

University Assessment Committee

8:30-10:00am, Tuesday, April 22, 2014, McKenny 350

Minutes

Attendance

Bin Ning, Doug Baker (CAS & Gen Ed), Chris Karshin (CHHS), Susann DeVries (Library), Mary Brake & Wade Tornquist (COT), Ellen Gold (Student Affairs), LaVerne Higgins (COB); Peggy Liggitt (FDC); Kate Mehuron (CAS)

1. FYI Item:

2017/2018 – HLC accreditation site visit. Provost has put together a small project team to discuss and plan what we need to do in the next couple of years. Doug & Ellen will work with assessment; Peggy will work with teaching resources. Bin will convene the team.

2. Progress update (all)

- a. Annual Report: Every unit will prepare and turn in annual report. We finalized a general template this year (limited number of words). The template is on the website or in briefcase. Due date is June 30 (Student Success, August 1).
- b. Gen Ed assessment (Doug): Doug described how the process is going and the goals of the Gen Ed Institute. Ellen suggests that when LBC's get vetted, how are the assessments included (or not)? For example, on evening of LBC event, expect students to respond to assessment in order to get credit.
- c. Assessment Institute (Peggy): About 14 people have registered (please consider sending a reminder because there are a few slots left—no one will be turned away). Chemistry has 6 people, so that program will be a team; COE has two people; CAS has the others. Breakout groups will be available depending on what is needed.
- d. Assessment Institute for Student Affairs (Ellen). Campus Labs has been invited. The date will be in June (a one day, 9-3). Goal is to have it run similar to a mini-conference based on experience level of participants. Data reporting, writing and using SLOs, variability and survey design, etc. are some topics.
- e. "Tell Your Story" Fall Symposium on Assessment. Ellen proposed this. For people to highlight assessment. So, the committee agrees that it will organize an assessment showcase around end of October or very beginning of November. This event will invite people to contribute. Bin, Ellen, Peggy and Doug will lead the organization efforts (and will meet on Thursday, April 24). Tentative date: Friday, October 31.
- f. Other updates: Ellen reported that the Children's Institute earned accreditation!

3. Conversation about using technology—What's next? (all). LaVerne described an update that COB is considering, but would like to use what EMU is planning to use—especially because of cost. Peggy said that contract ends June 15, 2015. Kate suggested that CAS needs technology that will archive. COT (Mary & Wade): Software is an issue too, mainly would need software that faculty could use. Chris (HHS) describes complexity of the diversity of programs. Kate: it would be useful to have a quantitative consultant to see what would be useful in terms of data. LaVerne suggested the value of qualitative

data informs quantitative data. Mainly, what are next steps of presenting our data and to show how it's informing the process, etc.?

Key: the data is to inform, close the loop, etc. Bin and Peggy will talk about potential consultant that could help inform the process (e.g., how data is mined, etc.).

4. Other Items

- a. Summer work plan: Kate suggests inviting consultant to discuss process. Bin suggests meeting late May or early June. Also, can meet in August, especially for planning for fall event.
- b. Ellen stated that these types of conversations are critical in building assessment of student learning across the university. So, one or two meetings during the summer is valuable.
- c. May/June meeting agenda: Check point on reports, assessment institute, planning for fall, and consultant