

**Attendance:** Peggy Liggitt (FDC), Bin Ning, Beth Kubitskey (COE), Doug Baker (CAS & Gen Ed), Chris Karshin (Student Services), Susann DeVries (Library), Mary Brake (COT), Kate Mehuron (CAS)

**1. Progress update (Bin)**

a. Miscellaneous (Bin)

- i. Website: Bin has uploaded all unit level reports (selectively—e.g., appendices not uploaded). He will continue to refresh this part of web each year as he received reports.
- ii. EMU Assessment Logo: The group approved the new name for the Committee: University Assessment Committee (deleting the word “**coordination**”).
- iii. Promoting NSSE Survey: for student engagement. From this year forward, we will do this every two years. Can be useful for accreditation, but should use it for ongoing improvements. Some additional ideas to promote the survey include: (1) posting a banner in the library, (2) posting banner in Student Center, (3) talking to faculty senate and (4) encouraging faculty who might give extra credit.
- iv. University Assessment Calendar: Put university-wide surveys, etc. that might impact more than one area, so that we don’t compete for respondents (See attached Excel file).

**2. Example University Accreditation Visit.** Bin talks about a visit to a similar university. The questions raised about assessments: Do you have assessment plan? Where is annual report? What is outcome? How did you use outcomes? For overall assessment level and for Gen Ed. How did you use the results to improve instruction?

- a. Reflecting on those questions: Bin said we need to pay more attention to the questions. We need to showcase assessment. Then we have college-level groups, which need to be brought into the conversations. The assessment institutes are important. But we need to continue to build showcase.
- b. To prepare for EMU’s next accreditation visit in 2017/18, we will put together a ‘project team’ (especially because of ‘open pathway’) to start the conversation.

**3. Updates**

- Library (Susan): They did full report on NSSE, and she will review. LibQual survey—a national survey that will help us with benchmarking.
- Kate suggests that the University Assessment Committee asks all Dean offices to describe how NSSE results are being used. Bin said that CAS used graduating seniors’ survey. Let’s continue to work on more systematic approaches.
- CAS (Doug): Describes CASAC update: collecting assessment plans and responding to them (will finish by end of term). Reports due next Sept.
- COE (Beth): working on annual report, which is due soon. State assessment, ESAR, which is peer reviewed. This is the feedback year.

- CHHS (Chris): Collecting curriculum maps. Working on responding to curriculum maps; and will respond to reports.
- SA (Peggy): Every department turned in plan and a liaison met with each department. Planning team is in process of determining how many programs are in the process of understanding assessment. Now in process of planning next institute (May 14).
- COT (Mary): COT is now divided into four departments, so assessment has taken a backseat until the reformulation is figured out.
- All: discussion of need for retention efforts and how assessment might support. Kate raises question about which courses should (not) be Gen Ed courses. So we need to consider a review of courses, evaluated. Beth points to the fact that for Physics students must be able to take Gen Ed that counts for major too, or it would take them too long to graduate. There needs to be coordinated narrative about Gen Ed.
- Gen Ed survey (Doug): In process of forming Gen Ed committee on assessment. Smaller working group to meet tomorrow (Wednesday, March 26) to initiate plan Gen Ed Institute June 19-20.
  - Kate: Suggests students participating in Gen Ed assessment. Does HLC view student feedback as an important assessment? Bin: this is an indirect assessment. Peggy, who is on Review Committee, wants feedback from faculty and from students. Bin states that survey results from students are potentially useful but are not powerful.
  - Doug and Bin will meet to discuss general approach. Challenge: when survey graduating seniors, at least half are transfer. What are 7-9 outcomes for Gen Ed? Bin will need to attend meeting to help build an assessment and its link to accreditation.

4. **Assessment Institute** (Peggy): May 1-2 (Halle Library). Invitations will be sent soon for the institute, a “working institute.” Peggy sent application form to University Assessment Committee. Two-pronged approach for inviting faculty: (1) Peggy will send invitation to all faculty and some full-time lecturers— anyone who might inform program assessment (must have department head approval (because of honorarium, strategic planning, etc.); (2) Department heads should consider encouraging faculty members too. Anyone is welcome, although only 20 or so can be supported.

5. **Conversation about using technology**—What’s next? (all)

- Bin describes what he observed at Northern Illinois. We will meet in April to talk more about this.

**NEXT MEETING: April 22, 8:30-10:00 am in McKenny 350**