

## **University Assessment Committee Meeting**

**Monday, December 17, 2012**

**3:00-4:00 pm**

Minutes: D. Baker

### **In Attendance**

Bin Ning (Convener), Doug Baker (CAS), Barb Scheffer (CHHS), Tara Fulton (Library), Rhonda Longworth (Provost Office), Wade Tornquist (COT), LaVerne Higgins (COB), Peggy Liggitt (FDC), Christina Wall (COT), Kate Mehuron (CAS); Ellen Gold (SSAC)

### **Updates**

- Barb Scheffer described progress for CHHS: Need to nominate faculty for team
- Rhonda Longworth (for Chris Foreman): Gen Ed and how to integrate with college assessments is a central part of assessment efforts
- LaVerne Higgins: more emphasis on co-curricular assessment in COB
- Wade Tornquist introduced Christina Wall, faculty member in COT who will help with assessment efforts.
- *Bin asked that we make suggestions about approaches, etc.—anything that might be good for the university. We need to respect uniqueness, yet we will need to plan as a group also.*

### **Assessment Planning – University Level Expectations. The Committee reconfirmed that each UNIT will submit 3 things by June 30, 2013:**

- Draft of unit-wide process level planning
- Summary of highlights of achievement in assessment
- Examples of assessment plans

*February/March meetings:* We will have a couple of colleges provide examples of where each is in the process. Peggy suggested College of Business and College of Education as the first two (Harriet tentatively agreed).

*As for a template:* It will be useful to observe over the course of this year to see what qualities are in common, or aspects that we value, and then shift to a potential comprehensive template—one that grows from the efforts of the colleges.

*Coordinating training through FDC:* Peggy is in a position to support these efforts; however, colleges might have different issues. So we need to ensure that we coordinate with Peggy and FDC.

### **Available Resources (to assist with assessment efforts)**

- FDC: training for program coordinators; summer assessment institute; use of CampusLabs for baseline rubrics and surveys, etc.
- Using Technology: All members agreed that using technology to support assessment is a critical step to take while the committee did not come to an agreement due to concerns such as:

- Focus (on student learning instead of technology)
  - Timeline
  - Colleges that have been using assessment software (COB, COE)
  - Cost
  - Faculty participation
- The Committee agreed to explore the possibility of having a campus-wide assessment event (such as a forum or symposium) in the fall of 2013 to
    - Showcase the use of assessment technology by inviting faculty from other universities.
    - Share best practice in assessment by peer faculty members from EMU and other universities
    - Creating a celebration of student learning, an event to showcase students' learning and programs from assessment and staff development perspectives.
  - EMU Librarians have created student-learning outcomes for information literacy, so this is another resource for faculty, which should be interrelated to our assessment on information literacy and critical thinking.
  - Other support: Peggy is willing to send a list of what FDC can do to support assessment efforts. Summer assessment institute is another example, one that might lead faculty to work on self-selected projects.
  - Council for the Advanced of Standards in Higher Education – Ellen suggested that we all look at this as example of how to frame the work. She will send this to Bin.

### **University-wide Learning Outcomes & Review General Ed Documents**

Chris Foreman will help with this. Bin describes document on Gen Ed outcomes and the foundation for discussion. Peggy talked about how some of the outcomes link with the degree profiles (and national outcomes). Rhonda mentioned that they were intended to link, and she wondered if we should send links to LEAP and degree profile (national models for university outcomes).

**Next meeting: Monday, January 28, 3:00-4:00 pm, McKenny 350 or FDC (TBA) (Some part of the 3<sup>rd</sup> floor in McKenny will have construction work in January 2013)**