

University Assessment Coordination Committee

8:30-10:00am, Tuesday, September 24, 2013, McKenny 350

Meeting Minutes (D. Baker)

Attendance: Chris Foreman (Gen Ed), Bin Ning, Beth Kubitskey (COE), Doug Baker (CAS), Matt Hammond (COB), Chris Karshin (Student Services), Susann DeVries (Library), Wade Tornquist (COT), Ellen Gold (Student Affairs), Kate Mehuron (CAS)

1. Quick Update and Discussion

- a. Bin gave brief update to Faculty Senate. Overall, it was collegial, although there was a question about why faculty is not represented on University Assessment Committee. Main reason: the committee is not making policy; rather, coordinating and building showcase for university. A question was asked regarding assessment in general education as well.
- b. Doug raised question about the potential role of assessing student learning in the Provost's strategic plan. Bin provided overview of the process of the task force, which was to gather information quickly and put together action steps. Bin said that he is willing to talk with Provost about the University Assessment Committee role. He emphasized the importance of this group, a centralized coordinating group that talks from university level.

2. Plan for Action

- a. University Plan (a quick review): see handout: "University Assessment Coordination Committee: Initial Planning for 2013-14 Academic Year (Draft—for Discussion Only)." Doug suggested that the University website for assessment should consider making visible the articulation across colleges and how we share common principles (Doug will talk with Bin).
- b. Unit Plan (each unit representative to give an overview).
 - i. Doug (CAS): webpage, articulation with Gen Ed, and year two plans (respond to program reports and collect plans for this school year);
 - ii. Matt (COB): new standards for faculty, so evaluate that, among other items;
 - iii. Beth (COE): CAEP and decisions about next steps (particularly which paths will be chosen);
 - iv. Chris (CHHS): updated new committee members and discussed potential modifications; each program to review SLOs and to review timeline; 24 programs and will review 8—and discussion as to when each should be reviewed; developing templates;
 - v. Wade (COT): gathering SLOs from 23 programs; Mary B. (experienced with ABEC) is going to take charge of the process, and Christina will help; two names for assessment council for college;
 - vi. Susann (Library): will examine training and services and conduct survey; Suzanne Gray is going to be liaison with CASAC, and library will work with other groups as well;
 - vii. Ellen (Student Success): 14 plans from different departments, each set up in a briefcase—three years of plans for each program; a few changes in council members; goal: liaisons meet with departments to go over three-year plans.
 - viii. Chris F. (see #4)

3. Developing Definitions and Templates for 2013-14 reporting cycle
Bin will work with Doug and Peggy and begin to draft a working document for the Committee to review before next meeting in October.
4. Continuing the discussion about assessment of General Education: Update and Discussion (Chris)
Chris provides overview. Three units: (1) ad hoc advisory committee that will pilot in CAS some surveys so know where to start, to collect evidence—and has sent draft of communication to CASAC; (2) standing sub-committee: built around five sub-committees that vet courses; (3) one-time committee that Faculty Senate has convened. Will hold a summer advisory session and design a three-year plan. Ellen asked about LBC and concerns about how to assess student learning when programs are designed, so will coordinate with Chris. Kate suggested that each program build a curriculum map to see where Gen Ed outcomes are addressed, but she reiterated the potential value of the planned survey.
5. Roundtable discussion
Highlights and Insights--Accreditation and Student Learning from *Inside Higher ED* (Doug initiates discussion on this by providing overall impression of the articles, their apparent purposes, and audiences).

Next Meeting: 8:30-10:00am, Tuesday, October 22.