

**ARCHIVED BUSINESS ARTICULATION AGREEMENT GUIDE**

Jackson College – AAS in Business Administration  
 Eastern Michigan University – BBA (Any Business Major)

Jackson College Courses:	Transfer to Eastern Michigan University as:
<b>Michigan Transfer Agreement (MTA) Requirements (30 credits)</b>	
Students with an MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one Perspectives on a Diverse World course, one Learning Beyond the Classroom experience, and a writing intensive course in the major. <u>Courses listed below for the MTA will also satisfy program requirements at JC or EMU.</u> Students who started college before fall 2014 may continue to follow the MACRAO Agreement until the end of Summer semester 2019. For JC courses approved to satisfy the MTA go to Jackson College website.	
<b>1. A Course in English Composition</b>	
ENG 131 Writing Experience I..... 3	University Elective..... 3
<b>2. A Second Course in English Composition or a Course in Communication</b>	
<sup>1</sup> COM 240 Interpersonal Communication..... 3	University Elective..... 3
<b>3. A Course in Mathematics</b>	
<sup>2</sup> MAT 133 Introduction to Probability and Statistics..... 4	STAT 170 Elementary Stats or DS 250 Bus Statistics..... 4
<b>4. Two Courses in Natural Sciences from Different Disciplines (one lab required)</b>	
Choose from approved MTA list ..... 7-8 (See JCC Catalog to choose courses that also meet GEO 4)	University Electives ..... 7-8
<b>5. Two Courses in Humanities from Different Disciplines</b>	
Choose from the approved MTA list. .... 6 (See JCC Catalog to choose courses that also meet GEO 6)	University Electives ..... 6
<b>6. Two Courses in Social Science Different Disciplines</b>	
* ECN 231 Macroeconomics (Business Admin Elective) ..... 3	ECON 201 Principles of Macroeconomics..... 3
<sup>3</sup> Choose 1 course below to fulfill GEO 7 requirement ..... 3 ANT 131, GEO 132, SOC 235, SOC 236	Perspectives on a Diverse World Requirement..... 3
<b>7. If needed complete an additional course from any category above to satisfy the 30 credit minimum for the MTA.</b>	
<b>JC Business Administration Program Requirements (29 credits)</b>	
* ACC 231 Princ of Accounting I (Business Admin Elect)..... 4	ACC 240 Principles of Financial Accounting (3) +1..... 4
* ACC 232 Princ of Accounting II (Business Admin Elect)..... 4	ACC 241 Principles of Managerial Accounting (3) +1..... 4
* BUA100 Contemporary Business ..... 3	COB 200 Introduction to Business..... 3
* BUA 250 Business Law I ..... 3	LAW 293 Legal Environment of Business..... 3
* ENG 232 Technical & Business Writing ..... 3	MGMT 202 Business Communication..... 3
* ECN 232 Microeconomics (Business Admin Elect)..... 3	ECON 202 Principles of Microeconomics..... 3
Additional Business Administration Requirements..... 9	University Electives ..... 9
<b>EMU Requirements that may be completed at JC or EMU (11-20 credits)</b>	
<sup>4</sup> Open Electives (not to exceed 79 credits at JC)..... 11-20	University Electives ..... 11-20
<b>Credits at JC: ..... 70-79</b>	<b>Credits that transfer to EMU..... 70-79</b>

\* Required for EMU's BBA degree program. If not transferred from JC, must be completed at EMU.  
<sup>1</sup> Must complete MTA or MACRAO, or WRTG 121 and CTAC 124 at EMU with a minimum grade of a "C-" or a minimum grade of a "C" at JC.  
<sup>2</sup> Students who completed a statistics course at JC may complete DS 251 at EMU. If statistics has not been completed, students may take (DS 250 & 251) or DS 265 at EMU, depending on math placement scores.  
<sup>3</sup> Satisfies "Perspectives on a Diverse World" Requirement for EMU. If not transferred to EMU, choose from the Perspectives list at EMU.  
<sup>4</sup> Meet with an EMU College of Business advisor to determine how many electives are needed and to choose appropriate courses. If sufficient credits are not transferred, additional electives will be required at EMU to satisfy the minimum of 124 credits required to graduate.

**Sign up with us:** If you let us know you are using this articulation agreement we can stay in touch with you and provide information and advising to you while you are still at your community college.

