



Policy and Procedures on Membership Intake

Eastern Michigan University encourages fraternities and sororities within the Eastern Michigan University NPHC and MGC to contribute to the fulfillment of their mission by inspiring leadership development, fostering personal growth and creating lifelong learning. The purpose of this policy is to assist fraternities and sororities at EMU in the execution of their Membership Intake Processes. This document is meant as an educational tool for EMU NPHC and MGC members, advisors, and potential new members about the expectations, policies, and procedures of Campus Life in regards to Membership Intake. Our goal is to create a positive experience for all involved through the collaboration between the Greek Life Office, chapter members, graduate chapter/alumni Advisors, and National Headquarters/Boards.

Privacy Statement

To preserve the privacy and confidentiality of all chapters conducting Membership Intake, the Greek Life and Leadership Office ensures all documents will be kept confidential from students, student employees, or student leaders, including council officers. Any and all Membership Intake information will only be shared with the Greek Life and Leadership staff, corresponding graduate/alumni advisors, corresponding chapter president and Membership Intake Coordinator(s), and National Headquarters/Regional staff representatives. No chapter will be required to submit any ritualistic information.

All membership intake forms will be stored for a minimum of one academic year (10 months). Access to these documents and information will be denied to all parties except those aforementioned. All inquiries about these documents should be referred to the chapter president and/or chapter/graduate advisors.

Prohibition of Hazing

Any action or activity committed by either active members, associate members or potential members of an organization which inflicts or intends to cause physical or mental harm or anxieties; which may demean, degrade, or disgrace any person, regardless of location, intent or consent of participants. Hazing includes, but is not limited to:

- a. Interference with a student's academic or work performance.
- b. Forced consumption of any food, alcohol, other drugs, or any other substance.
- c. Forced physical activity.
- d. Deprivation of food or sleep.
- e. Physical acts such as branding and paddling
- f. Requiring participation in any activity that violates University policies or any local, state or federal law.
- g. Other violations as outlined in the Interfraternity Council (IFC), College Panhellenic Council (CPC), Multicultural Greek Council (MGC) or National Pan-Hellenic Council (NPHC) Constitutions.

Any action or situation which intentionally or unintentionally endangers a student who is attempting admission into or affiliation with any student organization. Any violation of policies may subject the organization and/or individual members to sanctions in accordance with the EMU Student Conduct Code. Further, hazing is prohibited and defined in the Anti-Hazing Act (MCL 750.411t) of the State of Michigan Penal Code, in the EMU Student Conduct Code Section V, M. Hazing, and in the University Hazing Policy.



Eligibility

- NPHC and MGC organizations in good standing with their local, state, regional and national headquarters and Eastern Michigan University's academic policy are eligible to conduct Membership Intake.
- All NPHC and MGC organizations must notify the Greek Life and Leadership Office within two week of the start of each semester, through submitting the forms in this packet, of their intent to conduct Membership Intake.
- Any EMU undergraduate student with a minimum 2.50 cumulative GPA is eligible to participate in Membership Intake unless specifically stated in the National Organization's Intake Policy.

Expectations of Conducting Intake

- Membership intake activities will not interfere with academic endeavors or class schedules.
- Membership intake activities will not include the presence or consumption of alcohol.
- Chapters will not engage in pre- or post-hazing activities. Hazing is not tolerated in any form – as part of the new member program or as act of individual members of the chapter.
- The selection of new members will be free of any form of mental and/or physical abuse and hazing.
- Members will be selected on the criteria set forth by the (Inter)National organization.
- Chapters will be in good standing with the (Inter)National organization, their respective council, Greek Life and Leadership's Mission and Values, the Campus Life Office, and Eastern Michigan University.
- Potential new members will not be subject to sleep deprivation, servitude and/or moral degradation or humiliation.

Required Intake Paperwork

- *Notice of Intention to Abstain Form (if this form is submitted no other paperwork is required)*
- Notice of Intake & Hazing Policy Agreement
- Report of Candidates/Potential New Members (Grade Release and Hazing Policy Agreement)
- New Member Presentation Form (online)

Required Paperwork Timeline

- Notice of Intention to Abstain from Conducting Membership Intake (pg. 3)
 - Returned to Greek Life Office no later than two weeks after the beginning of the semester
- Notice of Membership Intake (pg. 4)
 - Returned to Greek Life Office no later than two weeks after the beginning of the semester
- Hazing Policy Agreement (pg. 5)
 - Returned to Greek Life Office within one week after selection of candidates/potential new members
- Report of Candidates/Potential New Members (pg. 7)
 - Returned to Greek Life Office within one week after the selection of candidates/potential new members or no later than 24 hours after the beginning of the scheduled membership intake program, whichever is earlier
- New Member Presentation Form (online)
 - Filled out a minimum of two weeks before the proposed date