

Eastern Michigan University  
College of Arts & Sciences  
College Advisory Council

**Minutes**

September 6, 2018, 3:30 – 5:00 p.m.  
219 Pray Harrold

Attendance: Toni Pressley-Sanon (AAAS), Ryan Molloy (ART), Chiron Graves (BIO), Donald Snyder (CHEM), Jenny Kindred (CMTA), Matt Evett (COSC), Amanda Stype (ECON), Eric Acton (ENGL), Christine Clark (GEOG & GEOL), John McCurdy (HIST & PHIL), Katy Greenwald (ENVI), Gabriela Dumitrascu (MATH & STATS), Howard Cass (MUSC & DANC), James Sheerin (PHYS & ASTR), Beth Henschen (PLSC), Stephen Jefferson (PSY), Melissa Jones (WGST), Marisol Garrido (WL), Rich Sambrook (DH, G&G), Peter Higgins (DH, WGST), Steve Pernecky, Doug Baker, and Dana Heller (CAS Dean's Office), Brad Ensor (SAC)

I. Call to Order and Introductions

**Meeting was called to order by Jenny Kindred (Chair) at 3:33pm.**

II. Approval of minutes (April 19, 2018)

**Kirkpatrick moved, Ensor seconded—Passed 12-0-4**

III. CAC elections

- Vice Chair (one year)—**Christine Clark (GEOG/GEOL)—elected by acclamation**
- Secretary (one year)—**John McCurdy (HIST & PHIL)—elected by acclamation**
- **Will elect another at upcoming meetings**
- Budget Committee (one year) – one Arts, one Sciences  
Science: **Jim Sheerin (PHYS & ASTR)—elected by acclamation**  
Arts: **Eric Acton (ENGL)—elected by acclamation**
- Personnel Committee (one year) – one Arts, one Sciences  
Science: **PSY rep—elected by acclamation**  
Arts: **John McCurdy (HIST & PHIL)—elected by acclamation**

IV. Grad Council and SRA Representative Elections

- Grad Council rep needed from Social Sciences (one year term)  
**Mehmet Yaya (ECON)—elected by acclamation**
- SRA rep needed from Sciences (two year term)  
**There were no volunteers for this position. CAC will elect this representative at its next meeting. Faculty the in Sciences encouraged to speak to colleagues about volunteers**

V. GA Allocation

- Process and Timeline

**The CAC Chair sent out College Graduate Assistant Allocation Proposal (approved 10-20-16). Steve Pernecky spoke to the Proposal, noting that Department Heads would be asked to make their recommendations to the CAS Dean's Office by October 19, following procedures followed previously. Faculty are encouraged to review the Proposal and send comments to the Chair.**

**Discussion ensued about the Proposal. The Chair stated that she will send out Peter Higgins's PowerPoint presentation about GA Allocation from last year to the CAC members.**

#### VI. Dean's remarks

- **Student Success Teams**  
**Doug Baker sought input on the creation of a Student Success Team for the CAS. Discussion ensued. Baker asked members to send him recommendations for people to join the Team and the Dean's Office would select members.**
- **FY 19 Budget Allocation**  
**Steve Pernecky presented the Development of Methodology for Allocation of Discretionary Funding (Operating/Student Help Budget in the General Fund). He described the work that he and the CAC Budget Subcommittee had completed last year and over the summer. Moving forward, he wants to wait for the numbers from FY18 in order to create a budget model that includes two years. Discussion ensued.**
- **CAS Discretionary Budget Model**  
**Steve Pernecky noted that the CAS is managing a \$330,000 budget cut to SS&M. He discussed the cuts made by the Dean's Office and efforts to reallocate unspent monies. Discussion ensued. Pernecky requested that departments send input to the Dean's Office as soon as possible. The CAC Chair will send Pernecky's presentation to the CAC representatives for them to send out to faculty.**

#### VII. Chair's remarks

- **Winter 2019 CAC schedule**  
**The Chair noted that January meeting dates will be adjusted.**

**The Chair noted that the CAC needs to elect representatives from each department to serve on the CAS Grade Grievance Committee. CAC representatives should come up with names for next meeting**

#### VIII. Faculty remarks

**Ensor thanked Doug Baker for getting schedule out early**

#### IV. Adjourn at 5:00pm