

Eastern Michigan University
College of Arts & Sciences
College Advisory Council

Minutes

January 14, 2021
Virtual meeting via Zoom

Present: Dove (PSY), Jones (WGST), Henschen (PolSci), Argeros (SAC), Stype (Econ), Clark (G&G), Higgins (H&P), Wilmes (CHEM), Molloy (A&D), Britton (Math/Stat), Panja (COSC), Kindred (CMTA), Murchison (Arts DH), Greenwald (ENVI), Sheerin (P&A), Wannamaker (ENG), Heller (Dean), Pernecky (AD), Blackmer (AAAS), Garrido (WL), Baker (AD), Johnson (M&D)

- I. Call to Order – Meeting was called to order by Chair Kindred at 3:32pm
- II. Approval of Minutes (December 10, 2020) – Minutes from this meeting were approved by a vote of 17-0-0
- III. Sub Committee Recommendations
 - Arts Report (December 3, 2020) – Arts had a short meeting, approving one proposal from AAAS and tabling another. Ryan Molloy was voted to be chair of Arts for Winter 2021. Motion to approve the Arts report passed by a vote of 16-0-1.
 - Sciences Report (December 3, 2020) – The Sciences committee approved two courses and rejected two other courses due to concerns about lack of prerequisites and overlap with other courses. Motion to approve the Sciences report passed by a vote of 17-0-0.
- IV. Dean's Remarks
 - Admitted student receptions for winter term have been changed dramatically due to Covid. Recruiting events in the fall were not always well attended so the approach has been changed. Admissions has invited faculty to discuss college wide opportunities with admitted students. There will also be a student panel and a conversation with the Dean about opportunities in the college at these events. Misty Sparrow from Admissions is willing to work with departments to do individual events if desired.
 - There is now another college advisor in the Francine Parker advising center - Erin Keller will be working primarily with H&P and Econ.
 - Assessment reports – With regard to assessment, Dean Baker will send out possible choices and ideas departments can follow in order to assess “How do you know students are learning in your programs?” There are many options but departments should consider doing something to assess learning this year, in spite of Covid challenges. Departments may talk with him or members of the assessment committee for ideas if they are stuck.
 - Impact reports – Dean Baker is working on a way to assess impact of new courses that are proposed within the curricular system. He would like to figure out ways to have discussions about overlap and impact prior to the proposals being submitted in order to better streamline the process.
 - Cross listed courses – What are the responsibilities when courses are cross-listed? Dean Baker has been talking to many interested parties about this issue, and he is

drafting something regarding cross listed courses and best practices in this area. He will be bringing this to CAC for input, and a subcommittee will be formed to address this. Please email Chair Kindred if you are interested in serving on this committee.

- W21 and AY21 enrollment to date – Dean Pernecky discussed our winter enrollment with the council. At one point, we were 11.8% down, but began to make up ground about a week ago and are now 9.2% down, relative to last winter. This is good news because this is about what was expected for budgetary projections. In terms of head counts, we are only down 8.7%, which indicates that students are taking fewer credit hours but are taking some courses. He has begun talking with heads and directors about beginning to appropriately size the Fall 2021 term. Things are looking similarly across all colleges, with the exception of the College of Education, which actually had a small growth in enrollment.
- AY21 discretionary budgets – Dean Pernecky also discussed this issue with the council. We have largely reconciled budgetary cuts here via things that are not going to be used this year due to Covid. No further cuts in discretionary budgets are needed this year. However, our focus now turns to FY '22, as similar deficits will carry over to next year. Dean Pernecky will call on CAC Budget committee to brainstorm ideas about how we can modify SS&M budgets going forward. He would also like Budget committee to consider other ways to make our expenditures more streamlined and consolidated. Dean Pernecky is also working with heads and directors on these issues. It is important to give this some forethought instead of always trying to catch up after the cuts have been made.

V. Chair's Remarks: None.

VI. Faculty Remarks: None.

VII. Adjourn – meeting was adjourned by Chair Jenny Kindred at 4:02pm