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<b>Completion of EMU’s BBA Program</b>	
<p><b>Major Requirements (45-54 credits)</b></p> <p><b>Business Core (21 credits)</b></p> <p><sup>1</sup> IS 215 Information Systems for Business..... 3</p> <p><sup>1</sup> DS 265 Bus Statistics or (DS 251) or (DS 250 &amp; 251)..... 3</p> <p>FIN 350 Principles of Finance..... 3</p> <p>MGMT 386 Organizational Behavior &amp; Theory ..... 3</p> <p><sup>2</sup> MGMT 490 Business Policy ..... 3</p> <p>MKTG 360 Principles of Marketing ..... 3</p> <p>OM 374 Intro to Operations Management ..... 3</p> <p><b>Discipline Requirements (24-33 credits)</b></p> <p>Students may choose any of the following areas to complete discipline requirements:</p> <p>Accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, or supply chain management. See the undergraduate catalog for discipline requirements <a href="http://catalog.emich.edu">http://catalog.emich.edu</a></p> <p><b>Note:</b> Each student must complete a writing intensive course as part of the major. Consult your advisor for course options.</p> <p><b>LBC Requirement (0-3 credits)</b></p> <p>Students must complete one Learning Beyond the Classroom experience or course offered by EMU. Consult College of Business advisor for options.</p> <p><b>Credits at EMU: ..... 45-54</b></p> <p><b>Transfer Credits..... 70-79</b></p> <p><b>*Minimum Credits to Graduate: ..... 124</b></p>	<p><b>Sample Sequence for completing the program</b></p> <p><i>Students following this agreement have the option of selecting any of the following disciplines to complete the BBA: accounting, accounting information systems, computer information systems, economics, entrepreneurship, general business, marketing, management, finance, or supply chain management. The recommended course sequence for each discipline can be obtained from the COB Advising Center.</i></p> <p><a href="http://www.emich.edu/cob/students/advisors/undergraduate.php">http://www.emich.edu/cob/students/advisors/undergraduate.php</a></p> <p><i>DS 265 and IS 215 must be completed within the first 2 semesters at EMU.</i></p> <p><b>Fall Semester (15 credits)</b></p> <p><sup>1</sup> DS 265 FWS, or DS 251 ..... 3</p> <p><sup>1</sup> IS 215 FWS ..... 3</p> <p>MGMT 386 FW, online option ..... 3</p> <p>MKTG 360 FWS, online option ..... 3</p> <p>Discipline Requirements or Electives ..... 3</p> <p><b>Winter Semester (15 credits)</b></p> <p>FIN 350 FWS, Prereq: ACC 240 ..... 3</p> <p>Discipline Requirements or Electives ..... 12</p> <p><b>Summer Semester (12 credits)</b></p> <p>MGMT 490 FS, online option, Concur Prereq: OM 374 .. 3</p> <p>OM 374 FWS, Prereq: DS 265..... 3</p> <p>Discipline Requirements or Electives ..... 6</p> <p><b>Fall Semester (3-9 credits)</b></p> <p>Discipline Requirements or Electives ..... 3-9</p>

<sup>1</sup> Required Business foundation course. Must be completed before formal admission to the BBA program. Students who completed a statistics course at JC may complete DS 251 at EMU. If statistics has not been completed, students may take (DS 250 and DS 251) or DS 265, depending on math placement scores. See page 3 for admission requirements.

\* The minimum credits required to graduate is 124 but the total will vary depending on the business discipline completed at EMU and the program completed at JC. If enough credits are not transferred, additional credits will need to be completed at EMU to satisfy the minimum required for graduation.

*Note: Choosing electives wisely will increase your employment opportunities in a competitive job market. The College of Business Advisor will assist you in choosing a minor, or selecting courses in an area such as: foreign languages, manufacturing, apparel merchandising, health administration, hotel and restaurant management, political science/public administration, construction management, graphic design, professional writing, public relations, internships or cooperative education.*

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**Additional Information:**

1. Each institution will determine the satisfaction of their individual program and degree requirements. For the purpose of this articulation agreement, both institutions agree to accept transferrable courses from each other and from other regionally accredited institutions. JC courses indicated with an \* are required for EMU's BBA degree. Substitutions for these courses must be approved by the EMU program coordinator.
2. Students with the MTA endorsement on their community college transcript have satisfied EMU's General Education Core Requirements and will be required to complete only the General Education Application Requirements of one "Perspectives on a Diverse World" course, one "Learning Beyond the Classroom" experience, and a "Writing Intensive" course in the major. The Perspectives on a Diverse World requirement may be transferred to EMU.  
*To use the Michigan Transfer Agreement (MTA), students must have an official community college transcript, with the "MTA Satisfied" endorsement sent to EMU's Admissions Office. Students who do not have "MTA Satisfied" on their community college transcript, will be required to satisfy EMU's general education requirements as applied to transfer students. The MTA may be completed after admission to EMU, however, students should inform their advisors or they may be advised to complete additional courses for the general education program. Students who enrolled in college prior to September 2014 will have until the end of summer semester 2019 to complete the MACRAO agreement. If already on the transcript, the MACRAO designation will be accepted at EMU after summer semester 2019.*
3. Only courses with a grade of "C" or better ("2.0" on a "4.0" scale) will be accepted for transfer to either institution.
4. Under this agreement, EMU will waive the 60-hour rule and require that a minimum of 45 credit hours must be completed at the four-year college level, with at least 30 credit hours in courses offered by EMU, of which 15 hours of which must be in major/program requirements at the 300-level or above. A minimum of 124 credit hours, completed in-residence or accepted in transfer, is required for graduation. Of the last 30 hours completed before graduating, at least 10 hours must be in courses offered by EMU.
5. A minimum cumulative GPA of "2.0" is required for admission to EMU. Students with a community college GPA of "2.5" or higher, who have completed the pre-admission business foundation courses, with the exception of IS 215 and DS 265, will receive conditional admission into the College of Business. Any foundation courses not already completed, must be completed in the first two semesters of enrollment at EMU. Students will be regularly admitted after successful completion of at least 12 credits at EMU with a minimum overall EMU (GPA) of "2.5".
6. Students are encouraged to contact the College of Business Undergraduate Advising Office before applying to EMU. To facilitate advising and the evaluation of transcripts, sign up for this articulation agreement [using this link](#) and bring a copy of this articulation guide to all advising sessions.

**Effective Dates: January 1, 2017 until January 1, 2020.**

This is a renewal of an agreement made in September 2011. Students who began this program prior to the effective date have the option of changing to this guide or may follow the articulation guide they started under for up to seven years. If this agreement is not renewed at the end of the effective period, students who already started the program will be given an additional three years to be admitted to EMU under the terms of this agreement.

**Contacts:**

**Jackson College**  
 Student Services

**Eastern Michigan University**  
 COB Undergraduate Advising Center  
 734-487-2344  
 Email: [cob.undergraduate@emich.edu](mailto:cob.undergraduate@emich.edu)  
 Website: [www.emich.edu/cob](http://www.emich.edu/cob)