University Assessment Committee
8:30-10:00am, Tuesday, September 23, 2014
Welch 111
Meeting Minutes

In Attendance
Bin Ning, Doug Baker (CAS), Susann DeVries (Library), Chris Foreman (Gen Ed), Matt Hammond (COB), Chris Karshin (CHHS), Beth Kubitskey (COE), Peggy Liggit (FDC), Kate Mehuron (CAS), Wade Tornquist (COT), Mary Brake (COT)

1. Progress update (all)
   a. 2013-14 assessment report feedback: Bin discussed the reports and feedback. The reports proved better than the year before, as was the feedback. Generally, positive response to the feedback and the process, which exemplifies "closing the loop." The feedback allowed for more discussion across colleges.
   b. 2014-15 cycle update: Goal for this year: assess report and assess the process. However, as Bin and Beth stated, we don't want to add more work. However, we need to provide feedback to each unit. Bin discussed available data through IRIM. He said that he's open to attending meetings in our colleges.
   c. Peggy & Mary (in the Assessment Institute) created a handout on how to access IRIM data— there is a screen shot that shows how to access. Mary and Peggy will share this.
   d. Bin will invite Bill Jones to show us Canvas, which has an assessment module. Bin suggested inviting him to the next meeting (October).

2. Fall Assessment Forum—Finalizing all activities and assignments (see handout). Bin provided overview of the day.
   a. Registration: Gale Potter, Peggy, and Tracey from Gen Ed will help too; table exhibits— materials and one person who will mingle with visitors.
   b. Morning sessions:
      o Chris Karshin will coordinate Showcase #1 and Susan DeVries will be moderator;
      o Doug Baker will coordinate Showcase #2 and Chris Foreman will be moderator;
      o Chris Foreman will coordinate and moderate for Showcase #3;
      o Peggy Liggit and Ellen Gold will coordinate Showcase #4. The showcases are more specific that demonstrates approaches, etc.
   c. Ten Display Tables: Technology—Canvas/Basecamp, Bill Jones & Ellen Gold; Library & FDC; IRIM; the colleges; SSAC; Gen Ed; UNIV. Peggy mentioned that there is limited technology capability, so we need to ensure that technology has enough (it's not reliable in SC for all tables). Example: IRIM: show data, etc.; FDC-Library: Assessment Institute; Gen Ed: flow chart—how are things connected and maybe showcase program in process
   d. Keynote: travel and other details are reserved. Peggy will introduce Jennifer Fager. She will focus on new horizons, collaboration and building a culture of evidence.
   e. Afternoon workshop, 2:00-3:30 pm; Q & A from 3:30-4:00: Kate, Doug and Peggy will meet with Jennifer Fager at phone meeting on October 3. These will be more "how to" (e.g., curriculum mapping).
   f. Other logistics: Bin will revise schedule and send to all and will open registration by Thursday.