

BUSINESS ARTICULATION AGREEMENT GUIDE

**Henry Ford College– Associate in Business (Business Management)
Eastern Michigan University – BBA with Any Approved Business Major**

Henry Ford College Courses:	Transfer to Eastern Michigan University as:																												
Michigan Transfer Agreement (MTA) Requirements (30 credits)																													
<p>Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the EMU General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and one writing intensive course in the major. <u>Courses listed below for the MTA will also satisfy requirements for the business program at HFC or EMU.</u> Students who started college before Fall 2014 may continue to follow the MACRAO Agreement until the end of August 2019. A MACRAO version of this guide is available at www.emich.edu/ccr/archartguide_macrao.php. For courses approved to satisfy the MTA go to www.hfcc.edu/registration-and-records/mta/hfc-agreement</p>																													
<p>1. A Course in English Composition Choose from the approved MTA list3-4 University Elective 3-4</p> <p>2. A Second Course in English Composition or a Course in Communication Choose from the approved MTA list3 University Elective 3</p> <p>3. A Course in Mathematics Choose from the approved MTA list4 University Elective 4 MATH 141 Intro to Statistics (strongly recommended) MATH 170 Basic Statistics (strongly recommended)</p> <p>4. Two Courses in Natural Sciences from different disciplines (one lab required) Choose from the approved MTA list7-8 University Electives 7-8</p> <p>5. Two Courses in Humanities from different disciplines: Choose from the approved MTA list6 University Electives 6</p> <p>6. Two Courses in Social Sciences from different disciplines *BEC 151 Principles of Macroeconomics3 ECON 201 Principles of Macroeconomics 3 Choose from the approved MTA list3 University Elective 3</p> <p>7. If needed complete an additional course from any category above to satisfy the 30 credit minimum for the MTA.</p>																													
<p>Additional Requirements: The courses on these lists may also be used to satisfy an MTA area above: 1^{EMU}"Perspectives on a Diverse World" Requirement: Complete <u>one</u> course: <i>Humanities</i>: ART 224, 225, 226, 227; ENG 243, 248; <i>Social Science</i>: ANTH 131, 151, 152, 154; GEOG 132; HIST 113, 243, 252, 261; POLS 152; SOC 152, or 251; WR 233, 236 HFC Civil Society and Culture Requirement: See HFC Catalog to choose course to fulfill this requirement. Most of the course options can be used toward the MTA.</p>																													
HFC Program Requirements (42 credits)																													
<table border="0"> <tr> <td>MGT 230 Principles of Management3</td> <td>University Elective 3</td> </tr> <tr> <td>MGT 231 Supervision and Team Building3</td> <td>University Elective 3</td> </tr> <tr> <td>²MGT 232 Human Resource Management3</td> <td>University Elective 3</td> </tr> <tr> <td>MGT 240 Creative Problem Solving3</td> <td>University Elective 3</td> </tr> <tr> <td>Complete one course from the following3</td> <td>University Electives 3</td> </tr> <tr> <td colspan="2">²MGT 237, MGT 238, MGT 241, or BBA 290</td> </tr> <tr> <td>BBA 110 Business Language Skills3</td> <td>University Elective 3</td> </tr> <tr> <td>*BBA 131 Introduction to Business4</td> <td>COB 200 Introduction to Business (3) +1 4</td> </tr> <tr> <td>²BBA 133 Business Behavior & Communication3</td> <td>University Elective 3</td> </tr> <tr> <td>*BBA 231 Business Office Communications3</td> <td>MGMT 202 Business Communication 3</td> </tr> <tr> <td>BCA 140 Software Applications3</td> <td>BMMT 201 Microcomputers for Business Appls 3</td> </tr> <tr> <td>BMA 110 Business Mathematics3</td> <td>University Elective 3</td> </tr> <tr> <td>*BAC 131 Principles of Accounting I4</td> <td>ACC 240 Prin. of Financial Accounting (3) +1 4</td> </tr> <tr> <td>*BLW 253 Business Law and the Legal Environment4</td> <td>LAW 293 Legal Environment of Business (3) +1 4</td> </tr> </table>		MGT 230 Principles of Management3	University Elective 3	MGT 231 Supervision and Team Building3	University Elective 3	² MGT 232 Human Resource Management3	University Elective 3	MGT 240 Creative Problem Solving3	University Elective 3	Complete one course from the following3	University Electives 3	² MGT 237, MGT 238, MGT 241, or BBA 290		BBA 110 Business Language Skills3	University Elective 3	*BBA 131 Introduction to Business4	COB 200 Introduction to Business (3) +1 4	² BBA 133 Business Behavior & Communication3	University Elective 3	*BBA 231 Business Office Communications3	MGMT 202 Business Communication 3	BCA 140 Software Applications3	BMMT 201 Microcomputers for Business Appls 3	BMA 110 Business Mathematics3	University Elective 3	*BAC 131 Principles of Accounting I4	ACC 240 Prin. of Financial Accounting (3) +1 4	*BLW 253 Business Law and the Legal Environment4	LAW 293 Legal Environment of Business (3) +1 4
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EMU Requirements that may be completed at HFC or EMU (10-12 credits) or (up to 12 credits)																													
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Maximum Credits at HFC:..... 82-84	Credits that transfer to EMU..... 82-84																												

*This course is required for EMU's BBA degree.

¹ Satisfies EMU's Perspectives on a Diverse World Requirement.

