

University Assessment Committee

9:00-10:30 a.m., Friday, July 17, 2015

Welch 111

Meeting Notes

In Attendance

Ellen Gold (Student Success), Mary Brake (COT), Chris Karshin (CHHS), Peggy Liggitt (FDC), Kate Mehuron (CAS), Wade Tornquist (COT), Bin Ning (IRIM), Doug Baker (CAS), Susann DeVries (Library)

1. Progress update (all)

- a. Annual Assessment Report—Progress, Challenges (All). So far, the Committee received six annual reports, except for ones from SSAC and COB. Bin will begin to assign reviewers for reports, and will use similar format. Each committee member will review one report from other unit; Bin and Peggy will review all. Review time frame: **Mid-July through Mid-August**.
- b. General Education Assessment (Kate, Peggy & Doug): Plans for coming academic year in process. Doug is in the process of meeting with all CAS department heads to elicit information about potential pilot studies for each department, etc.
- c. Ellen (SSAC):
 - i. New staff members are coming on board; one-on-one consultations are in process. One of the challenges is that learning assessment can take time, so some really good people might not be able to continue (based on the other work that is required too). Based on conversations among different programs, some of the program directors have improved their report. Ellen is working on a booklet of exemplary projects, etc.
 - ii. SSAC will have an assessment event on **October 20, 2015**. All UAC members are welcome to participate
- d. Susann (Library): revised the assessment report and it is improving over time. Goal: translate what is learned from this group to the Library.
- e. COT new dean Dr. Qatu has accepted the invitation for August meeting.

2. HLC mock visit in Fall 2016 (Standing Item)

- a. Planning, coordination, and areas of focus – late October/early November 2016

3. Committee Decisions

- a. Fall assessment event
 - i. Time: **October 2016** before the HLC Mock visit
 - ii. Format & Focus: “Closing the loop”: Using assessment results to make changes and improvements.
 - iii. The focus of all units during 2015-16 cycle should have the same as the theme.
- b. Wade will continue to attend the committee meetings to support assessment among graduate programs.

4. Other Discussions/Roundtable

Funds to Support Assessment Efforts. Discussed the potential for a competition of programs/college assessment reports, or something similar. Need to consider supporting efforts across campus with funds, etc. Kate, Doug and Mary discussed the need for increased support. Peggy suggested addressing programs that really need it and funds to encourage programs that are excelling, etc. Kris agreed that external assistance is needed to support efforts that the university is investing in programs, etc.

Website: Ellen suggested a place on the assessment website to highlight practices, types of projects, etc. Bin suggested a “ask the experts” link, particularly for internal consultants.

Next meeting: 8:30-10:00am, Wednesday, August 26