.
- **FDC (Peggy):** QR Assessment Leadership training (Feb. 3); other categories in GE (March 3). QR continues to use Canvas and how they are continuing to build on the system, so this training discussed areas that needed to improve—which they are improving for this year. For training, the QR assessment pilot is informing the assessment leadership for other GE categories. Collaboration among different colleges, GESA, Canvas, and FDC. University Assessment Institute working with WAC.
- **Gen Ed (Doug):** Overview of Assessment Leadership Training. Growth of assessment across campus. The Review document will be sited—need good documentation that describes what we have done in response to that document. GESA now has more committee members, which extends the reach across the university.
- **Grad School (Wade)**
- **Library (Susann):** Working on encouraging people to respond to survey, including promotions. Research guides linked to Canvas have been fixed. Switching to a new integrated system this summer—first one in the world! Susann will send a press release.
- **SASS (Ellen)**

“Building our showcase” – Winter 2017

- Build publications website (i.e., assessment website at university and college levels)
- Publicize college-based workshop forums
- Identify a group of in-house “experts” who can tell stories about assessments from university to unit level, especially to interact with university visitors and to highlight the parts and what has happened in the past seven or so years.
- Link college/unit assessment pages to the University Assessment page

Next Meeting: Tuesday, April 18, 2017, 3:00 – 4:30 pm, Halle-FDC 109B