

Eastern Michigan University  
College of Arts & Sciences  
College Advisory Council

Minutes

March 24, 2022, 3:30 – 5:00 p.m.  
Virtual meeting via Zoom

**Attending:** Grigoris Argeros (SAC), Peter Blackmer (AAAS), Joseph Breza (Psych), Philip Cardon (A&D), James Egge (H&P), Marisol Garrido-Gutierrez (WL), Chris Gellasch (GEO) Jason Gibson (M&S), Kathrine Greenwald (Bio), Dana Heller (Dean), Debra Ingram (Math), Jeanette Kindred (CMTA), Ellen Koch (AD), Marianne Laporte (Bio), Mary-Elizabeth Murphy (H&P), Julian Murchinson (DH—Arts), Biswajit Panja (CS), Jonathan Skuza (P&A), Amanda Stype (Econ), Annette Wannamaker (Eng), Gregg Wilmes (Chem)

- I. Call to Order. Kindred called the meeting to order at 3:01 pm
- II. Approval of Minutes (February 24, 2022) Approved (10-0-1)
- III. Sub Committee Recommendations
  - Sciences Report (March 10, 2022) Approved (14-0-0)
  - Arts Report (March 10, 2022) Approved (12-0-0)
- IV. Discussion and Action Item: Faculty Travel Policy (Budget Committee): Kindred explained the rationale for revising and streamlining the policy for reimbursement for faculty participation in conferences. Minor suggestions were made to clarify language, so that it is clear that funding is provided for public dissemination of research and creative activity (to include in person and virtual conferences). The policy with minor revisions made will be posted in the CAC Google drive. Policy was approved unanimously, to include the suggested language edits.
- V. Discussion Item: Program Review request for input: Egge discussed the next cycle of program review. A draft of the process has been posted to the CAC Google drive so that members can provide feedback before the April meeting.
- VI. Dean's Remarks
  - Update on Copy Centers: Koch shared that the Dean's office has been collecting data on copier usage to determine where copiers can be centralized.
  - Department of Education policy on online course offerings: Heller explained that, effective winter 2023, in order to be offered online, courses must be officially approved for online teaching. Any courses that are scheduled to be taught online in the winter 2023 semester must go through the approval process. Heller asked the CAC to expedite the process by approving courses in batches.

VII. Chair's Remarks: Kindred explained that during the April meeting CAC will need to select a new CAC Chair. The Council will also need to elect URSLC and Grad Council reps.

VIII. Faculty Remarks

- Update on Reorganization Task Force (Peter Blackmer and Chris Gellasch): Blackmer shared that the task force has been busy holding listening sessions with every program and department in the College. Gellasch explained that the task force is developing methodology for assembling, evaluating, and applying the data being collected from listening sessions. By fall, the task force plans to have several models to present to the College for additional feedback.

IX. Adjourned at 4:30 pm