

Eastern Michigan University
College of Arts & Sciences
College Advisory Council

Minutes

April 15, 2021

Virtual meeting via Zoom

Present: Dove (PSY), Clark (G&G), Wilmes (Chem), Kindred (CMTA, Chair), Higgins (H&P), Henschen (PSci), Argeros (SAC), Blackmer (AAAS), Molloy (A&D), Britton (Math/Stat), Graves (Bio), Panja (COSC), Greenwald (ENVI), Wannamaker (Eng), Sheerin (P&A), Garrido-Gutierrez (WL), Johnson (M&D), Jones (WGST), Murchison (Arts DH), Baker (AD), Ingram (Sci DH), Pernecky (AD), Heller (Dean)

Guests: Beth Kubitskey, Associate Dean of Students and Curriculum COE

- I. Call to Order – Meeting was called to order by Chair Kindred at 3:31pm
- II. Guest: Beth Kubitskey, Associate Dean of Students and Curriculum, COE – Beth came to discuss the reasons behind the changes in the Elementary Education program that are being made and answer any questions that we may have over the changes. No questions were raised.
- III. Approval of Minutes (March 18, 2021) – Motion to approve these minutes passed by a vote of 15-0-1.
- IV. Sub Committee Recommendations
 - Arts Report (April 8, 2021) – Ryan Molloy gave the Arts report which included several approved proposals and others that were tabled, but EMBA 609 was rejected for overlap with a CMTA course. There was then a motion to separate EDPS 675 from the Arts report and that motion passed by a vote of 16-0-0. The remaining Arts report was accepted by a vote of 16-0-0.
 - Sciences Report (April 8, 2021) – Natalie Dove gave the Sciences report, which included passing many proposals with comments. Motion to separate EDPS 675 from the Sciences report passed by a vote of 16-0-0. The remaining Sciences report was passed unanimously by a vote of 16-0-0.

There was then a discussion about EDPS 675 because Sciences approved it and Arts rejected it. After discussion about what CAC's role is in approving curriculum, a motion was made to approve EDPS 675 and that passed by a vote of 7-3-4.

After this, it was suggested that we ask Evan Finley to clarify in Curriculog what elements need to be put on a syllabus when people are submitting syllabi. We may take this issue up in the Fall of 2021.

There was then a motion made to recall EMBA 601 and the EMBA program from the Dean's office so that Arts could review it and that motion passed by a vote of 16-0-0.

V. Discussion item: Report from committee on Impact Reports and Cross Listed Courses –

Peter Higgins then let the committee know that the document on impact reports received no comments or suggestions before the meeting so no changes were made to it. Ryan Molloy suggested one change to this document which was made during the meeting. There was another suggestion made as to whether faculty input is needed on every decision made regarding overlap and a lively discussion ensued over that, resulting in a minor change to the document. Motion to approve the impact report document with the changes made passed by a vote of 16-0-0.

There was then a discussion over the cross-listing document. The cross-listing document had feedback received before the meeting incorporated into it. Peter explained that the spirit of this document was to formalize the procedures we are already using which have been informal to date. The document is supposed to be a general document that is expected to serve as a guideline when cross-listing in the future, unless there are extenuating circumstances. Peter then discussed the changes that were made by the committee based upon the feedback received and some discussion over the changes occurred. Voting on this document will take place during the May 2021 special meeting.

VI. Budget Committee Update and Discussion/Action item – There was not time to discuss these items, so they will be moved to the May 2021 meeting.

- 2020-21 Accomplishments and Goals for 2021-22
- Recommendation: Research feasibility of copy centers in CAS

VII. Elections – The elections for URSLC and Grad Council will take place in May 2021 due to time constraints.

- URSLC elections (SRA committee, one each from Arts and Sciences; FRF committee, one each from Arts and Sciences)
- Grad Council elections (one each from Fine Arts and Natural Sciences)
- CAC Chair 2021-2022 – Christine Clark was nominated as chair for the following academic year and accepted. Jenny Kindred was also nominated but declined the nomination. Christine Clark was voted into the Chair position by acclamation.

VIII. Dean's Remarks – Dean Heller thanked the committee for their hard work during these challenging times and said the Dean's office would compensate participants for a May meeting, so it was decided that a May meeting will be scheduled. This meeting will focus upon budget issues, the cross-listing document vote, and elections.

Dean Baker thanked the cross listing and impact report committee of Natalie Dove, Amanda Stype, and Peter Higgins for their work.

IX. Chair's Remarks: Chair Kindred also thanked the committee for their work this year and said she has enjoyed chairing the committee over the last three years. She said she will see us on zoom in May for a special meeting.

X. Faculty Remarks: None

XI. Adjourn – Meeting was adjourned at 5:07 by Jenny Kindred

Meeting minutes were submitted by Natalie Dove, CAC Secretary 2020-2021