²Under this agreement students who complete the Management program at HFC with a grade of 2.0 or higher in the following courses: BBA 133, MGT 232, and MGT 237 will receive waivers for MGMT 384 & MGMT 386 at EMU. See College of Business Advisor to obtain the waivers.

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Completion of the BBA Degree with an approved major at EMU

Business Core (15-18 credits)

DS 265	Business Statistics.....	3
FIN 350	Principles of Finance	3
¹ MGMT 386	Organizational Behavior & Theory.....	0-3
MKTG 360	Principles of Marketing	3
MGMT 490	Business Policy.....	3
OM 374	Introduction to Operations Mgmt	3

Discipline Requirements (21-33 credits)

Students may complete a major in any of the following areas: accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, finance and supply chain management.

Additional Requirement

Students must complete one "Learning beyond the Classroom" (LBC) experience or course offered by EMU. Consult College of Business advisor for options.

University Electives (0-6 credits)

The number of elective credits needed varies according to the major chosen. Students should choose a discipline to major in before completing electives. Choosing electives wisely will increase your employment opportunities in a competitive job market. The COB advisor will assist you in determining if you need electives and if so, in choosing electives that will most enhance your marketability.

Maximum Transfer Credits..... 82-84

Credits at EMU:..... 42-48

Minimum Credits to Graduate:..... 124

Consult College of Business advisor for options to complete the writing intensive course in the major.

Suggested Sequence for completing the program:

Students following this agreement have the opportunity to select any of the following disciplines to complete the BBA: accounting, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, and supply chain management. The recommended course sequence for management is listed below but sequences for other disciplines are also acceptable if preferred.

EMU Major: Management

Fall Semester 15 credits

MGMT 386	Organizational Behavior.....	3
MGMT 384	Human Resources Management	3
MGMT 480W	Management Responsibility & Ethics3	
DS 265	Business Statistics.....	3
MKTG 360	Principles of Marketing	3

Winter Semester 15 credits

MGMT 460	Management Skills	3
MGMT	Restricted Elective within major	3
MGMT	Restricted Elective within major	3
MGMT	Restricted Elective within major	3
FIN 350	Principles of Finance.....	3

Summer Semester 12 credits

MGMT 486	Organizational Change	3
MGMT	Restricted Elective within major	3
OM 374	Operations Management.....	3
MGMT 490	Business Policy.....	3

Credits at EMU 42

¹ Under this agreement students who complete the Management program at HFC with a grade of 2.0 or higher in the following courses: BBA 133; MGT 232; and MGT 237, will receive waivers for MGMT 384 & MGMT 386 at EMU. See College of Business Advisor to obtain the waivers.

BUSINESS ARTICULATION AGREEMENT GUIDEHenry Ford College– **Associate in Business (Business Management)**Eastern Michigan University – **BBA with Any Approved Business Major**

1. Each institution will determine the satisfaction of their individual program and degree requirements. Both HFC and EMU agree to accept transferrable courses from each other and from other institutions. HFC courses indicated with an * are required for EMU’s BBA degree. Substitutions for these courses must be approved by EMU College of Business.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU’s General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one “Learning beyond the Classroom” experience, and a Writing Intensive course in the major. The “Perspectives on a Diverse World” requirement may be transferred to EMU.
Students must request that an official community college transcript, with “MTA Satisfied”, be sent to EMU’s Admissions Office. Students, who do not have this on their community college transcript, will be required to satisfy EMU’s general education requirements as listed in the Undergraduate Catalog. MTA requirements may be completed after admission to EMU, however, students should inform advisors at EMU that they intend to complete the MTA or they may be advised to complete additional courses for the general education program.
3. Only courses with a grade of “C” or better (2.0 on a 4.0 scale) will be accepted for transfer to EMU.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 42-51 credit hours be completed at the four-year college level, of which 30 hours must be in courses offered by EMU, with 15 hours in program requirements, at the 300-level or above. Of the last 30 hours completed before graduating, at least 10 hours must be in courses offered by EMU. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation. Courses listed in this guide may be completed at the most appropriate time for students, whether before or after admission to EMU, as long as pre-requisites are satisfied.
5. A minimum cumulative GPA of 2.0 is required for admission to EMU. Students with a community college GPA of 2.5 or higher, who have completed the pre-admission business foundation courses, with the exception of DS 265, will receive conditional admission to the College of Business. DS 265 must be completed in the first semester of enrollment at EMU. Students will be regularly admitted after successful completion of at least 12 credits at EMU with a minimum overall EMU (GPA) of 2.5.
6. Students are encouraged to contact the College of Business Undergraduate Advising Office before applying to EMU. Copies of this agreement are available at www.emich.edu/ccr/artguide.php. To facilitate advising and the evaluation of transcripts, sign up for this articulation agreement using the link www.emich.edu/ccr/trackingsystem/Enter.php, and bring a copy to all advising sessions.

Effective Dates: January 1, 2012 through December 31, 2014. This is a renewal of an agreement made February 2005 and renewed in 2007. Students who began this program prior to the new effective date have the option of changing to this guide. If this agreement is not renewed at the end of the effective period, students who already started the program will be given an additional three years to be admitted to EMU under the terms of this agreement.

Contacts:

Henry Ford College
Counseling Office
313-845-9611

Eastern Michigan University
COB Undergrad Advising Center
306 Owen Bldg, 734.487.2344
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website: www.cob.emich.edu