

Eastern Michigan University
College of Arts & Sciences
College Advisory Council

Minutes

March 18, 2021
Virtual meeting via Zoom

Present: Dove (PSY), Clark (G&G), Sheerin (P&A), Molloy (A&D), Argeros (SAC), Wilmes (Chem), Kindred (CMTA, Chair), Henschen (PSci), Higgins (WGST), Stype (Econ), Wannamaker (Eng), Ingram (Sci DH), Jones (ENG), Garrido (WL), Britton (Math/Stat), Johnson (M&D), Pernecky (AD), Blackmer (AAAS), Graves (BIO), Greenwald (ENVI), Murchison (Arts DH), Baker (AD)

- I. Call to Order – Meeting was called to order by Chair Jenny Kindred at 3:31pm
- II. Approval of Minutes (February 18, 2021) – Approval of the minutes from the February 18, 2021 meeting passed by a vote of 16-0-0 after a suggested modification to include that the Arts report was accepted was noted
- III. Sub Committee Recommendations
 - Arts Report (March 11, 2021) – The Arts subcommittee approved their slate of courses, with the exception of the Political Science proposals, the EDPS 675 course, RDNG 301, SFCE 360, and the SAG courses for various concerns.

A motion to separate SFCE 360 from the Arts report passed by a vote of 16-0-0. Amanda Stype let the full council know that the language regarding who could teach the course had been edited and agreed upon by relevant parties. She read the revision for the committee members. There was then a motion to pass the course pending this revision and that motion passed by a vote of 16-0-0.

There was then a motion to separate out EDUC 101 because Sciences tabled the course but Arts approved it and that motion passed by a vote of 16-0-0.

There was then a motion to approve the remaining Arts report and that passed by a vote of 15-0-1.

- Sciences Report (March 11, 2021) – The Sciences report was given, including approvals of several courses and programs, but also including a tabling of EECE 300 and 495, the Early Elementary Teaching and Learning BS, and EDUC 101. EDPS 675 was rejected by Sciences.

There was then a motion to separate the Pre-Engineering program from the Sciences report, and that motion passed by a vote of 16-0-0. It was noted that the CET has not responded to our inquiries regarding this proposal, so we are going to proceed with a vote at this point. G&G acknowledges the addition of their courses to this program. The motion to approve this program then passed by a vote of 16-0-0.

There was then a motion to separate the EDUC 101 course from the Sciences report because of the discrepancy in the actions taken among Science and Arts subcommittees. There was a syllabus with weighted assessments added to the Curriculog proposal before the meeting today. The motion to pass this course then passed by a vote of 16-0-0.

There was then a motion to separate EDPS 675 from the Sciences report because of the discrepancy in the actions taken among Science and Arts subcommittees and this motion passed by a vote of 16-0-0. The motion to send this back to the Sciences table passed by a vote of 16-0-0. This course will be reevaluated by both committees at the April subcommittee meetings.

There was then a motion to accept the remaining Sciences report and that motion passed by a vote of 16-0-0.

IV. Budget Committee Updates/Discussion Items –

- Request for additional summer courses process and deadline – Budget committee has been busy meeting and discussing the fact that there were two forms given to faculty to request additional summer courses – one from CAS and one from the Provost. Dean Pernecky clarified that there is an effort going to streamline the procedure. The provost has said she will ask CAS for input after people apply for a summer class, so CAS will have their own form that should be completed if one is requesting a class. This form will allow CAS deans to give feedback to Provost Longworth if asked. The deans then answered some questions about application procedures. Via a question about notification procedures, it was recommended that the Deans be transparent about what courses are approved and let faculty know once decisions have been made. In addition, an email from the Dean's office needs to occur soon so that faculty know the procedure for applying for summer classes once it has been definitively decided. At present, the Provost's office process does not fully link up with the CAS process. Another committee member suggested that a clarification email from the Provost's office was also needed.
- Faculty Travel and Professional Development Funds – Budget committee has also been working on issues of faculty travel and professional development in times when finances are scarce. They have been discussing what the acceptable use of what have been just travel funds is – should they remain just travel funds or be opened up for more uses? Should the funds still be housed in both departments and CAS? How do these funds help us achieve the vision and mission of CAS? The budget committee was also considering surveying departments to find out what their desires and needs are in this area. The budget committee is seeking preliminary input on these issues today. One person noted that the Provost's awards require departmental match so this could present an issue with moving all funds to CAS to be centrally housed. A lively question and answer period ensued among committee members and members of the budget committee.

V. Update from committee on Impact Reports & Cross Listed Courses – Peter Higgins gave an update from this committee. Two documents have been drafted by an ad hoc committee of faculty and DHs (separately working with Dean Baker) to help people understand how to assess the impact of a new course, course revision, new program, or program revision on existing courses, programs, and departments/schools and react accordingly. The second

document outlines the procedure recommended for implementing, scheduling, and staffing cross listing courses. These documents will be sent to CAC representatives, who should share them with their faculty colleagues. Feedback on these documents will be solicited at the April CAC meeting.

- VI. Dean's Remarks – None.
- VII. Chair's Remarks – Chair Kindred announced the Interdisciplinary awards committee members, which will have two reps from each of Arts and Sciences. Another faculty member was needed to serve on the committee to choose the award winner among the staff, and Melissa Jones volunteered for this position.
- VIII. Faculty Remarks – Melissa Jones announced that a few faculty members are working through the Women's Commission to put together a Covid impact survey in conjunction with the clerics union and she would appreciate faculty completion of the survey so that people may get resources they need into the future.
- IX. Adjourn – Meeting was adjourned by Chair Kindred at 4:57pm

Meeting minutes were submitted by Natalie Dove, CAC Secretary