

Eastern Michigan University  
College of Arts & Sciences  
College Advisory Council

Minutes

May 13, 2021

Virtual meeting via Zoom

Attending: Kindred (Chair), Argeros (SAC), Dove (PSY), Clark (G&G), Higgins (H&P), Henschen (PSci), Britton (Math/Stat), Graves (Bio), Ramsey (Eng), Wilmes (Chem), Stype (Econ), Blackmer (AAAS), Panja (COSC), Johnson (M&D), Jones (WGST), Molloy (A&D), Pernecky (AD), Ingram (DH-Sci), Heller (Dean), Murchison (DH – Arts), Sheerin (P&A)

- I. Call to Order – Meeting was called to order 3:32pm by Chair Kindred
- II. Approval of Minutes (April 15, 2021) – Motion to approve these minutes passed by a vote of 13-0-2
- III. Discussion and Action Item: Guidelines for Impact Reports and Cross Listed Courses – Motion to approve the guidelines for cross listed courses was passed by a vote of 15-0-0. The document outlining the impact reports was passed during the April meeting.
- IV. Elections

- URSLC elections (SRA committee, one each from Arts and Sciences; FRF committee, one each from Arts and Sciences)

Nominees:

1. FRF, Arts: Heather Shouldice (M&D)
2. FRF, Sciences: Rusty McIntyre (PSY) and John Skuza (P&A)
3. SRA, Arts: Denise Reiling (SAC)
4. SRA, Sciences: Chong Man Chow (PSY)

There was a motion to approve the individuals who agreed to serve and whose races were uncontested by acclamation.

For the contested race, bios were read for each of the candidates before a vote was taken. After the vote was taken, John Skuza was declared the winner by a vote of 8-6.

- Grad Council elections (one each from Fine Arts and Natural Sciences)  
Nominees: Tamara Loverich (PSY) was approved to represent Natural Sciences by acclamation.

There was not a nominee from Fine Arts, so that will be an agenda item in the fall.

- V. Budget Committee Update and Discussion/Action item

- 2020-21 Accomplishments and Goals for 2021-22 – A summary of the budget accomplishments for the year past was sent to council members.
- Recommendation: Research feasibility of copy centers in CAS – Could a summer task group be formed to research this idea? This idea is coming forth as a motion from the budget committee. According to many sources, we are behind the industry standard on copiers and the amount of paper resources we use and reductions in this

area would save money for the college. Dean Heller let us know that another clerical committee is already discussing this in a way as we discuss clerical staffing issues moving forward. Clericals working in teams or pods is on the table and being discussed. Copier decisions may follow what is decided during these other conversations. Dean Heller wants to make sure committees do not duplicate efforts when people are already discussing the copying issue. The above motion passed by a vote of 15-0-0.

- VI. Dean's Remarks – Dean Pernecky then gave us one last report on the state of the budget in CAS. Summer A SCH is pretty close to what it was last year. Summer B is down 7.2% as of now. What's striking in the numbers is the loss of returning students. FTIAC is up as compared to last year. (More data can be seen in the Dean's presentation slides.) The target cost per SCH has been increasing each year until the last couple of years. CAS has been able to cut their expenses substantially over the last five years. We have a lot of fixed costs in the CAS. The number of degrees awarded is not declining as quickly as our SCH production is. We have lost about 12% of 18-20 year olds since 2011. The more massive declines have stemmed from older age groups, however. CAS's budget is expected to drop for next fiscal year by 3.6 million dollars based upon all of this data. Dean Pernecky then discussed how we might "right this ship." First, he suggested we focus upon retention efforts and niche online programs. He also suggested encouraging cooperative education and internships. Next, re-engaging with potential transfer and non-traditional student populations might help. Lastly, he suggested tying the budget to the strategic plan. Some questions were asked and resulted in some discussion over the data presented.

As Dean Heller concluded her remarks, she encouraged council to complete reimagine the structure of the university and how these changes might make us more collaborative and more adept. She believes some of these changes may benefit the college.

Dean Heller then let us know that the call went out for people to express interest in Dean Pernecky's position and the deadline to express interest is Wednesday, May 19<sup>th</sup>.

- VII. Chair's Remarks – Congratulations Peter Higgins on his promotion to DH of History and Philosophy. Beth Henschen, Chiron Graves, and Ryan Molloy will also be missed, as they will not be back on CAC.
- VIII. Faculty Remarks – Christine Clark asked whether CAC should meet in person or via zoom in the fall. If members have strong feelings about this decision, please let Christine know.

There may be a farewell party for Steve once everyone is vaccinated. News on that to follow!

Chair Clark announced that the first meeting of the fall will be September 2, 2021.

- IX. Adjourn – Meeting adjourned at 4:56pm by Chair Kindred

